

**TOWN OF SAND LAKE
TOWN BOARD WORKSHOP
February 12, 2025**

A Meeting of the Town Board of the Town of Sand Lake was held on February 12th, 2025 at the Sand Lake Town Hall. After the Pledge of Allegiance, the following answered roll call:

PRESENT:

Supervisor Clemens
Deputy Supervisor Nippes
Councilman Glasser
Councilwoman Mason
Town Attorney Danaher
Recording Secretary: Barbara Hansen, Town Clerk

OTHERS PRESENT: Kevin Rifenburg, Garrett DeGraff and William Glasser per sign in sheet.

Supervisor Clemens made a motion to approve the January 29,2025 Workshop Meeting Minutes. Seconded by Deputy Supervisor Nippes, all were in favor and the motion carried.

Town Clerk's Report: Military Banner Applications are being accepted until the end of March, leaving enough time to have them all up before Memorial Day. I ordered 12 new one so far. Applications and instructions are on the website, call with any questions. Passport Agency is temporarily closed. We hope to be up and running in the next few months. Location information for other Acceptance Agencies nearby can be found on: www.travel.state.gov. If you're doing a renewal and need a photo we can still take the photo and the fee is \$15.00. Handicap Permit renewals, dog renewals and other services can be done by mail. Call if you don't want to venture out in this wintry weather and we can take care of it over the phone and by mail.

Supervisor Clemens' Report: Beach Enhancement Project bids have gone out this week. A public bid opening will be held on March 21st at Town Hall. Bid documents can be found on the website. You will need to set up an account and submit your bid. Let me know if you have any questions.

Town Wide Clean Up Day: Traditionally held on the last Saturday in April is tentatively scheduled for May 3rd, since Kiwanis will be holding the Touch a Truck event in Butler Park on April 26th.

Summer Camp: Will be held beginning July 7th through August 8th. Applications will be available March 1st. Information will be on the website and at the Town Clerk's Office. The cost will be \$195.00 per week per child with a \$10 discount for each additional child (\$185.00).

Sand Lake Ambulance is an independent service that the Town contracts with and is not a division of the Town. Any billing questions for ambulance service should be directed to them directly.

Highway: There is a road salt shortage as reported in the news but the Town is ready for the next snowstorm. There is a sand/salt pile located at the highway garage for residents personal use.

Deputy Supervisor Nippes' Report: Kiwanis Touch a Truck event scheduled for April 26th was a huge success last year and we expect to have around 47 vehicles participating. Also the Kiwanis Fishing Tournament took place last weekend and it also was well attended.

Councilman Glasser's Report: Emergency Services: WSL Fire Department is doing a Roast Beef Dinner February 23rd and a Chicken BBQ February 27th. Taborton FD is doing their very popular Pizza Night this Saturday and the AP-SL Fire Department is doing their breakfast sandwich fundraiser Sunday, February 23rd. Please support our emergency services and fire departments fundraisers. It is greatly appreciated.

Councilwoman Mason: Family Ice Skating Party scheduled for last Saturday was postponed due to the weather, hopefully to be re-scheduled in the next few weeks.

Other events coming up are Movie night at Town Hall March 7th and the Easter Egg Hunt at Butler Park April 12th.

SLCA: Check their website as some performances have been re-scheduled. They have a great line up of free music series sponsored by Troy Sand and Gravel and Bonded Concrete. March 1st at 7:00 pm the Youth Music Showcase will be presented highlighting the talents of our local student musicians of all ages, sponsored by AP Live and the Averill Park Education Foundation who are seeking donations.

Kevin Rifenburg, Commissioner of Public Works: We received most of the salt we ordered so we are in good shape for any inclement weather. There is a salt pile out in front of DPW for residents so they don't have to come into the yard.

The brush pile in back has been ground per our agreement with TS&G. Barring any storms next week we will be out patching potholes and should be taking delivery of the new Toolcat by the end of the month.

Public Comment: Wayne Gendron, County Legislator and Kiwanis member thanked everyone who came out for the Fishing Contest this past weekend with a total of 143 participants, 31 of them youth. It was a great turnout and we were happy to host it since it was canceled the last 2 years for lack of ice. Thank you to local businesses R&R Bait Shop who offered 1/2 dozen bait to the kids. Thank you also to James Lilly, (Kay's Pizza) for allowing us to set up in the parking lot and providing all the prizes. We hope to have a Youth Fishing Derby tentatively scheduled for May 17th. More to come on that.

Rensselaer County Legislators will be here on March 11th to present a \$100,000.00 check to the Town from the County for repair of 1st Dyke Road Bridge.

There being no other Public Comment the Board moved into Business:

RESOLUTION #2025-02-65**Appointing William Baker to Fill the Position on the Town Board Vacated by Jack Krokos****Moved by: Supervisor Clemens****Seconded by: Deputy Supervisor Nippes**

WHEREAS, there exists a vacancy on the Town Board of the Town of Sand Lake due to Councilman Jack Krokos resignation; and

WHEREAS, the Town Board has considered several candidate's resumes and expressions of interest to fill the vacancy; and

WHEREAS, it has been determined that William Baker is the most qualified candidate for this position based on education and work experience; now therefore be it

RESOLVED, that the Town Board of the Town of Sand Lake hereby appoints William Baker as a Town Board Member effective February 12th, 2025 for a term ending December 31, 2025.

AYES 4 – NAYS 0 Motion Carried

At this point in the meeting Barbara Hansen, Town Clerk administered the Oath of Office to William Baker who was sworn in as Councilman on the Town Board. Councilman Baker then took his seat on the Board and the meeting resumed.

RESOLUTION #2025-02-66**Appointing A Member of the Zoning Board of Appeals****Moved by: Supervisor Clemens****Seconded by: Deputy Supervisor Nippes**

WHEREAS, the Zoning Board of Appeals has a vacancy to be filled; and

WHEREAS, the Town Board considered two candidates resumes and expressions of interest; now therefore be it

RESOLVED, that the Town Board of the Town of Sand Lake hereby appoints Jonathan Milkiewicz to the Zoning Board of Appeals for a term ending December 31, 2029; and be it further; and be it further

RESOLVED, the appointee shall complete the required training in Harassment and Discrimination, Work Place Violence, and four credit hours related to planning and/or zoning.

AYES 5 – NAYS 0 Motion Carried**RESOLUTION #2025-02-67****Authorizing Auction or Disposal of Surplus Desktop Computer Equipment****Moved by: Councilman Baker****Seconded by: Supervisor Clemens**

WHEREAS, the Town Board has received a request from the Building Maintenance Mechanic to declare 6 desktop computers, 6 computer monitors and 6 computer keyboard and mice to be surplus equipment as a result of the Town's conversion to new desktop computers; and **WHEREAS**, said equipment is not suitable for use in any other Town Department; now therefore be it

RESOLVED, that the property listed is declared as surplus; and be it further

RESOLVED, that the Comptroller is authorized to conduct a public auction or sale or otherwise to lawfully dispose of said surplus equipment now owned by, and in the custody of the Town of Sand Lake.

AYES 5 – NAYS 0 Motion Carried

RESOLUTION #2025-02-68

Authorizing Auction of Surplus Equipment

Moved by: Councilman Baker

Seconded by: Deputy Supervisor Nippes

WHEREAS, the Town Board has received a request from Commissioner of Public Works to declare the following Town property to be surplus equipment;

- #1) 2012 John Deere 624k Front Loader Serial# 1DW624KZCCE645409
- #2) 2018 Bobcat Toolcat 5600 Serial# AHG861888

WHEREAS, said equipment is not suitable for use in any other Town Department; now therefore be it

RESOLVED, that the property as listed is declared as surplus; and be it further resolved;

RESOLVED, that the Commissioner of Public Works is authorized to conduct a public auction or sale or otherwise to lawfully dispose of said surplus equipment now owned by, and in the custody of the Town of Sand Lake.

AYES 5 – NAYS 0 Motion Carried

RESOLUTION #2025-02-69

A RESOLUTION APPROVING RETENTION OF TITLE SERVICES

Moved by: Councilman Glasser

Seconded by: Supervisor Clemens

WHEREAS, the Town Board of the Town of Sand Lake would like to procure the professional services of Chicago Title Insurance relative to the Town's purchase of vacant land from the Rensselaer Land Trust, and good cause appearing therefore,

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Sand Lake hereby authorizes and approves the retention of Chicago Title Insurance at their customary rates on behalf of the Town of Sand Lake to provide title services and insurance relative to the purchase of vacant land by the Town from the Rensselaer Land Trust, their successors and/or assigns. **AYES 5 – NAYS 0 Motion Carried**

RESOLUTION #2025-02-70

A RESOLUTION WAIVING THE 2025 ANNUAL RENTAL FEE FOR USE OF THE KITCHEN AND COURTROOM BY THE SAND LAKE HISTORICAL SOCIETY AND THE SAND LAKE GARDEN CLUB

Moved by: Councilman Mason

Seconded by: Councilman Baker

WHEREAS, the Sand Lake Historical Society and the Sand Lake Garden Club are valued community organizations that contribute to the cultural and historical enrichment of the Town of Sand Lake; and

WHEREAS, these organizations utilize the Town’s kitchen and courtroom facilities for meetings and events that benefit the public; and

WHEREAS, the Town Board recognizes the importance of supporting these organizations and wishes to alleviate financial burdens associated with facility use; and

WHEREAS, the Town Board finds it appropriate to waive the annual rental fee for the use of the kitchen and courtroom by the Sand Lake Historical Society and the Sand Lake Garden Club for the year 2025;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Sand Lake hereby waives the 2025 annual rental fee for the Sand Lake Historical Society and the Sand Lake Garden Club for use of the kitchen and courtroom; and

BE IT FURTHER RESOLVED, that all other terms and conditions regarding facility use, including scheduling and maintenance requirements, shall remain in effect.

AYES 5 – NAYS 0 Motion Carried

RESOLUTION #2025-02-71

A RESOLUTION AUTHORIZING THE PLANNING AND ZONING CLERK TO ATTEND THE NEW YORK STATE PLANNING FEDERATION CONFERENCE

Moved by: Supervisor Clemens, as printed

Seconded by: Deputy Supervisor Nippes

WHEREAS, the New York State Planning Federation (NYSPF) Conference, scheduled for

April 6-8, 2025, provides valuable training and professional development opportunities relevant to municipal planning and zoning; and

WHEREAS, attendance at this conference will benefit the Town of Sand Lake by enhancing the knowledge and effectiveness of the Planning and Zoning Clerk in supporting the Planning and Zoning Boards; and

WHEREAS, the Town Board finds it appropriate to authorize the Planning and Zoning Clerk Crystal Stockin to attend the conference and to provide reimbursement for associated costs;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Sand Lake hereby authorizes the Planning and Zoning Clerk to attend the New York State Planning Federation Conference from April 6-8, 2025; and

BE IT FURTHER RESOLVED, that the Town of Sand Lake shall cover the full cost of the conference registration and shall compensate the Planning and Zoning Clerk for her scheduled working hours on the days of the conference; and

BE IT FURTHER RESOLVED, that the Town shall reimburse the Planning and Zoning Clerk for hotel, travel, and miscellaneous expenses related to conference attendance, up to a maximum of \$750.00 and meal reimbursement up to \$75.00 per day , upon submission of appropriate receipts. **AYES 5 – NAYS 0 Motion Carried**

There being no other business to come before the Board Supervisor Clemens made a motion to adjourn the meeting at 7:19 pm. Seconded by Deputy Supervisor Nippes, all were in favor and the Motion Carried.