

**TOWN OF SAND LAKE  
TOWN BOARD WORKSHOP  
December 13, 2023, 2023**

A Meeting of the Town Board of the Town of Sand Lake was held at on December 3<sup>rd</sup>, 2023 at the Sand Lake Town Hall. After the Pledge of Allegiance, the following answered roll call:

**PRESENT:**

Deputy Supervisor Clemens  
Councilman Nippes  
Councilman Glasser - Absent  
Councilman Krokos  
Supervisor Gallerie  
Town Attorney Danaher

**RECORDING SECRETARY:** Barbara Hansen, Town Clerk

**OTHERS PRESENT:** Kevin Rifenburgh, Garrett DeGraff, Brian Hunt, Bill Glasser, Rob Dressner, Ruth Van Brocklen and Robin Van Brocklen, Kathleen M. Spiak

**Approval of Minutes:** Councilman Nippes made a motion to approve the Minutes of the November 29, 2023 Workshop. It was seconded by Deputy Supervisor Clemens and all were in favor. Motion carried.

A Presentation of a Resolution Honoring Jill Quell's Service as Receiver of Taxes was scheduled but she is currently out of the country. It will be presented at a later date.

**Town Clerk's Report**

Total Revenue for November	\$11,534.25
NYS Agriculture & Markets	31.00
DEC Hunting & Fishing Licenses	2,857.82
NYS Department of Health Marriage Lic	67.50
Balance Paid to Town of Sand Lake	\$ 8,577.93

**Supervisor's Report:** Supervisor Gallerie announced this was his last meeting as he is retiring at the end of the year. He thanked the Town Board, Town Clerk, the staff of Public Works, Town Hall and Town Attorney for their dedication, professionalism and for all the services they provide for residents. He stated he enjoyed his tenure as Supervisor and by focusing on the projects and initiatives of previous administrations has moved the Town to the next phase of its evolution. He is confident the next Administration will continue on this path. He then thanked the residents of the Town for their kindness and support during his tenure and wished Happy Holidays to all.

**Deputy Supervisor Clemens:** Thanked Scott for his guidance and help to transition him into the position of Supervisor.

Beach: Permits have been received from DOT for the beach project and we are still waiting for DEC permits.

There will be a Family Ice Skating Day (weather and ice permitting) Saturday, January 27<sup>th</sup> at the Beach area on Reichards Lake. Hopefully we will have ice by then.

Library is collaborating with Arts, Letters and Numbers about the Mural to be painted on the Library building. The cost came in higher than expected and they will be having fundraisers to offset the cost and welcome all donations. Some Adirondack chairs have been donated and will be available in the Library.

**Councilman Nippes:** It's been a pleasure working with Supervisor Gallerie and is confident progress will continue under Stephen.

Animal control had 14 calls this month.

I helped run the election at the WSL Fire District for the 2 proposals. The proposals were voted down and may be presented again at a later date.

**Councilman Glasser:** Also thanked Scott and appreciates his leadership and guidance and hopes he enjoys his retirement.

Emergency Services: AP-SL Fire Department had 15 calls (22 for the year); WSL FD had 34 calls (349 for the year).

SLCA has many new events upcoming. Check their website for a full list.

Holiday Parade: It was the most successful in recent memory. We had over 103 vehicles, including trucks and trailers. He thanked the participants whose holiday spirit makes it the success it is. Also thanked the Town Board for their support, Emergency Services for traffic control and the Town Highway whose green lit truck was a big hit in the Parade.

**Councilman Krokos:** Also thanked Scott for guidance to him as the newest member of the Board and wished him well on his retirement.

**Commissioner Rifenburg:** Everyone at the Highway Department thanks Scott for his time and guidance.

Things have been quiet, weather wise, for the last two weeks with a couple of minor storms. We have been busy making repairs on equipment.

Also we have been checking culverts and removing leaves and debris to keep water flowing. He then thanked Councilman Glasser for his efforts for the Parade.

#### **Public Comments:**

Garrett DeGraff thanked Scott for his service and said he provided great leadership to the Town and looks forward to working with Supervisor Elect Clemens and the rest of the Board.

Kathleen Spiak, 79 Seneca Road, W. Sand Lake, NY.

Ms. Spiak's property, and particularly her well, are impacted by the mining at Troy Sand & Gravel due to its proximity to the operation. She read a letter she wrote outlining an issue with her well and the prompt and courteous dealings she had with Jude Clemente to rectify the issue. She said he spared no expense in fixing the problem and paid for it in full. She said Mr. Clemente is "a man of his word" and proved TS&G recognizes its responsibility to be a good neighbor. She closed in saying TS&G made her "very happy" and that she was "exponentially grateful".

There being no other Public Comment the Board moved on to Business.

**BUSINESS:**

**RESOLUTION #2023-12-170**

**A Resolution Recognizing the Kiwanis Club of Sand Lake for 75 Years of Service to the Community**

**Moved by: Deputy Supervisor Clemens**

**Seconded by: Councilman Nippes**

**WHEREAS**, the Kiwanis Club of Sand Lake's heritage began in 1948 when the Club was formed for the purpose of providing service to Youth and the Elderly, to the Community, and to the Nation; and

**WHEREAS**, the Kiwanis Club of Sand Lake provides many programs and events that benefit members of the community including the distribution of food and gifts to families in need at Thanksgiving and Christmas, support of the townwide cleanup event, the Sand Lake Summer Fest, and youth fishing tournaments; and

**WHEREAS**, the Town Board of the Town of Sand Lake would like to take this opportunity to formally recognize the contributions made by the Sand Lake Kiwanis to the residents of the Town over the last 75 years; now therefore be it

**RESOLVED**, that the Town Board of the Town of Sand Lake is proud to commemorate the 75<sup>th</sup> Anniversary of the Kiwanis Club of Sand Lake and to honor its members, both past and present, for providing 75 years of dedicated service to the youth, elderly, and to the community in the Town of Sand Lake.

**AYES 5 – NAYS 0 UNANIMOUS**

**RESOLUTION #2023-12-171**

**Authorizing Attendees at the New York State Association of Towns 2024 Annual Meeting and Training School**

**Moved by: Supervisor Gallerie**

**Seconded by: Deputy Supervisor Clemens**

**WHEREAS**, the Town of Sand Lake is a member of the Association of Towns of the State of New York; and

**WHEREAS**, the New York State Association of Towns 2024 Annual Meeting and Training School will be held on February 18<sup>th</sup> thru 21<sup>st</sup>, 2024; and

**WHEREAS**, Councilman Stuart Nippes, Councilman Paul Glasser, and Councilman Jack Krokos wish to attend the Association of Towns Annual Meeting, now therefore be it

**RESOLVED**, that Councilman Nippes will be duly designated as the Town of Sand Lake Delegate, and Councilman Glasser will be designated as alternate in the absence of Councilman

Nippes; and be it further

**RESOLVED**, that the abovementioned Town Board Members are authorized to attend the Annual Meeting and Training, and shall be entitled to reimbursement of reasonable, documented, necessary and ordinary expenses up to the amount of \$1000 as authorized by Town Law Article VIII §116(10).

**AYES 5 – NAYS - UNANIMOUS**

**RESOLUTION #2023-12-172**

**Authorizing Auction of Surplus Lighting Supplies and Equipment**

**Moved by: Deputy Supervisor Clemens**

**Seconded by: Councilman Glasser**

**WHEREAS**, the Town Board has received a request from the Building Maintenance Mechanic to declare various fluorescent, halogen, and incandescent light bulbs, and several types of mechanical and electronic ballasts to be surplus equipment as a result of the Town's conversion to LED lighting; and

**WHEREAS**, said equipment is not suitable for use in any other Town Department; now therefore be it

**RESOLVED**, that the property listed is declared as surplus; and be it further

**RESOLVED**, that the Comptroller is authorized to conduct a public auction or sale or otherwise to lawfully dispose of said surplus equipment now owned by, and in the custody of the Town of Sand Lake.

**AYES 5 – NAYS 0 UNANIMOUS**

**RESOLUTION #2023-12-173**

**Approving the Memorandum of Agreement by and between the Town of Sand Lake and the United Public Service Employees Union (UPSEU)**

**Moved by: Supervisor Gallerie**

**Seconded by: Councilman Glasser**

**WHEREAS**, the Town Supervisor and Deputy Supervisor met with members of the United Public Service Employees Union (UPSEU) to address employee hiring and retention issues which needed to be addressed prior to the expiration of the current Collective Bargaining Agreement (CBA); and

**WHEREAS**, an agreement was reached and documented in the Memorandum of Agreement (MOA) attached; now therefore be it

**RESOLVED**, that the Town Board of the Town of Sand Lake hereby approves the attached MOA; and be it further

**RESOLVED**, that the Town Board authorizes the Town Supervisor to sign the attached MOA subject to approval as to form by the Town Attorney.

**AYES 5 – NAYS 0 UNANIMOUS**

**RESOLUTION #2023-12-174****Ordering the Demolition and Removal of the Buildings at 1520 and 1530 Burden Lake Road and Establishing a Hearing with the Town Board**

**Moved by: Supervisor Gallerie**  
**Seconded by: Deputy Supervisor Clemens**

**WHEREAS**, the Town Board having received the written inspection report of Deputy Commissioner of Building and Zoning Michael F. Wager dated October 5, 2023 (“Report”), regarding the unsafe condition of structures located on property known as 1520-1530 Burden Lake Road, Averill Park, New York 12018 (Tax Map No. 159.1-1-21.1); and

**WHEREAS**, having duly considered said Report, the Town Board hereby makes the following determinations and orders pursuant to Section 90-5 of the Town Code of the Town of Sand Lake; now therefore be it

**RESOLVED AND DETERMINED** that the structures located on property known as 1520-1530 Burden Lake Road, Averill Park, New York 12018 (Tax Map No. 159.1-1-21.1) are unsafe and dangerous based on the conditions identified in the Report and the documents submitted therewith, and that the demolition and removal of said structures is the appropriate remedy to abate such unsafe and dangerous conditions; and it is further

**RESOLVED AND ORDERED** that the structures located on property known as 1520-1530 Burden Lake Road, Averill Park, New York 12018 (Tax Map No. 159.1-1-21.1) be demolished and removed; and it is further

**RESOLVED AND ORDERED** that a Notice meeting the requirements of Section 90-6 of the Town Code of the Town of Sand Lake be served affixed, and filed as provided by law, requiring that the removal of the structures located on property known as 1520-1530 Burden Lake Road, Averill Park, New York 12018 (Tax Map No. 159.1-1-21.1) shall commence within thirty (30) days of the service of the Notice and shall be completed within sixty (60) days thereafter, unless such time is extended by Town Board for good cause shown; and it is further

**RESOLVED AND ORDERED** that a hearing in relation to such dangerous and unsafe structures be held before the Town Board at 7:00 p.m. on January 31, 2024 at the Town of Sand Lake Town Hall, 8428 NY Route 66, Sand Lake, NY 12153.

**AYES 4 – NAYS 0    MOTIONS CARRIED            Councilman Nippes recused himself**

**RESOLUTION #2023-12-175****Authorizing Budget Transfers and Amendments**

**Moved by: Supervisor Gallerie**  
**Seconded by: Councilman Nippes**

**Be It Resolved** the following transfers are made to the 2023 Budget:

<b>From</b>	<b>To</b>	<b>Amount</b>
A 1010.4000 Town Board Contractual	A 1490.4000 Public Works Contractual	\$100
A 1010.1000 Town Board Personal	A 1650.1000 Youth Personal	\$200
A 1430.1000 Personnel Personal	A 1440.4000 Engineer Contractual	\$5,000
A 7989.4000 Other Culture & Rec Contractual	A 1680.4400 Central Data Processing Contractual	\$1,000
A 3650.4000 Demo Unsafe Building Contractual	A 1620.4000 Buildings Contractual	\$8,000
A 3650.4000 Demo Unsafe Building Contractual	A 8160.4000 Refuse and Garbage Contractual	\$4,000
SS2 8120.4000 Sewer Collection Contractual Dist# 2	SS2 8120.2000 Sewer Collection Equipment Dist# 2	\$1,400

### **Budget Amendments**

Increase appropriation DA 522.5130.2000 Machinery Equipment in the amount of \$103,000 by appropriating the Highway Fund Fund Balance DA 599 in the amount of \$103,000 for purchase of used Gradall XL-3100 per resolution #2023-10-152.

**AYES 5 – NAYS 0 UNANIMOUS**

There being no other business to come before the Board Councilman Nippes made a motion to adjourn the meeting at 7:28 pm. It was seconded by Deputy Supervisor Clemens. All were in favor. Motion Carried.