

TOWN OF SAND LAKE ORGANIZATIONAL

**TOWN OF SAND LAKE ORGANIZATIONAL MEETING
JANUARY 1, 2010**

An Organizational Meeting of the Sand Lake Town Board was held on January 1, 2010 at 12:00 P.M. at the Sand Lake Town Hall. After the Pledge of Allegiance, the following answered roll call:

PRESENT: Councilman Splain
Councilwoman Kronau
Councilman Glasser
Councilman Turner
Supervisor Rounds

RECORDING SECRETARY: Barbara A. Biittig, Town Clerk

OTHERS PRESENT: Justin Schultz, John McEvilly, Russell Bennett, Melissa Elacqua, Brian Hunt, Michele Kehn, Dan Holser, Richard Tallman, Archie Robinson, Charlotte Foster, Linda Hastings, Deborah Nerenberg, Beth Cioffi, Carla Engwer, Pat Stevens, Mark Cioffi, Steve Robelotto, Joe Johnson, Helen Splain, Richard Biittig, Chad Foster and others.

BUSINESS:

RESOLUTION # 01B-10

Appointment of Town Attorney

Supervisor Rounds moved and Councilwoman Kronau seconded the following resolution:

BE IT RESOLVED, that Russell Bennett is appointed the Town Attorney for the Town of Sand Lake for a two year term to end December 31, 2011 at a salary of \$10,000.

DEFEATED = AYES 2 NAYS 3(Councilman Turner, Councilman Glasser and Councilman Splain voting NAY)

RESOLUTION #01G-10

Appointment of Town Attorney

Councilman Glasser moved and Councilman Splain seconded the following resolution:

BE IT RESOLVED, that Donna Cole Paul, Esq. is appointed the Town Attorney for the Town of Sand Lake for a two year term to end December 31, 2011 at a salary for 2010 as stated in the 2010 Budget.

ADOPTED = AYE 3 NAYS 2 (Councilwomen Kronau and Supervisor Rounds voting NAY)

RESOLUTION # 2B-10

Adoption of Procedural Rules

Supervisor Rounds moved and Councilwoman Kronau seconded the following resolution:

BE IT RESOLVED, that the following Procedural Rules for the Town of Sand Lake Board Meetings are hereby adopted:

TOWN BOARD MEETINGS

1. The Sand Lake Town Board will meet at 7:30 P.M. on the second Wednesday of every month at the Sand Lake Town Hall, 8428 NY Route 66, Sand Lake, NY 12153. If that day is a holiday, the Town Board will designate an alternate day at the preceding meeting.

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2. The Sand Lake Town Board will hold a Workshop meeting at 6:00 p.m. on the fourth Wednesday of every month at the Sand Lake Town Hall, 8428 NY Route 66, Sand Lake, NY 12153. If that day is a holiday, the Town Board will designate an alternate day at the preceding meeting.
3. All Town Board meetings, including workshops, are open to the public. Meetings shall be recorded and televised and minutes shall be taken.
4. To ensure a consistent and accurate recording of Town business, the Town Clerk and/or Deputy Town Clerk shall be present at all meetings of the Town Board, including but not limited to all workshops, public hearings and/or special meetings of the Board.
5. The Town Board wishes to encourage the interest and participation of Town residents in Town meetings. Accordingly, the Supervisor shall afford an opportunity for any person wishing to speak on any matter prior to and after the regular business agenda. Any such person shall come to the podium and state his or her full name and address the Board. In the event that a large group of persons wishes to speak on a particular topic, the Supervisor may require that such persons designate a representative to speak on behalf of the group. In his sole discretion, the Supervisor may permit a member of the public to speak on a matter during the business agenda.
6. The supervisor may limit discussion that is not relevant to Town business or is repetitive, abusive or tends to unduly or unfairly prolong the meeting of the Board. No member of the public, member of the Board, or any other individual shall engage in any demonstration, booing, hand clapping, name calling, shouting or otherwise disrupt the formality of the Town Board meeting.
7. Any person who shall become abusive or is otherwise disrupting the meeting of the Board will be asked to step down and may be asked to leave or may be removed from the meeting.
8. At no time shall members of the public be permitted to question the Town Board directly on matters and shall submit any questions in writing to the Town Board for a response. In his discretion, however, if the Supervisor finds that he can provide an answer, he may do so or may refer the individual to a member of the Town Board or the Town Attorney for response.
9. These procedural rules will be prominently posted in the meeting room.

TOWN BOARD AGENDA ITEMS

10. Town Board members wishing to place matters or items on the agenda for Town Board meetings shall submit each such item to the Supervisor's office by noon on the fourth Wednesday of the month. All such items shall include supporting documentation and/or necessary information to prepare the proper resolution.
11. The Town Supervisor will present a Tentative Agenda to the Town Board at the Town Board workshop meeting for review, discussion and development of a Final Agenda.
12. At the direction of the Supervisor, the Town Attorney shall prepare resolutions and other items for the Final Agenda which require local laws or ordinances and/or legal review or preparation. The Town Attorney shall complete and deliver any such material to the Town Clerk not later than noon on the Wednesday preceding the Town Board meeting.
13. At the direction of the Supervisor, all proposed resolutions and supporting material for the Final Agenda shall be submitted to the Town Clerk on or before noon on the Wednesday preceding the Town Board meeting.
14. The Town Clerk will:
 - a. Prepare the Final Agenda for the Town Board meeting.
 - b. Prepare resolutions not prepared by the Town Attorney or by Town Board members.
 - c. Distribute copies of all resolutions to each Board Member via their mail slot in Town Hall and by e-mail on or before noon on the Saturday preceding the Town Board meeting.
 - d. Distribute copies of Department Head and Board Member Reports to each Board Member and the Town Attorney via their mail slot in Town Hall.
 - e. Transmit the meeting agenda to the official newspaper by 4:30 P.M. on the Friday preceding the meeting.
15. Agenda items may be rearranged, added or deleted at the discretion of the Supervisor. Any matter or item not properly on the agenda may be placed on the agenda or otherwise discussed or raised at a Town Board meeting only by a vote of a majority of the Town Board, except that the Supervisor may add any item at his discretion.
16. All resolutions of one page or less shall be read aloud at the Town Board meeting in their entirety by the Town Clerk. Any resolutions of more than one page may be summarized; however, the resolution in its entirety shall be made available to the public prior to the meeting of the Board.

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17. At the direction of the Supervisor, a summary of Department and Committee reports may be made orally within a five (5) minute time frame.

DEFEATED = AYES 2 NAYS 3(Councilman Turner, Councilman Glasser and Councilman Splain voting NAY)

RESOLUTION #2G-10 Adoption of Procedural Rules

Councilman Glasser moved and Councilman Splain seconded the following resolution:

BE IT RESOLVED that the following attached Procedural Rules for the Town of Sand Lake Board Meetings are hereby adopted. An entire copy of the manual for said procedures shall be on file and available to the public through the Town Clerk's Office.

ADOPTED = AYES 5 NAYS 0 (Attached)

RESOLUTION #3B-10 Appointment of Receiver of Taxes

Supervisor Rounds moved and Councilwoman Kronau seconded the following resolution:

BE IT RESOLVED, That Eileen Biggins is appointed Receiver of Taxes for a term ending December 31, 2010.

DEFEATED = AYES 2 NAYS 3(Councilman Turner, Councilman Glasser and Councilman Splain voting NAY)

RESOLUTION # 4-10 Official Newspaper

Supervisor Rounds moved and Councilman Splain seconded the following resolution:

BE IT RESOLVED, that The Record is the official newspaper of the Town of Sand Lake.

ADOPTED = AYES 5 NAYS 0

RESOLUTION #5-10 Designated Depositories

Supervisor Rounds moved and Councilman Turner seconded the following resolution:

BE IT RESOLVED, that pursuant to Section 64 of the Town Law, the following institutions be and are hereby designated depositories of all monies received:

Key Bank, M&T Bank, Trustco Bank and MBIA.

ADOPTED = AYES 5 NAYS 0

RESOLUTION # 6-10 Established Fee for Returned Checks

Supervisor Rounds moved and Councilwoman Kronau seconded the following resolution:

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BE IT RESOLVED, that a fee of \$25.00 shall be charged for each check tendered to the Town or any of its Departments that is returned for insufficient funds, closed account or stopped payment in addition to any charges which the Town might incur as a result of the returned check from its banking institution.

ADOPTED = AYES 5 NAYS 0

**RESOLUTION # 7-10
Authorized Facsimile Signature**

Supervisor Rounds moved and Councilman Splain seconded the following resolution:

BE IT RESOLVED, that the Town Supervisor Rounds may use a facsimile signature, such as a rubber stamp, facsimile, or other device, to sign checks on behalf of the Town of Sand Lake.

ADOPTED = AYES 5 NAYS 0

**RESOLUTION # 8-10
Salaries of Town Officials & Employees**

Supervisor Rounds moved and Councilman Splain seconded the following resolution:

BE IT RESOLVED, that the salaries of all Town Officers and employees shall be as set forth in the 2010 Town Budget except as otherwise specified by resolution of the Board. A copy of the Town Budget is on file with the Town Clerk and available during normal business hours for review.

ADOPTED = AYES 5

**RESOLUTION # 9-10
Mileage Rate for Reimbursement**

Supervisor Round moved and Councilwoman Kronau seconded the following resolution:

BE IT RESOLVED, that Town Officials and Employees using their own vehicles for Town business shall be allowed the standard rate established by the Internal Revenue Service for reimbursement which is currently established for 2010 as \$.50 cents per mile.

ADOPTED = AYES 5 NAYS 0

**RESOLUTION # 10- 10
Designated Paid Holidays**

Supervisor Rounds moved and Councilwoman Kronau seconded the following resolution:

BE IT RESOLVED, that the following days are designated paid holidays for all entitled employees and/or officials of the Town:

New Years Day	January 1, 2010
Martin Luther King Day	January 18, 2010
Presidents Day	February 15, 2010
Good Friday	April 2, 2010
Memorial Day	May 31, 2010
Independence Day	July 4, 2010
Labor Day	September 6, 2010
Columbus Day	October 11, 2010

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Veterans' Day	November 11, 2010
Thanksgiving Day	November 25, 2010
Day after Thanksgiving	November 26, 2010
Christmas Day	December 24, 2010
New Years Day 2011	December 31, 2010

ADOPTED = AYES 5

RESOLUTION # 11-10

Appointment of Deputy Town Attorneys

Supervisor Rounds moved and Councilwoman Kronau seconded the following resolution:

BE IT RESOLVED, that Frederick J. Schreyer, Esq., is hereby appointed as Deputy Town Attorney for the Town of Sand Lake to serve at the pleasure of the Board for a term to expire December 31, 2011 for Planning, Zoning, Sewer and Code Enforcement, at a salary of \$14,000.00 per anum.

ADOPTED = AYES 5 NAYS 0

RESOLUTION # 12-10

Appointment of Registrar of Vital Statistics

Supervisor Rounds moved and Councilman Turner seconded the following resolution:

BE IT RESOLVED, that Barbara A. Biittig, Town Clerk, is appointed Registrar of Vital Statistics.

ADOPTED = AYES 5 NAYS 0

RESOLUTION # 13-10

Appointment of Deputy Registrar of Vital Statistics

Supervisor Rounds moved and Councilwoman Kronau seconded the following resolution:

BE IT RESOLVED, that Patricia A. Stevens is appointed Deputy Registrar of Vital Statistics.

ADOPTED = AYES 5 NAYS 0

RESOLUTION # 14-10

Appointment to Planning Board

Supervisor Rounds moved and Councilman Splain seconded the following resolution:

BE IT RESOLVED, that Michael Groff is appointed to the Planning Board for a term ending December 31, 2016.

ADOPTED = AYES 5 NAYS 0

RESOLUTION #15-10

Appointment of the Chairman of the Planning Board

Supervisor Rounds moved and Councilwoman Kronau seconded the following resolution:

BE IT RESOLVED, that Justin Schultz is appointed Chairman of the Planning Board.

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ADOPTED = AYES 5 NAYS 0

RESOLUTION # 16-10

Appointment to Zoning Board of Appeals

Supervisor Rounds moved and Councilwoman Kronau seconded the following resolution:

BE IT RESOLVED, that John Bond is appointed to the Zoning Board of Appeals for a term ending December 31, 2014.

ADOPTED = 5 AYES NAYS 0

RESOLUTION #17-10

Appointment of the Chairman of Zoning Board of Appeals

Supervisor Rounds moved and Councilman Turner seconded the following resolution:

BE IT RESOLVED, that Judy Breselor is hereby appointed Chairman of the Zoning Board of Appeals.

ADOPTED = AYES 5 NAYS 0

RESOLUTION # 18-10

Appointment of the Secretary to the Zoning Board of Appeals

Supervisor Rounds moved and Councilman Glasser seconded the following resolution:

BE IT RESOLVED, that Charlotte C. Foster is hereby appointed Secretary to the Zoning Board of Appeals.

ADOPTED = AYES 4 NAYS 1 (Supervisor Rounds voting NAY)

RESOLUTION # 19-10

Appointment of Court Officer

Supervisor Rounds moved and Councilwoman Kronau seconded the following resolution:

BE IT RESOLVED, that Mel Diegel is hereby appointed Court Officer, and that this appointment shall be on consent and advice of the Town Justices for the Town of Sand Lake.

ADOPTED = AYES 5 NAYS 0

RESOLUTION # 20-10

Appointment of Deputy Commissioner of Building, Zoning and Code Enforcement and Sewer Inspector.

Supervisor Rounds moved and Councilman Splain seconded the following resolution:

BE IT RESOLVED, that George Wright is hereby appointed Deputy Commissioner of Building, Zoning and Code Enforcement and as a Sewer Inspector at a rate of \$24.14 per hour.

ADOPTED = AYES 5 NAYS 0

RESOLUTION # 21-10

Appointment of Convenience Facility Attendant

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Supervisor Rounds moved and Councilman Glasser seconded the following resolution:

BE IT RESOLVED, that David Martin is appointed Convenience Facility Attendant, and be it further resolved that the Town Convenience Facility on Chamberlain Hill Road shall be open to Town residents on Wednesdays from noon to 7 p.m. and Saturdays from 7 a.m. to 3 p.m.

ADOPTED = AYES 5

RESOLUTION # 22-10

Appointment of Cable TV Technician(s)

Supervisor Rounds moved and Councilman Turner seconded the following resolution:

BE IT RESOLVED, that Bob Busta and Andrea Kronau are appointed as Cable TV Technicians for the Town of Sand Lake to be compensated at a rate of \$7.67 per hour as set forth by the 2010 Budget.

BE IT FURTHER RESOLVED, that Josh Bucci will act as back-up Cable TV Technician only when necessary and will be compensated at the salary that he receives now.

ADOPTED = AYES 4 NAYS 0 ABSTENTIA 1 (Councilwoman Kronau Abstaining)

RESOLUTION # 23-10

Appointment of Youth Program Supervisor

Supervisor Rounds moved and Councilwoman Kronau seconded the following resolution:

BE IT RESOLVED, that Barbara Glasser is hereby appointed Youth Program Supervisor for the Town of Sand Lake.

ADOPTED = AYES 4 NAYS 0 ABSTENTIA 1 (Councilman Glasser Abstaining)

RESOLUTION # 24-10

Appointment of Animal Control Officer

Supervisor Rounds moved and Councilman Glasser seconded the following resolution:

BE IT RESOLVED, that Catherine Crawmer is hereby appointed Animal Control Officer for the Town of Sand Lake.

ADOPTED = AYES 5 NAYS 0

RESOLUTION # 25-10

Appointment of Freedom of Information Officer

Supervisor Rounds moved and Councilwoman Kronau seconded the following resolution:

BE IT RESOLVED, that Barbara A. Biittig is appointed Freedom of Information Officer for the Town of Sand Lake.

BE IT FURTHER RESOLVED, that Patricia Stevens shall act as alternate Freedom of Information Officer in the event that Barbara Biittig is unable to act.

ADOPTED = AYES 5 NAYS 0

RESOLUTION # 26-10

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Appointment of Mail Clerk

Supervisor Rounds moved and Councilman Turner seconded the following resolution:

BE IT RESOLVED, that Town Clerk shall be mail clerk for the Town of Sand Lake and shall be responsible for the prompt collection and dissemination of all incoming and out-going mail for the Town. All mail received at the Town Hall shall be opened and its date of receipt and a brief description shall be recorded in a log, which shall be available to the public and to all Town officers and employees. The mail clerk shall distribute all mail to the addressee and a copy to any Board member, officer and Department head to whom the correspondence is relevant.

ADOPTED = AYES 5 NAYS 0

RESOLUTION # 27-10 Town Financial Reports

Supervisor Rounds moved and Councilwoman Kronau seconded the following resolution:

BE IT RESOLVED, that in lieu of the filing and publishing requirements set forth in Town Law 29 (10), the Supervisor shall submit to the Town Clerk within 60 days after the close of the fiscal year, a copy of his report to the State Comptroller, and that the Town Clerk shall publish a summary of such report within ten (10) days in the official newspaper of the Town as permitted by Town Law 29(10a). In the event the filing of the annual report is extended by the State Comptroller, the Supervisor's time for filing a copy of the report with the Town Clerk is likewise extended.

ADOPTED = AYES 5 NAYS 0

RESOLUTION # 28-10 Appointment of Commissioner of Public Works/Superintendent of Highways

Supervisor Rounds moved and Councilman Glasser seconded the following resolution:

BE IT RESOLVED, that Larry Browe is appointed Commissioner of Public Works/Highway Superintendent at a rate as set forth in the 2010 Budget for the Town of Sand Lake.

ADOPTED = AYES 5 NAYS 0

RESOLUTION # 29-10 Appointment of Deputies for Public Works Department

Supervisor Rounds moved and Councilman Glasser seconded the following resolution:

BE IT RESOLVED, that Brian Hunt is hereby appointed Deputy Commissioner of Public Works, and Highway.

BE IT FURTHER RESOLVED, that Ray Hernick is hereby appointed Deputy Commissioner of Sewers, and

BE IT FURTHER RESOLVED, that Joel Hunt is hereby appointed Highway Foreman/Dispatcher for the Public Works Department.

ADOPTED = AYES 5 NAYS 0

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RESOLUTION # 30-10

Appointment of Fire Inspector/Code Enforcement Officer

Supervisor Rounds moved and Councilman Splain seconded the following resolution:

BE IT RESOLVED, that Mike Wager is hereby appointed Fire Inspector/Code Enforcement Officer.

ADOPTED = AYES 5 NAYS 0

RESOLUTION # ___-10 (Tabled for not more than 60 days)

Appointment of Clerk to Building Department

Supervisor Rounds moved and Councilwoman Kronau seconded the following resolution. Councilman Glasser moved and Councilman Splain seconded to table the following resolution:

BE IT RESOLVED, that Michele Kehn is hereby appointed to the Clerk as the Building Department at a rate of \$14.21 per hour for 25-30 hours per week as stated in the 2010 Budget.

RESOLUTION # 31-10

Appointment of Assessor Data Collector

Supervisor Rounds moved and Councilwoman Kronau seconded the following resolution:

BE IT RESOLVED, that Barb Hansen is appointed to the position of Assessor Data Collector for up to 20 hours a week not to exceed the salary of the position as set forth in the 2010 Budget for the Town of Sand Lake.

ADOPTED = AYES 5 NAYS 0

RESOLUTION # 32-10

Appointment of Secretary to the Assessor

Supervisor Rounds moved and Councilwoman Kronau seconded the following resolution:

BE IT RESOLVED, that Carla J. Engwer is hereby appointed to the position of Secretary to the Assessor at a rate of \$14.21 per hour, for 40 hours per week as stated in the 2010 Budget for the Town of Sand Lake.

ADOPTED = AYES 5 NAYS 0

RESOLUTION # 33-10

Appointment of Comptroller

Supervisor Rounds moved and Councilwoman Kronau seconded the following resolution:

BE IT RESOLVED, that Melissa Elacqua is hereby appointed to the position of Comptroller at an annual salary, for 40 hours per week as stated in the 2010 Budget for the Town of Sand Lake.

ADOPTED = AYES 5 NAYS 0

RESOLUTION # 34-10

Appointment of Accounts Payable Clerk and Director of Purchasing

Supervisor Rounds moved and Councilman Splain seconded the following resolution:

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BE IT RESOLVED, that Kate Kalinowski is hereby appointed to the position of Accounts Payable Clerk and Director of Purchasing for 20 hours per week as stated in the 2010 Budget for the Town of Sand Lake.

ADOPTED = AYES 5 NAYS 0

RESOLUTION # 35-10

Appointment of Current Employees and Officers

Supervisor Rounds moved and Councilwoman Kronau seconded the following resolution:

BE IT RESOLVED, that all current employees and officers not specifically mentioned in the resolutions adopted at this meeting and who serve at the pleasure of the Town Board are hereby continued in office until such time as the Board shall otherwise direct, and for whom there is no definite term.

ADOPTED = AYES 5 NAYS 0

RESOLUTION # 36-10

Authorization for Training

Supervisor Rounds moved and Councilman Turner seconded the following resolution:

BE IT RESOLVED THAT THE FOLLOWING, that the following Town Officials; Supervisor Rounds, Councilwoman Kronau, Councilman Splain and Town Clerk Barbara Biittig are hereby authorized to attend the 2010 Training School for newly elected Town officials being held at the Desmond, Albany, New York from January 5 through January 7, 2010. This event is sponsored by the Association of Towns of the State of New York; and

BE IT FURTHER RESOLVED, that each Official be reimbursed for their registration fee of \$200.00 and mileage.

ADOPTED = AYES 5 NAYS 0

RESOLUTION #37-10

Resignation of Receiver of Taxes and Appointment of Successor.

Councilman Glasser moved and Councilman Turner seconded the following resolution:

BE IT RESOLVED, that due to the General Election of 2009, the Receiver of Taxes, Barbara Biittig has been elected to the Office of Clerk for the Town of Sand Lake, and

BE IT RESOLVED, that said Barbara Biittig shall be resigning her position as of January 1, 2010, and

BE IT RESOLVED, that due to the resignation of Barbara Biittig, the Town Board wishes to appoint a successor Receiver of Taxes for the remainder of the term until December 31, 2010, and

BE IT RESOLVED, that Charlotte C. Foster be and is hereby appointed as receiver of taxes for the term to expire 12/31/2010.

ADOPTED = AYES 3 NAYS 2 (Councilwoman Kronau and Supervisor Rounds voting NAY)

RESOLUTION #38-10

Appointment of Court Administrator

Supervisor Rounds moved and Councilman Glasser seconded the following

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resolution:

BE IT RESOLVED, that Janet Michaels is hereby appointed the Court Administrator for the Town of Sand Lake Justice Court, and that this appointment shall be on the consent and advice of the Town Justices for the Town of Sand Lake at a rate as stated in the 2010 Budget.

ADOPTED = AYES 5 NAYS 0

**RESOLUTION #39-10
Appointment of Deputy Court Administrator**

Councilman Glasser moved and Councilman Splain seconded the following resolution:

BE IT RESOLVED, that Cheryl Lobdell is hereby appointed the Deputy Court Administrator for the Town of Sand Lake Justice Court, and that this appointment shall be on the consent and advice of the Town Justices for the Town of Sand Lake at a rate as stated in the 2010 Budget.

ADOPTED = AYES 5 NAYS 0

**RESOLUTION #40-10
Appointment of Internal Control Officer**

Councilwoman Kronau moved and Councilman Splain seconded the following resolution:

BE IT RESOLVED, that Darryl Purinton is hereby appointed as the Internal Control Officer for the Town of Sand Lake for a term to expire on December 31, 2011 at a salary as set by the 2010 Budget.

ADOPTED = AYES 5 NAYS 0

**RESOLUTION #41-10
Appointment of Webmaster**

Councilwoman Kronau moved and Councilman Turner seconded the following resolution:

BE IT RESOLVED, that Barbara Glasser is hereby appointed as the Webmaster for the Town of Sand Lake for a term to expire on December 31, 2011 at a salary as set by the 2010 Budget.

ADOPTED = AYES 4 NAYS 0 ABSTENTIA 1(Councilman Glasser Abstaining)

COMMITTEE ASSIGNMENTS AND APPOINTMENTS BY DEPARTMENTS

Councilman Glasser	Animal Control Beach Street Lights
Councilwoman Kronau	Youth Seniors/Senior Van Culture & Arts Planning Oversight/Linkage Study
Councilman Turner	Library Ambulance/ Public Safety Zoning Update
Councilman Splain	Cable Physical Facilities Parks and Recreation
Supervisor Rounds	Public Works

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	Highway Veterans
SUPERVISOR'S APPOINTMENTS	
Deputy Supervisor	John Mc Evilly
Confidential Secretary	Russell Bennett
Historian	Judy Rowe
Deputy Historian/Records Management	Mary French/Ralph Timber
TOWN CLERK APPOINTMENTS	
Deputy Town Clerks	Patricia A. Stevens Jane McClellan
RECEIVER OF TAXES APPOINTMENT	
Deputy Receiver of Taxes	Archie Robinson

ADJOURNMENT

Supervisor made the motion to adjourn the meeting at 1:40 pm. This was seconded by Councilman Splain..

MOTION CARRIED = UNANIMOUS

A complete accounting of all discussions on agenda is available for review on audio tape in the Town Clerk's Office.

Respectfully submitted,

**Barbara Biittig
Town Clerk**