

**TOWN OF SAND LAKE TOWN BOARD MEETING
JANUARY 13, 2010**

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The monthly meeting of the Sand Lake Town Board was held on January 13, 2010 at 7:30 P.M. at the Sand Lake Town Hall. After the Pledge of Allegiance, the following answered roll call:

PRESENT: Councilman Splain
Councilwoman Kronau
Councilman Glasser
Councilman Turner
Supervisor Rounds

RECORDING SECRETARY: Barbara A. Biittig, Town Clerk

OTHERS PRESENT: Tim Allard, Russell Bennett, Kathy Allard, Michele Kehn, Frank Kehn, Joan Waldrop, Sherry Rounds, Mark Cioffi, Art Herman, Bruce Wicks, Fred Erickson and others

CALL TO ORDER

PLEDGE OF ALLEGIANCE

BOARD UNANIMOUSLY AGREED – To modify agenda – Report by NYSERDA.

APPROVAL OF MINUTES:

Councilman Glasser made the motion to approve the minutes of December 29, 2009. This was seconded by Councilman Turner.

MOTION CARRIED = UNANIMOUS

MONTHLY REPORTS

TOWN CLERK – Barbara A. Biittig

- Total fees paid to the Supervisor for the month of December 2009 - \$3,766.21.
- Copies on file in the Town Clerk's Office.
- Informed residents of Holiday Hours.
- Informed residents of Kay's Burden Lake Restaurant and Michaels Lounge Inc. renewing liquor license.

SUPERVISOR'S REPORT - Burton Rounds

- Round Table held on Dec. 21, 2009, twenty plus people attended. A report from the Glass Lake Preservation and Glass Lake Cooperation was given with issues regarding load limits, inspections, drainage and development. Resident questioned why Veterans Memorial remains unfinished.
- Next Round Table will be held on Thursday, January 28, 2010 from 5:00 P.M. to 7:00 P.M. at town hall.

COMMITTEE REPORTS:

ENGINEERS REPORT – Mark Kestner - On file in the Town Clerk's Office.

- Sand Lake Sewer District No. 1
- Burden Lake Area Sewer Extension – West Side
- MS4 Stormwater
- Well Water Project

PLANNING BOARD – On file in the Town Clerk's Office.

BUILDING/ZONING – On file in the Town Clerk's Office.

YOUTH – Barbara Glasser – On file in Town Clerk's Office.

BICENTENNIAL PROJECT – Fred Erickson – On file in the Town Clerk's Office.

- Yearly committee update.
- 2012 Two Hundred Year Anniversary of the Town of Sand Lake.
- Will include tours of historical sites, with a replica trolley used.
- A plan to have a parade, a picnic and pancake breakfast.

BOARD MEMBER REPORTS:

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PUBLIC WORKS – Burton Rounds - On file in the Town Clerk's Office.
HIGHWAY – Burton Rounds - On file in the Town Clerk's Office.
VETERANS – Burton Rounds- On file in the Town Clerk's Office.
PARKS AND RECREATION – Paul Splain - On file in the Town Clerk's Office.
CABLE – Paul Splain – On file in the Town Clerk's Office.
PHYSICAL FACILITIES – Paul Splain - On file in the Town Clerk's Office.
CULTURE AND ARTS - Christine Kronau - On file in the Town Clerk's Office.
PLANNING OVERSIGHT/LINKAGE STUDY – Christine Kronau – On file in Town Clerk's Office.
YOUTH – Christine Kronau - On file in the Town Clerk's Office.
SENIORS/SENIOR VAN – Christine Kronau - On file in the Town Clerk's Office.
ANIMAL CONTROL – John Glasser - On file in the Town Clerk's Office.
STREET LIGHTS – John Glasser - On file in the Town Clerk's Office.
BEACH – No report.
LIBRARY – Ray Turner - On file in the Town Clerk's Office.
AMBULANCE/PUBLIC SAFETY – Ray Turner - On file in the Town Clerk's Office.
ZONING UPDATE – Ray Turner - On file in the Town Clerk's Office

COMMENTS FROM RESIDENTS:

None at this time.

BUSINESS:

RESOLUTION#42-10

Association of Towns Conference

Supervisor Rounds moved and Councilman Glasser seconded the following resolution:

BE IT RESOLVED, that the following Town Officials: Councilman Glasser, Councilman Turner, Councilman Splain, Councilwoman Kronau, Supervisor Rounds, Town Attorney Donna Cole Paul, Town Clerk Barbara Biittig, Deputy Town Clerk Patricia Stevens are hereby authorizes to attend the 2010 Annual Training School and Annual Meeting of the New York State Association of Towns in New York City February 14, 15, and 16, 2010 and each shall be advanced or compensated for lodging, registration fees, transportation expenses and meals up to one thousand five hundred dollars (\$1,500) per person; and

BE IT FURTHER RESOLVED, that Councilman Turner is hereby appointed the Town's Official Delegate and that Councilman Glasser is hereby appointed the Alternate Delegate for the Association of Towns Annual Meeting.

ADOPTED = AYES 5 NAYS 0

RESOLUTION #43-10

Library Agreement

Supervisor Rounds moved and Councilman Splain seconded the following resolution:

WHEREAS, the Town of Sand Lake provides funding, building space, heat, lights, air conditioning and basic cleaning services to the Sand Lake Town Library; and

WHEREAS, the Sand Lake Library provides library services to the residents of the Town of Sand Lake; and

WHEREAS, the Town of Sand Lake and the Sand Lake Library wish to have a basic understanding of this relationship and have formalized the same in writing; now therefore

BE IT RESOLVED, that upon approval of the terms of said agreement by the Town Attorney, the Supervisor shall be authorized to execute said agreement on behalf of the Town of Sand Lake.

ADOPTED = AYES 5 NAYS 0

RESOLUTION #44-10

Appointment to the Sand Lake Library Board of Trustees

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Supervisor Rounds moved and Councilman Turner seconded the following resolution:

BE IT RESOLVED, that upon recommendation of the Library Board of Trustees, Terrence Dingman is hereby appointed to the Sand Lake Library Board of Trustees for a term ending December 31, 2014.

ADOPTED = AYES 5 NAYS 0

**RESOLUTION #45-10
Town Garage Solar Panels funded by NYSERDA**

Supervisor Rounds moved and Councilwoman Kronau seconded the following resolution:

WHEREAS, the Town of Sand Lake desires to work with Monolith Solar Associates in the securing of a grant through New York State Energy Research Development Authority for the installation of Solar Panels for the Town Garage; now therefore

BE IT RESOLVED, that the Sand Lake Town Supervisor is hereby authorized, after review and approval by Town Attorney Cole Paul, to enter into an agreement with Monolith Solar Associates to provide services to the Town in the securing of a grant for the purposes aforementioned.

ADOPTED = AYES 5 NAYS 0

**RESOLUTION#46-10
Service Contract with Center for Security**

Supervisor Rounds moved and Councilman Glasser seconded the following resolution:

WHEREAS, the Town of Sand Lake wishes to enter into a contract with Center For Security for the purpose of obtaining a service contract for the security systems located in the Town Hall and Department of Public Works building, and

WHEREAS, the annual cost of the service contract will be \$450.00 for the Town Hall and \$325.00 for the Department of Public Works building from January 1st through December 31, 2010, and

WHEREAS, this service contract will cover pull stations, heat detectors, smoke detectors, main fire panels, horn strobes, glass breaks, motion sensors, burglar alarm panels, keypads, and batteries will be replaced if not functioning properly, now therefore

BE IT RESOLVED, that the Town Supervisor is hereby authorized to sign said service contract on behalf of the Town of Sand Lake.

ADOPTED = AYES 5 NAYS 0

**RESOLUTION#47-10
COBRA Administration Services Agreement**

Supervisor Rounds moved and Councilwoman Kronau seconded the following resolution:

WHEREAS, there have been many changes recently which has affected COBRA continuation coverage which has made the administration for this service extremely complex with the addition of the American Recovery and Investment Act; and

WHEREAS, the Town of Sand Lake's health insurance broker, Jaeger and Flynn Associates, have in the past been the administrator of the Town's COBRA coverage at no charge; and

WHEREAS, Jaeger and Flynn will now be instituting a \$2.00 per notice (time of enrollment or qualifying event) fee and will be retaining the 2% COBRA administration services fee allowed by law that is paid by the employee; and

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WHEREAS, the Town Attorney has reviewed said agreement and has approved the same; now therefore

BE IT RESOLVED, that the Town Supervisor is hereby authorized to sign said COBRA Administration Services Agreement for a term of one year and this agreement will renew automatically for successive periods of 12 months unless this agreement is terminated in accordance with the provisions of Section 74.

ADOPTED = AYES 5 NAYS 0

**RESOLUTION#48-10
Authorization of Safe Deposit Box**

Councilman Glasser moved and Supervisor Rounds seconded the following resolution:

WHEREAS, there has arose the need to safeguard some Town records (DVD's, etc.) in an off sight location; therefore

BE IT RESOLVED, that the Town of Sand Lake has acquired a safe deposit box at Key Bank in West Sand Lake for this purpose and the following people will have access to said safe deposit box:

Supervisor
Deputy Supervisor
Comptroller
Town Clerk

ADOPTED = AYES 5 NAYS 0

**RESOLUTION #49-10
Elevator Service Agreement**

Supervisor Rounds moved and Councilman Glasser seconded the following resolution:

WHEREAS, the Town of Sand Lake requires service on the Town's elevator and desires to continue its service agreement with Elevator Sales & Service Inc.; now therefore

BE IT RESOLVED, that the Town of Sand Lake Supervisor is hereby authorized to enter into an agreement with Elevator Sales & Service Inc. for the service of the Town's Elevator at a cost of \$1,103.00 per year after approval of the terms of the same by Town Attorney Cole Paul.

ADOPTED = AYES 5 NAYS 0

**RESOLUTION #50-10
Provide Stipend to Deputy Town Clerk for Vital Statistics**

Supervisor Rounds moved and Councilman Turner seconded the following Resolution:

WHEREAS, the Town Clerk in previous years has received a stipend of \$1,000 for her appointment as Town Clerk for Vital Statistics, and

WHEREAS, the Town Clerk now desires to provide that payment to the Deputy Town Clerk, Patricia Stevens, for her work as Deputy Town Clerk for Vital Statistics; now therefore

BE IT RESOLVED, that the Town Clerk is hereby authorized to pay over said stipend to the Deputy Town Clerk, Patricia Stevens, in the amount of \$1,000.

ADOPTED = AYES 5 NAYS 0

**RESOLUTION#51-10
Appointment of Confidential Secretary**

Supervisor Rounds moved and Councilwoman Kronau seconded the following

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resolution:

WHEREAS, Supervisor Rounds has designated Russell Bennett as Confidential Secretary; and

WHEREAS, it is the duty of the Town Board to fix reasonable compensation for the Confidential Secretary; now therefore

BE IT RESOLVED, that Russell Bennett shall receive annual compensation of four thousand dollars (\$4,000); and

BE IT FURTHER RESOLVED, that the 2010 Budget is amended as follows:

Increase	A522	1220.1	Supervisor Personnel	\$4,000.00
Decrease	A522	1420.1	Attorney Personnel	\$4,000.00

ADOPTED = AYES 5 NAYS 0

Councilman Glasser made the motion to adjourn the Regular Town Board Meeting and move to Executive Session at 8:44 P.M. to discuss Personnel reasons. This was seconded by Supervisor Rounds.

MOTION CARRIED = UNANAMOUS

Supervisor Rounds moved and Councilwoman Kronau seconded to call the meeting back to order at 9:38 P.M.

MOTION CARRIED = UNANAMOUS

RESOLUTION #52-10

Appointment of Clerk to the Building Department

Councilman Glasser moved and councilman Splain seconded the following resolution:

WHEREAS, Town Board for the Town of Sand Lake wishes to abolish the position of the Clerk to the Building Department/Code Enforcement Secretary pursuant to discussions and upon advice of Deputy Commissioner of Building and Zoning, and

WHEREAS, the Town Board reserves the right to keep the budgeted amount for said position in the budget as stated for 2010 as needed, now therefore

BE IT RESOLVED, that the position of Clerk to the building department is hereby abolished effective immediately.

ADOPTED – AYES 3 NAYS 1 ABSTENTIA 1 (Councilwoman Kronau voting NAY, Supervisor Rounds Abstaining) Councilwoman Kronau made a comment “I did a small survey on this department, we reached a peak of building permits in 2006, 2009 we were down below 2004 when we had no clerk to the Building Department. I support the abolishment of this position, but I do not wish anybody to take it personally, so I have to vote no for the town”.

ADJOURNMENT

Supervisor Rounds made the motion to adjourn the meeting at 9:47 P.M. This was seconded by Councilman Turner.

MOTION CARRIED = UNANIMOUS

A complete accounting of all discussions on agenda is available for review on audio tape in the Town Clerk’s Office.

Respectfully submitted,

**Barbara A. Biittig
Town Clerk**

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