

TOWN OF SAND LAKE TOWN BOARD MEETING  
JUNE 9, 2010

The monthly meeting of the Sand Lake Town Board was held on June 9, 2010 at 7:30 P.M. at the Sand Lake Town Hall. After the Pledge of Allegiance, the following answered roll call:

**PRESENT:** Councilman Splain  
Councilwoman Kronau  
Councilman Glasser  
Councilman Turner  
Supervisor Rounds  
Town Attorney Donna Cole-Paul

**RECORDING SECRETARY:** Barbara A. Biittig, Town Clerk

**OTHERS PRESENT:** Clyde Heffner, Justin Schultz, John “Mac” McEvelly, Barbara Martinage, Fred Erickson Lori Riley, Russ Bennett, Brian Hunt and others.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

Ralph LaMontagna spoke on “VOTE FOR ADVENTURE EVERY DAY IN JUNE”

- The Averill Park Education Foundation stands to receive a grant for \$25,000 from Pepsi Refresh [www.refresheverything.com](http://www.refresheverything.com) to complete an Adventure Based ropes course and climbing wall in Algonquin Middle School. In order to win we need you, your family and friends to vote online every day in June to bring the Adventure course to the Averill Park School district area!
- This course has been in the planning for years and will benefit the school, town summer camp program and local fire and rescue units who will have access to this for training, recreation and education in the future.
- The project that gets the most votes wins the grant.

**APPROVAL OF MINUTES:** May 12, 2010

Councilman Glasser made the motion to approve the minutes. This was seconded by Councilman Turner

**MOTION CARRIED = 5 AYES 0 NAYS**

**MONTHLY REPORTS**

**TOWN CLERK-** Barbara A. Biittig

- Money paid to Supervisor \$18,205.38
- Money paid to County Treasurer for Dog Licenses \$132.25
- Money paid to New York State Ag & Markets for spay/neuter program \$60.00
- Money paid to State Health Dept. for Marriage Licenses \$67.50

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- Money paid to the Dept. of Environmental Conservation (Fishing/Hunting) \$717.12

I am sad to report that my Deputy, Patricia Stevens will be leaving my office after 6 1/2 years of dedicated service to the town as of June 25th to take a job with the Rensselaer County Highway Department. We are going to miss her very much. We all wish her the very best in her new endeavor. I am happy to welcome back Tami Thibeault who many will remember worked in the Town Clerk's office 6 years ago. This is a definite plus for me but with all the new regulations she is busy studying for her notary license, passport classes etc. Her appointment is on the agenda tonight for approval.

On behalf of the Town I would like to thank Chris Raffo's Girl Scout Troup # 1188 for planting the flowers in the planter outside the Court Room Door.

Reminder: That with warm weather many dogs are allowed to run more freely. The Town of Sand Lake has a lease law. All dogs should be licensed. This law is posted on the Town Web Site and the TV Channel.

In brief it states:

**DOG CONTROL**

75-6. Prohibited acts. (Adopted 7-14-1982 by L.L. No. 1-1982)

- No person shall permit any dog to run at large.
- No person shall keep or harbor any dog that howls or barks continuously for an unreasonable length of time.
- No owner of any dog shall permit or allow such dog to chase or otherwise harass any person in such a manner as to reasonably cause intimidation or to put such person in reasonable apprehension of bodily harm or injury or to cause bodily harm or injury to any person.
- No owner of any dog shall permit or allow such dog to frequently chase, run alongside of or bark at motor vehicles or bicycles.
- No person shall permit any dog to cause any damage to any property or destroy or deface such property within the town. It shall be considered property damage.
- No person shall drop any dog within the geographical limits of the Town of Sand Lake and leave the same unattended.
- No person shall permit any dog to be in or on any park, beach or recreational property owned by the Town of Sand Lake, whether leashed or otherwise, except for Seeing Eye dogs.
- Any dog found in violation of the provisions may be seized pursuant to the provisions of the Agriculture and Markets Law.

To obtain a copy of this document in its entirety you can contact my office at 518-674-2026 ext. 22

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I am still concerned about the Governor's possible decision to close the Dept. of NYS Ag & Markets. Town Clerk's are watching this part of the Budget and doing everything that can be done to try and prevent this from happening. I am meeting with a group of surrounding Town's Town Clerks at the end of this month. I will keep you informed

Reminder from NYS Environmental Conservation: What with the increase in fishing licenses that you should not laminate your licenses. They are getting a ton of calls about blackened licenses. Laminating will cause this.

In order to better inform residents, you may access the monthly town board agenda and minutes on the Town's Web Site [townofsandlake.us](http://townofsandlake.us), now. Within the next month, with the help of Barbara Glasser and Paul Splain I expect, to have the videos of town board meetings available for viewing on this site. Keep watching for their debut. Don't forget to view Channel 17 for on going information.

The Town Clerk's office is closed on Sat.'s from now and until after Labor Day.

Any questions or concerns, please feel free to call my office at 518-674-2026 ext. 22.

**SUPERVISOR'S REPORT** – On file in the Town Clerk's Office.

- The next Round Table will be Thursday, June 24, 2010, 5 PM – 7 PM.

**COMMITTEE REPORTS:**

**ENGINEEERS REPORT** – Mark Kestner – On file in the Town Clerk's Office.

**PLANNING BOARD** – Justin Schultz - On file in the Town Clerk's Office.

**BUILDING/ZONING** – Fred Schreyer - On file in the Town Clerk's Office.

**YOUTH** – Barbara Glasser – On file in the Town Clerk's Office

**BOARD MEMBERS REPORTS:**

**PUBLIC WORKS** – Burton Rounds - On file in the Town Clerk's Office.

**HIGHWAY** – Burton Rounds - On file in the Town Clerk's Office.

**VETERANS** – Burton Rounds- On file in the Town Clerk's Office.

**PARKS AND RECREATION** – Paul Splain - On file in the Town Clerk's Office.

**CABLE** – Paul Splain – On file in the Town Clerk's Office.

**PHYSICAL FACILITIES** – Paul Splain - On file in the Town Clerk's Office.

**CULTURE AND ARTS** - Christine Kronau - On file in the Town Clerk's Office.

**PLANNING OVERSIGHT/LINKAGE STUDY** – Christine Kronau – On file in the Town Clerk's Office.

**YOUTH** – Christine Kronau – On file in the Town Clerk's Office.

**SENIORS/SENIOR VAN** – Christine Kronau – On file in the Town Clerk's Office.

**ANIMAL CONTROL** – John Glasser - On file in the Town Clerk's Office.

**STREET LIGHTS** – John Glasser - On file in the Town Clerk's Office.

**BEACH** – John Glasser - On file in the Town Clerk's Office.

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**LIBRARY** – Ray Turner - On file in the Town Clerk’s Office.

**AMBULANCE/PUBLIC SAFETY** – Ray Turner - On file in the Town Clerk’s Office.

**ZONING UPDATE** – Ray Turner - On file in the Town Clerk’s Office.

**APPROVAL OF CHANGE TO THE AGENDA:**

Supervisor Rounds made a motion to amend the Agenda. This was seconded by Councilman Glasser.

**MOTION CARRIED = 5 AYES 0 NAYS**

**COMMENTS FROM RESIDENTS:** None at this time

**RESOLUTION#122-10**

**Approval of Appraisal for Old Town Garage with GAR Associates**

Councilman Glasser moved and Councilman Turner seconded the following resolution:

**WHEREAS**, the Town of Sand Lake needs to obtain an appraisal of the old Town Garage on the corner of Eastern Union Turnpike and Holcolm Road; and

**WHEREAS**, the Town Supervisor requested and was supplied with three quotes for cost of said appraisal with three local commercial appraisers; and

**WHEREAS**, GAR Associates was the lowest quote and was recommended to the board; now therefore

**BE IT RESOLVED**, that the Town Supervisor is hereby authorized to contract with GAR Associates for the purpose of performing a commercial appraisal on the old town garage property for a cost of \$600.00.

**MOTION CARRIED = 5 AYES 0 NAYS**

**RESOLUTION#123-10**

**Appointment of Beach Staff for 2010 Season**

Councilman Glasser moved and Supervisor Rounds seconded the following resolution:

**BE IT RESOLVED**, that the following people are authorized to be hired for the 2010 Sand Lake Town Beach as follows:

<b>NAME</b>	<b>TITLE</b>	<b>HOURLY PAY RATE</b>
<b>Michael Maxwell</b>	<b>Lifeguard</b>	<b>\$10.50</b>
<b>Rachel Bryk</b>	<b>Lifeguard</b>	<b>\$10.50</b>

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<b>Adam Sanzone</b>	<b>Lifeguard</b>	<b>\$10.25</b>
<b>Ann O'Brien</b>	<b>Beach Aide</b>	<b>\$ 7.00</b>
<b>Troy Labelle</b>	<b>Beach Aide</b>	<b>\$ 7.25</b>
<b>Kathleen McKeon</b>	<b>Sub Beach Aide</b>	<b>\$ 7.25</b>

**MOTION CARRIED = 5 AYES 0 NAYS**

**RESOLUTION#124-10**

**Appointment of Day Camp Staff**

Councilwoman Kronau moved and Supervisor Rounds seconded the following resolution:

**BE IT RESOLVED**, that the following people are authorized to be hired for the 2010 Sand Lake Summer Day Camp as follows:

<b>Name</b>	<b>Title</b>	<b>Hourly</b>
Lindsay Kehn	Director	15.00
Brooke Wagner	Health Director	12.00
Douglas Lenseith	Directors Assistant	11.00
Hannah Linden-Darrow	Arts-n-Crafts Coordinator	9.00
Emily Vogal	Sports Coordinator	9.00
Victoria Donato	Senior Counselor	8.25
Alyssa Duncan	Senior Counselor	8.25
Brendon Seney	Senior Counselor	8.25
Patricia Marshall	Senior Counselor	8.25
Emily Wood	Senior Counselor	8.25
Alyx Raffo	Senior Counselor	8.25
Lauren Wager	Counselor	7.25
Alex Navratil	Counselor	7.25
Matthew Giddings	Counselor	7.25
Jennifer Engwer	Counselor	7.25
John Lantz	Counselor	7.25
Lindsey DeCamp	Counselor	7.25
Matthew Boudreau	Counselor	7.25
William Goodermote	Counselor	7.25
Craig Wojtaszek	Counselor	7.25
Ian Keefe	Counselor	7.25
Kaitlyn Sears	Counselor	7.25
Courtney Kane	Counselor	6.55
Mikayla Farash	Counselor	6.55
Katie Vogel	Counselor	6.55
Lauren Regan	Counselor	6.55
Sarah Caruso	CIT	5.00
Hugh Butteri	CIT	5.00
Scott Booth	CIT	5.00
Kristina Melius	CIT	5.00
Emily Vicedomine	CIT	5.00

**MOTION CARRIED = 5 AYES 0 NAYS**

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**RESOLUTION#125-10**

**Approval of Alcohol Consumption at Butler Park for Kiwanis**

Councilwoman Kronau moved and Councilman Turner seconded the following resolution:

**WHEREAS**, the Sand Lake Kiwanis is requesting the ability to dispense alcohol for their own consumption by members not to be sold to the public, for the Kiwanis Club Picnic on July 12, 2010 for at Butler Park; now therefore

**BE IT RESOLVED**, that the Sand Lake Kiwanis is permitted to use Butler Park for their picnic on July 12, 2010, and is authorized to dispense alcohol on the premises for use only by its own membership and immediate guests upon provision of proof of adequate insurance.

**MOTION CARRIED = 5 AYES 0 NAYS**

**RESOLUTION#126-10**

**Authorization for Credit Card Use by Youth Department Personnel and Town Officials for Wal-Mart, Home Depot, Staples and Hannaford**

Councilman Turner moved and Councilman Glasser seconded the following resolution:

**WHEREAS**, the Town of Sand Lake has credit cards with Wal-Mart, Home Depot, Staples and Hannaford; and

**WHEREAS**, it is necessary to designate users on said accounts and those individuals who have approval to use the same; now therefore

**BE IT RESOLVED**, that the following individuals for the Youth Department and Town Officials are hereby authorized to use said accounts for purchases for the Town of Sand Lake as needed:

- Youth Program Supervisor
- Camp Director
- Director's Assistant
- Commissioner of Public Works
- Supervisor
- Maintenance Department
- Deputy Commissioner of Sewers

**MOTION CARRIED = 5 AYES 0 NAYS**

**RESOLUTION#127-10**

**Increase Hourly Rate for Zoning Clerk**

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Councilman Turner moved and Councilman Glasser seconded the following resolution:

**WHEREAS**, it was discovered after a review of the budget and clerk's pay rates that the Zoning Clerk's pay was not adjusted to take into account the 3.25% increase for 2010 as stated in the 2010 budget, and

**WHEREAS**, in an effort to equalize the rates for clerk's for the Town of Sand Lake, the rate for the Zoning Clerk needs to be raised to \$14.21 per hour; now therefore

**BE IT RESOLVED**, that the rate for the Zoning Clerk shall be amended and increased to \$14.21 per hour and should be retroactive back to January 1, 2010.

**MOTION CARRIED = 5 AYES 0 NAYS**

**RESOLUTION#-128-10**  
**Authorization to Hire Deputy Town Clerk**

Councilman Splain moved and Councilman Glasser seconded the following resolution:

**WHEREAS**, the Deputy Clerk, Patricia Stevens has provided her notice that she will be leaving the Town of Sand Lake to take a new position with Rensselaer County; and

**WHEREAS**, the Town Clerk needs to appoint a person to replace her and wishes to appoint an individual on a temporary basis for six months; now therefore

**BE IT RESOLVED**, that Tammy Thibeault is hereby appointed to the Town Clerk's Office as a Deputy Town Clerk on a temporary basis at a rate of \$ 14.21 per hour; and be it further

**RESOLVED**, that she shall work up to 35 hours per week or for more time as needed per the Town Clerk, which will not, however entitle her to full-time benefits; and be it further

**RESOLVED**, that the further terms and conditions of employment are as stated in the letter provided to her and attached hereto.

**MOTION CARRIED = 5 AYES 0 NAYS**

**RESOLUTION#129-10**  
**Authorization for Supervisor to Execute Sewer Easements**

Councilman Glasser moved and Councilman Turner seconded the following resolution:

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**WHEREAS**, the construction of the Western side of Burden Lake, Sewer District #1, is commencing and the Town of Sand Lake needs to gain access over property of residents to perform said construction; and

**WHEREAS**, it is proper for the Town to secure easements over the property and to file the same in the Rensselaer County Clerk's Office; and

**WHEREAS**, the Supervisor needs to sign said easements in order to accept the same on behalf of the Town of Sand Lake; now therefore

**BE IT RESOLVED**, that the Supervisor for the Town of Sand Lake is hereby authorized to execute said sewer easements and further authorized to direct filing of the same with the Rensselaer County Clerk's Office.

**MOTION CARRIED = 5 AYES 0 NAYS**

**RESOLUTION#130-10**

**Authorization for Supervisor to File for Extension for Senior Van Grant**

Councilwoman Kronau moved and Councilman Glasser seconded the following resolution:

**BE IT RESOLVED**, that the Supervisor is hereby authorized to execute and file the necessary paperwork to request an extension for the Senior Van grant. This extension is through the Department of State Community Project Agreement and will extend purchases made for the van until 7/31/2010.

**MOTION CARRIED = 5 AYES 0 NAYS**

**RESOLUTION#131-10**

**Budget Transfers, Amendments, Fund Transfers**

Councilman Glasser moved and Councilman Turner seconded the following resolution:

**Budget Transfer/Amendments  
June 9, 2010**

**Budget Transfer**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>	<b>Reason</b>
A1010.4 Town Board Contr	A5680.4 Transportation Contr.	1000.00	

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**Budget Amendment**

**Increase appropriation A 7989.4 Cultural & Rec. Contractual in the amount of \$100.00 by appropriating the Board Designated Bicentennial Account A892 in the amount of \$100.00.**

**Increase appropriation A1355.4 Assessor Contractual in the amount of \$14,500.00 due to unanticipated revenue A3989.9999 State Aid – Home and Community Service in the amount of \$14,500.00**

**MOTION CARRIED = 5 AYES 0 NAYS**

**RESOLUTION#132-10**

**Authorize Pop Warner Football to Proceed With the Installation of Light Pole**

Councilman Splain moved and Councilman Glasser seconded the following resolution:

**WHEREAS**, the Town of Sand Lake is willing to allow the Averill Park Pop Warner league to install a new light pole and light on the town's property at Butler Park at a cost to the Football League, now therefore

**BE IT RESOLVED**, that the Averill Park Pop Warner Football League is hereby given permission to erect a new light pole and place a light on the same for the purpose of illuminating the field which is used for practice in the fall, at their own cost and with proof of insurance to cover costs for any damage to the town property, and

**BE IT FURTHER RESOLVED**, that the Averill Park Pop Warner Football League is not authorized to connect to the electric service which is provided to the Town by New York State Gas and Electric until the Town is provided with necessary Electric Inspection Certificate.

**MOTION CARRIED = 5 AYES 0 NAYS**

**COMMENTS FROM RESIDENTS:** None at this time.

**ADJOURNMENT**

Supervisor Rounds made the motion to adjourn the meeting at 8:34 P.M. This was seconded by Councilman Glasser.

**MOTION CARRIED = UNANIMOUS**

A complete accounting of all discussions on agenda is available for review on audio tape in the Town clerk's Office.

**Respectfully submitted,**

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**Barbara A. Biittig**  
**Town Clerk**