

TOWN OF SAND LAKE TOWN BOARD MEETING  
APRIL 13, 2011

A meeting of the Sand Lake Town Board was held on April 13, 2011 at 7:32 P.M. at the Sand Lake Town Hall. After the Pledge of Allegiance, the following answered roll call:

**PRESENT:** Councilwoman Kronau  
Councilman Glasser  
Supervisor Rounds  
Town Attorney Donna Cole-Paul

**ABSENT:** Councilman Splain  
Councilman Turner

**RECORDING SECRETARY:** Barbara A. Biittig, Town Clerk

**OTHERS PRESENT:** Bill Glasser, Justin Schultz, Paul T. Devane, Anthony Petrocofski, Fred Erickson, Russ Bennett, Teresa LaSalle, John Mac McEvilly, Monica Ryan, Paul Glasser Jr., Tim Fiato and others.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

Supervisor Rounds motioned to approve the minutes of March 9 & March 30, 2011. This was seconded by Councilwoman Kronau.

**MOTION CARRIED = UNANIMOUS**

**TOWN CLERK REPORT-** Barbara A. Biittig

Total fees paid to the Supervisor for the month of March 2011 - \$7,494.88

Money Given to NYS Ag. & Markets for spay/neuter program - \$84.00

Money Given to NYS Environmental Conservation - \$133.22

NY State Health Dept. For Marriage Licenses- \$22.50

On Saturday, April 30, 2011 from 7 AM to 3 PM town residents may bring brush to the Town Garage located on Springer Road. They may also bring brush on Saturday, May 7<sup>th</sup>, 2011 from 7 AM to 3 PM. Any questions call the highway at 674-3011.

The Sand Lake Town Offices will be closed Friday, April 22, 2011 in Observance of Good Friday and Saturday, April 23, 2011 in Observance of Easter.

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In order to use the Convenience Facility, all vehicles must have Orange Sticker Permits. To bring items to the Facility a punch card is needed. They are sold with eight punches on each card for \$8, \$16 and \$40. You must use Town of Sand Lake garbage bags. You can not use your

own bags. Stickers, punch cards and garbage bags can only be purchased at the Town Clerk's Office during regular posted hours. Your sticker and punch card must have matching plate numbers. You must prove residency and plate number. The sticker fee (per year) is \$25, Senior's 60 years and up \$15, a second sticker per household can be purchased for \$5. Any questions, please call the Town Clerk's Office at 518-674-2026 ext. 22.

From our animal control Officer Cathy Crawmer, a note that if your dog or cat has contact with wild animals they should have their rabies shots. Any concerns with wild animals please call her at 477-8230. Also, with the warm weather coming a reminder that the Town has a leash law and also the law states that your dogs must be licensed. To read the Town's Dog Law you can go on the Town's Web page at sand-lake.us. Unlicensed dogs are subject to fines and court appearances.

Unfortunately Passport Day in the USA scheduled for Sat., April 9, 2011 that was to be held country wide was cancelled by the US Passport center due to the possibility of the government shut down. We did do passports until 12:00 noon that day as we are open every Sat. until noon. We have no information as of yet if there will be another day for this Passport Day. But, you can obtain Passports, renew Passport's, have your picture taken everyday at the Town Clerk's office from 9-3:30. Wednesday nights from 5-6:30 and Saturday's 9-11:30.

Larry Browe has notified me that Butler Park is now open. A reminder that to use the park town residents must fill out paperwork, pay a deposit (which is refundable) and prove insurance. This must be done through the Town Clerk's office. Please do not park where there are NO PARKING SIGNS: ALONG GETTLE ROAD. If necessary use the high school parking lot.

What with Memorial Day approaching, the Town of Sand Lake is looking for names of local servicemen and women who have or are serving their country. A place on the plaque at the Town Hall is available to them. Please contact my office with their name, rank and tour of duty. Please help me update this plaque and give recognition to them. Thank you.

**SUPERVISOR'S REPORT** – On file in the Town Clerk's Office.

### **COMMITTEE REPORTS:**

**ENGINEEERS REPORT** – Mark Kestner – On file in the Town Clerk's Office.

**PLANNING BOARD** – Justin Schultz - On file in the Town Clerk's Office.

**BUILDING/ZONING** – Fred Schreyer - On File in the Town Clerk's Office.

**YOUTH** – Given by Barbara Glasser -on file in the Town Clerk's Office.

**PLANNING OVERSIGHT COMMITTEE** – Fred Erickson – Chairman of Planning Oversight Committee

**BOARD MEMBERS REPORTS:**

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**PUBLIC WORKS** – Burton Rounds - On file in the Town Clerk’s Office.  
**HIGHWAY** – Burton Rounds - On file in the Town Clerk’s Office.  
**VETERANS** – Burton Rounds- On file in the Town Clerk’s Office.  
**PARKS AND RECREATION** – Paul Splain – None at this time.  
**CABLE** – Paul Splain – None at this time.  
**PHYSICAL FACILITIES** – Paul Splain – None at this time.  
**CULTURE AND ARTS** - Christine Kronau - On file in the Town Clerk’s Office.  
**PLANNING OVERSIGHT/LINKAGE STUDY** – Christine Kronau – On file in the Town Clerk’s Office.  
**YOUTH** – Christine Kronau – On file in the Town Clerk’s Office.  
**SENIORS/SENIOR VAN** – Christine Kronau – On file in the Town Clerk’s Office.  
**ANIMAL CONTROL** – John Glasser – On file in the Town Clerk’s Office  
**STREET LIGHTS** – John Glasser – On file in the Town Clerk’s Office  
**BEACH** – John Glasser - On file in the Town Clerk’s Office.  
**LIBRARY** – Ray Turner – None at this time.  
**AMBULANCE/PUBLIC SAFETY** – Ray Turner – None at this time.  
**ZONING UPDATE** – Ray Turner – None at this time.

**COMMENTS FROM RESIDENTS:**

Valerie Balga – Sand Lake Business Association – They now have 25 members. They have an information booth at Crystal Cove. They have established a “Welcome Wagon” that has given out 15 baskets to new town residents. They received a \$500 grant to be used on the “Welcome Wagon” from Rensselaer County. Restaurant week is May 9-13, 2011.

Paul T. Devane – Attorney At Law representing the 43 Liquor Store and Anthony Petrocofski on issues with a building permit and a stop order issued to a new liquor store in West Sand Lake.

**APPROVAL OF AGENDA**

Supervisor Rounds motioned to approve the Agenda and Councilman Glasser seconded the motion.

**MOTION CARRIED = UNANIMOUS**

**RESOLUTION #23-11**

**Adoption of the Proposed Hamlets Master Plan**

Councilman Glasser moved and Supervisor Rounds seconded the following resolution:

**WHEREAS**, at a Workshop for the Town of Sand Lake on March 30<sup>th</sup>, 2011, a proposal was set forth to be used as the guideline for the “proposed master plans” for the Hamlets of the Town of Sand Lake; and

**WHEREAS**, it was discussed that the adoption of this proposal will make it easier for the Town to secure grants or other monies in the future to work toward the hamlet designs; now therefore

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**BE IT RESOLVED**, that the Proposed Hamlets Master Plan shall be adopted by the Town of Sand Lake and utilized as the guideline for which the Town proposes to create and envision the future plans for the individual hamlets.

**ADOPTED = AYES 3 NAYS**

**RESOLUTION #24-11**

**Requests for Bid for Sale of the Allen Van**

Councilman Kronau moved and Supervisor Rounds seconded the following resolution:

**WHEREAS**, the Town of Sand Lake does not wish to put into service the wheelchair accessible van that was given to the Town by the Allen Family on the death of Frank Allen; and

**WHEREAS**, the Town of Sand Lake has expended monies on the Van in the form of repairs in an attempt to put the van in service; and

**WHEREAS**, the Town wishes now to declare the Van surplus and put said Van out for bid for sale of the same, and

**WHEREAS**, the Town of Sand Lake wishes to recoup the money they have expended on said Van, therefore a minimum bid of \$2,000 shall be set for the sale of said van; now therefore

**BE IT RESOLVED**, that the Town Clerk for the Town of Sand Lake is hereby authorized to submit to the official paper for the Town of Sand Lake as well as the Advertiser, the request for bid submissions for the purchase of the Allen Van and that the minimum bid shall be set at \$2,000; be it further

**RESOLVED**, that said Bids shall be due on the 9<sup>th</sup> day of May, 2011 by no later than 4:00 pm, and that all bids shall be reviewed by the Town Clerk and the Supervisor on the 9<sup>th</sup> day of May, 2011.

**ADOPTED = AYES 3 NAYS 0**

**RESOLUTION #25-11**

**Authorization to close the Future Town Planning Board Designated Account**

Councilwoman Kronau moved and Supervisor Rounds seconded the following resolution:

**WHEREAS**, in 2004 the Town Board created a Future Town Planning Board Designated Reserve, which was created to cover costs associated with the process of reviewing, revising and enacting improvements in the Town's master plan, ordinances and local laws in relation to planning for future growth; and

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**WHEREAS**, this project has now been completed; now therefore

**BE IT RESOLVED**, the Future Town Planning Board Designated Reserve is hereby closed effective 04/13/2011 and that the residual assets be transferred to the General Fund, which provided all the funding to the reserve.

**ADOPTED = AYES 3 NAYS 0**

**RESOLUTION #26-11**

**Adoption of Proposed Policies for the Planning Oversight Committee**

Supervisor Rounds moved and Councilwoman Kronau seconded the following resolution:

**WHEREAS**, the Town Board for the Town of Sand Lake, at a regular workshop of the Board on March 30, 2011, was provided a proposal from the Planning Oversight Committee in regard to policies and procedures that they would like adopted to allow for the function of the committees for the Town of Sand Lake; and

**WHEREAS**, the Town Board for the Town of Sand Lake has reviewed the policies and procedures; now therefore

**BE IT RESOLVED**, that the Town of Sand Lake wishes to adopt the policies and procedures for the appointment and adoption of Committees as proposed by the Planning Oversight Committee.

**ADOPTED = AYES 3 NAYS 0**

**RESOLUTION #27-11**

**Adoption of the Agreement with Circle Theater Players for payment of grant monies**

Councilman Glasser moved and Councilwoman Kronau seconded the following resolution:

**WHEREAS**, the Town of Sand Lake wishes to enter into the attached agreement for the payment and management of monies which will be paid to the Town on behalf of the Circle Theater Players for repairs to the building and for architectural designs; and

**WHEREAS**, this project will be completely funded by the Circle Theater Players and the Hudson River Valley Greenway Grant, and there will be NO contributions made by the Town of Sand Lake whatsoever; now therefore

**BE IT RESOLVED**, that the Town of Sand Lake wishes to enter into the attached agreement with the Circle Theater Players for the management and distribution of funds from the Hudson River Valley Greenway Grant.

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**ADOPTED = AYES 3 NAYS 0**

**RESOLUTION #28-11**

**Approval for Signature on Grant Application with Hudson River Valley Greenway**

Councilwoman Kronau moved and Supervisor Rounds seconded the following resolution:

**WHEREAS**, the Town of Sand Lake and the Sand Lake Center for the Arts-Circle Theatre Players (SLCA-CTP) were approved for a grant from the Hudson River Valley Greenway Conservancy entitled SLCA-CTP Performance Space Upgrade-Architectural Drawing; and

**WHEREAS** the Town is required to sign the grant application; now therefore

**BE IT RESOLVED**, that the Board authorizes the Supervisor to execute the grant agreement with Hudson River Valley Greenway Conservancy and any agreement necessary with Sand Lake Center for the Arts to facilitate the receipt of said grant.

**ADOPTED = AYES 3 NAYS 0**

**RESOLUTION #29-11**

**Approval to offer Roth IRA Contributions through NYS Deferred Comp.**

Councilwoman Kronau moved and Supervisor Rounds seconded the following resolution:

**WHEREAS**, the Town of Sand Lake adopted the NYS Deferred Compensation Plan in 2004 to encourage employees to participate in a convenient, tax-favored method of saving on a regular and long-term basis and thereby provide for their retirement; and

**WHEREAS**, NYS Deferred Compensation is accepting Roth designated contributions by Plan participants; and

**WHEREAS**, Roth designated contributions are post-tax contributions and must be deducted from the employee's paychecks on an after tax basis; now therefore

**BE IT RESOLVED**, that the Town of Sand Lake hereby adopts the addition of Roth contributions to the NYS Deferred Compensation Plan for the voluntary participation of all eligible employees; and it is further

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**RESOLVED**, that the appropriate officials of the Town of Sand Lake are hereby authorized to take such actions and enter such agreements as are required or necessary for the adoption, implementation, and maintenance of the addition to the Plan.

**ADOPTED = AYES 3 NAYS 0**

**RESOLUTION #30-11**

**Appointment of Bob Martin for Temporary Help for 2011**

Councilwoman Kronau moved and Supervisor Rounds seconded the following resolution:

**WHEREAS**, the Department of Public Works is in need of additional help for the summer to assist with road work and the maintenance of the park, beach, and convenience facility; and

**WHEREAS**, said position shall not exceed more than three (3) days a week or more than 25 hours and shall receive no benefit from the town in regard to items such as, but not limited to, time accruals or retirement benefits; and

**WHEREAS**, the Commissioner of Public Works has recommended the hiring of Robert Martin as a temporary part-time position at a rate of \$10.00 per hour; now therefore

**BE IT RESOLVED**, that the Commissioner of Public Works, Larry Browe, has designated the hiring of Robert Martin as temporary, part-time employee for the Town of Sand Lake for 2011 at the rate of \$10.00 per hour.

**ADOPTED = AYES 3 NAYS 0**

**RESOLUTION #31-11**

**Reappointment to Board Assessment Review**

Councilman Glasser moved and Councilwoman Kronau seconded the following resolution:

**WHEREAS**, the term for Jan Colabelli's appointment for the Board of Assessment Review had expired as of September 30, 2010, and

**WHEREAS**, Jan Colabelli has expressed an interest in remaining in that position, now therefore,

**BE IT RESOLVED**, that Jan Colabelli is hereby reappointed to the BAR for a term of five (5) years to commence October 1, 2010, and

**BE IT FURTHER RESOLVED**, that her compensation for said position shall be as stated in the 2011 budget.

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**ADOPTED = AYES 3 NAYS 0**

**RESOLUTION #32-11**  
**Budget Transfers and Amendments**

**Supervisor Rounds moved and Councilman Glasser seconded the following resolution:**

**Budget Transfer**

FROM	TO	AMOUNT
A 1990.4 Contingency	A 5182.1 Street Lighting Pers.	\$ 3,100.00
A 8160.4 Refuse and Garbage Cont.	A 8160.1 Refuse and Garbage Pers.	\$ 1,500.00
A 1330.4 Tax Collection Cont.	A 1330.1 Tax Collection Pers.	\$ 1.00

**Budget Amendment**

**Budget Amendments for Circle Theater**

**WHEREAS**, the Town of Sand Lake and the Sand Lake Center for the Arts-Circle Theatre Players (SLCA-CTP) were approved for a grant from the Hudson River Valley Greenway Conservancy entitled SLCA-CTP Performance Space Upgrade-Architectural Drawing; and

**WHEREAS** the Town is required to administer the project under the terms of the grant agreement; and

**WHEREAS** the Town Board has authorized the Supervisor to enter into agreements related to the Hudson River Valley Greenway Conservancy Grant; and

**WHEREAS** the 2011 General Fund Budget needs to be modified to include the new grant; now therefore

**BE IT RESOLVED**, the budget to be increased as follows:

**Increase**  
Revenues – A3089 State Aid \$4850.00

**Increase**  
Revenues – A2770 Misc. \$4850.00

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**Increase**

Expenditures – A 7560.4 Other Performing Arts \$9770.00

**Budget Amendment for Roof Repair**

**WHEREAS** the Town Board has approved a contract with Weatherguard for additional roof repairs to the Town Hall in the amount of \$16,500; and

**WHEREAS**, the Town has an existing capital project H009 Roof Repair; and

**WHEREAS**, the Town has a capital reserve for buildings (A885) which can be utilized to fund said project, now therefore

**BE IT RESOLVED**, the following transfer be made to fund the necessary repairs to the Town Hall:

Increase appropriations A 9950.9 Transfers to Capital by appropriating A885 Capital Reserve for Buildings in the amount of \$16,500.

Increase revenue H009 5031 Transfers In and increase appropriations H009 1620.2 Roof Repair Capital Project \$16,500.

**ADOPTED = AYES 3 NAYS 0**

**RESOLUTION #33-11**

**Authorization for Supervisor to Execute Easement for New York State Electric and Gas at Veterans Memorial**

Supervisor Rounds moved and Councilwoman Kronau seconded the following resolution:

**WHEREAS**, The Sand Lake Veterans have requested permission to install a light pole at the Veterans Memorial located on the corner of Route 43 and School Road for the purpose of placing a light on the Town's property; and

**WHEREAS**, the Town Board will grant this request conditioned upon the installation being of no cost to the Town of Sand Lake; and

**WHEREAS**, the Veterans will be responsible for working with New York State Electric & Gas (NYSEG) for the purpose of installing said pole and placement of said light; and

**WHEREAS**, NYSEG requires that an easement be signed granting NYSEG the right to install a pole, wiring, lighting and necessary appurtenances on Town property; now therefore

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**BE IT RESOLVED**, that the Town Board for the Town of Sand Lake shall hereby authorize the Supervisor to execute an easement to New York State Electric and Gas Corporation for the purpose of installing a pole, wire, lighting, and necessary appurtenances at the Veterans' Memorial located on the corner of Route 43 and School Road, Town of Sand Lake, New York, and more fully described in the easement.

**ADOPTED = AYES 3 NAYS 0**

**COMMENTS FROM RESIDENTS**

George Wright – Building Department – Spoke in regard to Mr. Devane's questions on the stop order issued to Q Brothers. He said that a full report would be on the Board's desk tomorrow regarding the stop order.

Supervisor Rounds motioned to adjourn the meeting at 8:45 PM. This was seconded by Councilman Glasser.

**MOTION CARRIED = UNANIMOUS**

A complete accounting of all discussions on agenda is available for review on audio tape in the Town Clerk's Office.

Respectfully submitted,

Barbara A. Biittig  
Town Clerk