

**TOWN OF SAND LAKE
TOWN BOARD MEETING
April 13, 2022**

A Meeting of the Sand Lake Town Board was held on April 13, 2022 at the Sand Lake Town Hall. After the Pledge of Allegiance, the following answered roll call:

PRESENT:

Deputy Supervisor Film
Councilman Nippes
Councilman Gendron
Councilman Clemens
Supervisor Gallerie
Town Attorney Danaher

RECORDING SECRETARY: Barbara Hansen, Town Clerk

OTHERS PRESENT: Kevin Rifenburg, David Post, Sally Perry

Supervisor Gallerie made a motion to approve the minutes of the February 23, 2022 Town Board Workshop, seconded by Councilman Nippes. **MOTION CARRIED - UNANIMOUS**

TOWN CLERK'S REPORT: The Town Clerk's Office will be closed Monday April 25, 2022 so that all staff can attend the New York State Town Clerk's Annual Conference in Albany.

The Military Banner program ended April 8th. We added 35 new banners this year. They will make an outstanding display when they're up.

I do not have the new Fishing Regulations Guide. DEC said they are on the way. You can access the guide at: <https://www.dec.ny.gov/outdoor/7917.html>. Call if you have a problem and I will try to walk you through it.

The Easter Egg Hunt, Eggstravaganza, was held at Butler Park.. It was a great success, the kids all had a wonderful time. Thank you to Tiffany Buker, Youth Director and Keith Hammond, for all their efforts. On another note, we are asking everyone who walks their dogs at the Park to please clean up after your pet.

The DPW has a job opening. Please check the Town's website for more information and an Employment Application.

NYS has a burn ban in effect until May 14th. Please obey the law.

Poestenkill-Sand Lake Summer camp will be held July 11-August 14 at Poestenkill. Applications are available on the Town's website.

I've checked with Rensselaer County Health Department about Rabies Clinics for this year. They do not have anything scheduled yet and I will get information out as soon as I get it.

Any other questions please feel free to call me at 518-674-2026 Ext. 122. Happy Easter everyone.

SUPERVISOR'S REPORT: The Stop 13 Road Bridge project is moving along on schedule. A Resolution is on the Agenda tonight awarding the Bid and construction meetings will follow to develop a schedule for construction and closure of the bridge.

The Paint Care program will be in effect May 1, 2022 and a Resolution is on the agenda for it's approval. If approved residents will be able to re-cycle latex and oil based paints disposing of them at the Convenience Facility free of charge in designated bins. The Program is being paid for by a designated fund and not by taxpayer dollars, as in the past.

Late last year the Town received a grant for improvements to the Town Beach from the State's Department of Parks, Recreation and Historic Preservation. Hopefully, work on this project will commence in the near future.

Upon inspection of Town buildings roof repairs and/or replacement is necessary on portions of the Town Hall and Department of Public Works. Thank you Councilman Gendron for taking the lead on this. Sealed bids will be going out soon.

Also, a reminder that Grievance Day was re-scheduled from Tuesday, May 24th to Thursday May 26, 2022.

Deputy Supervisor Film's Report: The Ambulance had no coverage recently and had to go to mutual aid. They are in great need of volunteers.

There will be a Public Hearing at the next meeting regarding notification requirements for large solar projects.

The Convenience Facility is right on budget this year and we are excited about the Paint Care Program. Permits for the Convenience Facility will not be required for the Paint Care Program.

It's been observed that some local trash collectors have older trucks and some trash is escaping and ending up on the roads. I'm going to reach out to them to hopefully rectify this situation.

Building Permits, CO's and CC's are up and the cost of construction for the month was \$155,000 and 2.5 million for the first quarter which is very good for our tax base. Mike Wager and Tim Lawrence have been extremely busy.

The deadline for tax payments was March 31st. Tax payments must now be made at the Department of Finance in Troy. Call 518-270-2754 to make arrangements for payment if needed.

Councilman Nippes' Report: Animal Control had 20 calls last month. Interestingly, our Animal Control Officer, Cathy Crawmer, found a cow walking on the road and got it to safety before a collision, helped a resident who had a black bear living in their wood pile and helped someone who had a wood duck stuck in their fireplace.

Seniors will be meeting tomorrow at Averill Park Fire House 12:00 noon. Checks only, no cash accepted.

Butler Park has a problem with residents not picking up after their dogs. A few years ago dogs were not allowed in the park for this reason. We have kids playing sports in the park and a lot of other activities there, so please help keep our Town Park clean and sanitary.

Music in the Park Summer Concert Series will commence July 7th. We're looking forward to a great season. Flyers will be distributed around Town and will be posted at Town Hall and on the Town's website: townofsandlake.us.

Councilman Gendron's Report: The Town Wide Cleanup will be May 7th. Please volunteer by visiting Discover Sand Lake Facebook or the Town's website. We will be meeting 8:30 in Butler Park, dispersing from there and re-grouping around 11:45 at Skyhigh Adventure Community Center.

Sand Lake Center for Arts has a number of events coming up and the after School Arts Program is back up and running so please check their website for a full schedule of events.

The Nopiates Committee will be holding a Fundraiser Chicken Dinner 4:30 – 6:00 at Salem United Church on Shaver Road. Please come out and support this worthy organization. They have several other events coming up so please checkout their website: Nopiates.com.

Sand Lake Historical Society: They have their annual Fundraiser Gala coming up May 22, 1:00 – 5:00 pm at Tighes Bistro Americana on Glass Lake. I've attended several of their meetings and presentations and it is a great organization. We have so much history in our area, please support them.

Beach: I've reviewed the Beach Safety Plan. It's been approved and all paperwork is complete. We are in need of Lifeguards and Beach Aides for anyone seeking summer employment.

Councilman Clemens' Report: The streetlight on Birch Drive is still out. I reached out to NYSEG and they are waiting on parts to repair it. I've been working on pushing along our conversion to LED streetlights projects and updating our list of streetlights.

Library: The bathrooms in the Library are in need of repair and we are trying to locate an architect to help us with plans to renovate them.

Butler Park: The Pavillion needs some repairs to the roofing and I've contacted the builder about the extended warranty. I am awaiting information from them to replace chipped, peeling and faded roofing at a reduced cost.

Highway: Kevin Rifenburg reported they have been repairing trucks and machinery, sweeping roads, patching pavement and clearing culverts where necessary. Most of the sold auctioned equipment has been picked up.

David Post, Planning Oversight Committee: The Committee has been meeting via Zoom the first Monday of the month 6:30-8:30, but we plan to have our next one in person at Town Hall. Sub-Committees for Town Beach, Communications and Marketing and Rails to Trails have been making progress.

BUSINESS: Town Clerk, Barbara Hansen, reported that 1st Deputy Town Clerk, Shirley Neiss, was retiring after many years of service to the Town and appointed Deputy Clerk Christina Burns as 1st Deputy effective April 18, 2022.

RESOLUTION #2022-04-77

A Resolution Authorizing the Award of the Stop 13 Road Bridge NY Project PIN # 1761.24 to ING Civil Inc.

Moved by: Supervisor Gallerie

Seconded by: Deputy Supervisor Film

WHEREAS, the Town of Sand Lake was awarded a Grant for the replacement of the Stop 13 Road Bridge under the Bridge NY program, and

WHEREAS, Resolution 2022-03-72 authorized funding for this project; and

WHEREAS, the Bids for this project were solicited in accordance with New York State procurement law, and opened on March 10th 2022; and

WHEREAS, ING Civil Inc. was identified as the low apparent bidder by Colliers Engineering based on an evaluation of all bids submitted; and

WHEREAS, Colliers Engineering requested authorization from the New York State Department of Transportation to award the bid, and was given authorization to award effective April 1, 2022; now therefore be it

RESOLVED, that the Town Board of the Town of Sand Lake hereby awards the contract to replace the Stop 13 Road Bridge over the Wynantskill Creek to ING Civil Inc. in the amount of \$905,400.00.

AYES 5 – NAYS 0

UNANIMOUS

RESOLUTION #2022-04-78

A Resolution to Appoint Megan Bailey to the Position of Assistant to the Comptroller

Moved by: Deputy Supervisor Film

Seconded by: Councilman Gendron

WHEREAS, the Comptroller's Office has a vacancy for an Assistant to the Comptroller due to Christina Burns appointment to the position of First Deputy Town Clerk and a vacancy for Clerk to the Library due to the pending retirement of Melissa Elacqua, and

WHEREAS, The position was advertised in the Town's Official Newspaper, and we received three applications; and

WHEREAS, the Town Supervisor and the Comptroller interviewed the three applicants and selected Megan Bailey as most qualified based on the requirements of the position; and

WHEREAS, Megan Bailey was offered the position and has accepted the offer subject to ratification by the Town Board; now therefore be it

RESOLVED, that the Town Board of the Town of Sand Lake hereby appoints Megan Bailey to the position of Assistant to the Comptroller at a salary of \$18.45 per hour for 24 hours per week, and as Clerk to the Library at a salary of \$16.92 per hour for 3 hours per week effective April 25th, 2022.

AYES 5 – NAYS 0 UNANIMOUS

RESOLUTION #2022-04-79

A Resolution to Schedule a Public Hearing to Adopt the Town's 2022 Municipal Separate Storm Sewer System (MS-4) Annual Report

Moved by: Supervisor Gallerie

Seconded by: Councilman Nippes

WHEREAS, the Town of Sand Lake is subject to Municipal Separate Storm Sewer System (MS4) requirements for the development and adoption of an Annual Report; and

WHEREAS, a Public Hearing is required for further review and consideration of this annual report and in accordance with the MS4 General Permit requirements; and

WHEREAS, a copy of the Annual Report will be on file for review at the Town Clerk's Office and on the Town of Sand Lake's web site; now therefore be it

RESOLVED, that the Town Board of the Town of Sand Lake, County of Rensselaer, hold a Public Hearing at the Town Hall, 8428 NY Route 66, Sand Lake, New York on Wednesday, April 27th, 2022 at 7:00PM to consider adoption of the Town's 2022 Annual Report for Phase II SPDES General Permit for Stormwater Discharges from Municipal Separate Storm Sewer Systems (MS4).

AYES 5 – NAYS 0 UNANIMOUS

RESOLUTION #2022-04-80

A Resolution Awarding Repairs to the Courtroom, Police Station and Portico Roofs to Roof Services Unlimited

Moved by: Councilman Gendron

Seconded by: Councilman Film

WHEREAS, the roofs over the Courtroom, State Police Station, and the Portico area between both of these have been leaking for a period of time and have been repeatedly repaired by our in-house maintenance personnel; and

WHEREAS, Councilman Gendron evaluated the roofs and determined that, although the rubber roofing was in fair condition, the flashing at all of the seams, as well as any roof penetrations, is in need of replacement; and

WHEREAS, Councilman Gendron obtained the three quotes for subject work, as required by the Town of Sand Lake’s procurement policy; and

WHEREAS, upon evaluating the quotes, it was determined that the quote obtained from Roof Services Unlimited was the lowest responsible price; now therefore be it

RESOLVED, that the Town Board authorizes the Town Supervisor to award the contract to perform the necessary repairs to the roofs as specified to Roof Services Unlimited in the amount of \$17,995.00, and be it further

RESOLVED, that an allocation of General Fund Balance be authorized as follows;

| FUND | TRANSFER OUT | TRANSFER IN |
|-----------------------------------|---------------------|--------------------|
| A599 General Fund Balance | \$17,995.00 | |
| A1620.4 Buildings, Contractual | | \$17,995.00 |

AYES 5 – NAYS 0 UNANIMOUS

RESOLUTION #2022-04-81

A Resolution Authorizing an Agreement Between the Town of Sand Lake and Paint Care New York LLC for Collection of Paint at the Transfer Station

Moved by: Deputy Supervisor Film

Seconded by: Councilman Nippes

WHEREAS, Paint Care is the program manager of the New York Postconsumer Paint Stewardship Program, pursuant to New York Environmental Conservation Law Sections 27-2001 - 2007; and

WHEREAS, the Town of Sand Lake wishes to provide a collection point to households in the Town for both latex and oil based paints at no cost to the residential users; and

RESOLVED, that the Town Board authorizes the Town Supervisor to enter into an agreement with Paint Care to establish a permanent drop off site at the Town of Sand Lake Transfer Station for paint products, subject to approval of the agreement by the Town Attorney as to form.

AYES 5 – NAYS 0 UNANIMOUS

RESOLUTION #2022-04-82

Moved by: Councilman Gendron

Seconded by: Deputy Supervisor Film

A Resolution Authorizing a Professional Services Agreement for Survey Work at the Town Beach

WHEREAS, The Town of Sand Lake has obtained a grant for improvement of the Town Beach from New York State Department of Parks, Recreation, and Historic Preservation; and

WHEREAS, as part of this project, the Town of Sand Lake requires the services of a Licensed Land Surveyor; and

WHEREAS, Professional Services such as Land Surveying are not subject to competitive bidding requirements per Section 103 of New York State General Municipal Law; and

WHEREAS, A proposal for Surveying and Mapping Services was received by Kevin J. McGrath, L.S. which includes deed and map research, a field survey, and preparation of a survey map showing the locations of the proposed improvements; now therefore be it

RESOLVED, that the Town Board hereby accepts the Proposal from Kevin J. McGrath and authorizes the Town Supervisor to enter into an agreement with him to provide the services as outlined in the proposal dated April 8th, 2022 in an amount not to exceed \$4,000.00 payable from Budget Line A1440.4000, Engineering, Contractual.

AYES 5 – NAYS 0 UNANIMOUS

Councilman Gendron noted that this Resolution is the first step in accomplishing the overall plan for Beach Enhancements proposed in the Comprehensive Plan and thanked Supervisor Perry and the previous Board for pursuing the Grant.

RESOLUTION #2022-04-83

A Resolution Recognizing the West Sand Lake Fire Company for 150 Years of Service to the Town of Sand Lake

Moved by: Supervisor Gallerie

Seconded by Deputy Supervisor Film

WHEREAS, The Town Board of the Town of Sand Lake would like to take this opportunity to formally recognize the contributions made by the West Sand Lake Fire Company to the residents of the Town; and

WHEREAS, the West Sand Lake Fire Company’s heritage began in 1872 when a group of volunteers came together to protect the homes and businesses of their neighbors and friends; and

WHEREAS, since then, hundreds of men and women have served as members of the West Sand Lake Fire Company for the protection of their community; and

WHEREAS, for twenty-four hours per day, three hundred and sixty five days per year, for one hundred and fifty years, these members have left their homes and gone to the aid of their neighbors when called upon to do so; and

WHEREAS, The brave men and women of the West Sand Lake Fire Company are prepared to place themselves in harms way to save the lives of others and to protect homes and property from the destruction caused by fire; and

WHEREAS, the West Sand Lake Fire Company has been an important part of the fabric of the community in the Town of Sand Lake for 150 years; now therefore be it

RESOLVED, that the Town Board of the Town of Sand Lake is proud to commemorate the 150th Anniversary of the West Sand Lake Fire Company and to honor its’ members, both

past and present, for providing 150 years of fire protection to the Hamlet of West Sand Lake and the surrounding communities.

AYES 5 – NAYS 0 UNANIMOUS

RESOLUTION #2022-04-84

A Resolution Congratulating the Averill Park Girls Basketball Team Upon Winning the 2022 New York State Girls Championship

Moved by: Supervisor Gallerie

Seconded by: Councilman Nippes

WHEREAS, Excellence and success in competitive sports can be achieved only through strenuous practice, team play and team spirit, nurtured by dedicated coaching and strategic planning; and

WHEREAS, the sports programs at Averill Park High School contribute to the learning experiences of the athletes who participate, teaching important lessons in teamwork, discipline and sportsmanship; and

WHEREAS, the sports programs at Averill Park High School bring excitement, pride, and a sense of community for the residents of the Town of Sand Lake; and

WHEREAS, the Averill Park High School Girls Basketball Team capped a stellar season by winning the Class A Section II championship by defeating Tappan Zee by a score of 54-48; and

WHEREAS, the Basketball team is led by Head Coach Sean Organ, Assistant Coaches Scott Keegan, James Acker, Ashley Champitto, Athletic Trainer Rachel Brown, and Director of Athletics Mark Bubniak; and

WHEREAS, the members of the team are as follows:

Kayleigh Ahern
Elizabeth Alossa
Logan Barsalow
Maisie Dawson
Elizabeth Hansen
Taylor Holohan
Bailee Lange

Michelina Lombardi
Hannah Stewart
Tatiana Tune
Arianna Verardi
Lillian Wohleber
Amelia Wood

now, therefore, be it

RESOLVED, that the Town Board of the Town of Sand Lake hereby congratulates the Averill Park High School Girls Basketball Team and congratulates them on their accomplishment in winning the Class A Section II Girls Basketball Championship; and be it further

RESOLVED, that the Town Board of the Town of Sand Lake hereby congratulates Amelia Wood for setting a new scoring record during that same game with 1,544 points in her High School Career.

AYES 5 – NAYS 0 UNANIMOUS

RESOLUTION #2022-04-85

A Resolution Approving the 2022 Sand Lake Summer Concert Series

Moved by: Supervisor Gallerie

Seconded by: Councilman Nippes

WHEREAS, the Summer Concert Series has become an anticipated and welcome town-wide event over the last several years; and

WHEREAS, monies were budgeted in the 2022 Town Budget for scheduling the Summer Series concerts with the following being the bands and the dates:

| <u>Band Name</u> | <u>Date of Event</u> |
|-------------------------|----------------------|
| Whiskey Highway | July 7, 2022 |
| Ricochet | July 14, 2022 |
| Diva and the Dirty Boys | July 21, 2022 |
| Beatin' the Odds | July 28, 2022 |
| 10-01 | August 4, 2022 |
| The Schmooze | August 11, 2022 |
| Double D Trio | August 18, 2022 |
| The Refrigerators | August 25, 2022 |

now, therefore, be it

RESOLVED, that the Town Board of the Town of Sand Lake hereby authorizes the expenditure of not more than \$8,600.00 to hold these eight concerts for 2022.

RESOLUTION #2022-04-86

A Resolution Authorizing the Solicitation of Bids for the Replacement of the Original Portion of the Roof at the Department of Public Works

Moved by: Councilman Gendron

Seconded by: Deputy Supervisor Film

WHEREAS, the portion of the Department of Public Works Garage that houses the Sewer Department was originally constructed circa 1966 and the rest of the Garage was added on circa 1998; and

WHEREAS, Councilman Gendron evaluated the roof over the sewer offices and determined that, the metal roofing panels were well beyond their life expectancy and would need to be replaced; and

WHEREAS, the anticipated costs of replacing the roof over the sewer offices will exceed the \$35,000 threshold established by New York State General Municipal Law, requiring public bidding; now therefore be it

RESOLVED, that the Town Board authorizes the Town Supervisor to solicit bids for the replacement of the original portion of the roof at the Department of Public Works Garage.

AYES 5 – NAYS 0 UNANIMOUS

RESOLUTION #2022-04-87

Budget Transfers/Amendments

Moved by: Supervisor Gallerie

Seconded by: Deputy Supervisor Film

At the Town Board meeting of the Town of Sand Lake, New York held in the Town Hall on the 13th day of April, 2022 the following resolution was:

Be It Resolved the following transfers are made to the 2022 Budget:

| From | To | Amount |
|--|---|---------------|
| A 1990.4000 Contingency Contractual | A 1910.43000 Unallocated Insurance Contractual | \$3,755.00 |

Budget Amendments

Increase Appropriation A 6510.4955 Veterans Banners in the amount of \$4,500.00 by increasing Revenue A 2770.9955 Unclassified Revenue in the amount of \$4,500.00 for the Military Banners Program.

AYES 5 – NAYS 0 UNANIMOUS

Councilman Nippes distributed a draft of a flyer with information regarding the Summer Concert Series. He also noted that some of the Bands draw a large crowd and parking was going to be restricted to the parking lot at the High School and prohibited along Gettle Road. He reminded everyone that smoking of any kind and alcohol is prohibited.

Councilman Gendron thanked Councilman Nippes and Mike Slavin for all their efforts in organizing the Summer Concerts.

Supervisor Gallerie made a motion to authorize Councilman Nippes to proceed with having the Concert Series flyers printed and distributed at a cost not to exceed \$400.00 and to incorporate the protocols stated by Councilman Nippes on the record. This emergency resolution is made due to the time constraints. **AYES 5 – NAYS 0 UNANIMOUS**

There being no further business to come before the Board Deputy Supervisor Film made a motion to adjourn the April 13, 2022, seconded by Councilman Nippes.

MOTION CARRIED UNANIMOUS