

**TOWN OF SAND LAKE
TOWN BOARD WORKSHOP
February 14, 2024**

A Meeting of the Town Board of the Town of Sand Lake was held on February 14th 2024 at the Sand Lake Town Hall. After the Pledge of Allegiance, the following answered roll call:

PRESENT:

Supervisor Clemens

Deputy Councilman Nippes

Councilman Glasser

Councilman Krokos

Town Attorney Danaher

Recording Secretary: Barbara Hansen, Town Clerk

OTHERS PRESENT: Kevin Rifenburgh, Wayne Gendron, Brian Hunt, Robin Van Brocklen, John Slyer and others.

Supervisor Clemens went out of order on the Agenda to introduce the following Resolution.

RESOLUTION #2024-02-68

Appointing Karen Mason to Fill the Position on the Town Board Vacated by Stephen Clemens

Moved by: Supervisor Clemens

Seconded by: Deputy Supervisor Nippes

WHEREAS, there exists a vacancy on the Town Board of the Town of Sand Lake due to Councilman Stephen Clemens successfully seeking election for Town Supervisor; and

WHEREAS, the Town Board has considered several candidate's resumes and expressions of interest to fill the vacancy; and

WHEREAS, it has been determined that Karen Mason is the most qualified candidate for this position based on education and work experience; now therefore be it

RESOLVED, that the Town Board of the Town of Sand Lake hereby appoints Karen Mason as a Town Board Member effective February 14th, 2024 for a term ending December 31, 2024.

AYES 4 - NAYS 0 UNANIMOUS

Councilwoman Karen Mason was sworn in by Town Clerk, Barbara Hansen, and then took her seat on the Board.

APPROVAL OF MINUTES: Supervisor Clemens made a motion to approve the January 31, 2024 Town Board Workshop Meeting Minutes. Seconded by Deputy Supervisor Nippes, all were in favor and the motion passed.

Town Clerk's Report:

Total Revenue January, 2024	\$14,149.25
Paid to NYS Ag & Mkts - Dogs	37.00
Paid to NYS Dept of Health – Marriage	45.00
NYS Environmental Conservation	94.48
Balance paid to Town of Sand Lake	\$13,972.77

DEC has declared this weekend February 17th and 18th as Free Fishing Days, no license is required so anyone can fish.

Summer Camp: We will be offering Summer Camp again this year in conjunction with Town of Poestenkill. Registration and information is available on the website. Please call my office with any questions.

Supervisor's Report: Our 1st email newsletter went out last week. If you would like to receive it please send me your email address or sign up at the Town Clerk's office. It will be going out monthly with the Supervisor's report, Town Clerk's report and any other information about events going on in Town. I hope to get the next one out around March 1st.

Summer Camp: As mentioned all information is on our website. Camp will run from July 8th to August 9th for 5 weeks. The first week will be at Poestenkill Fire Department and the remaining 4 weeks will be at Algonquin Middle School.

Street Lights: This project is coming to a close. Please let us know if you see any lights not functioning properly.

Deputy Supervisor Nippes: No Report

Councilman Glasser's Report: Emergency Services calls this month: AP-SL Fire Department had 48, Taborton had 10. I have no report from West Sand Lake or Sand Lake Ambulance. AP-SL FD will have their fundraiser breakfast sandwich Sunday, February 25th. Please support them.

Veterans: VFW meeting is March 7th; American Legion is March 4th. Anybody interested in joining any of our Veterans' organizations, please contact me.

Wreaths Across America: This was our first year participating and it was very successful. SLCA has several programs planned. Please see their website for details.

Councilman Krokos' Report: Saturday, February 17th 10:00 – 2:00 we will be having our Winterfest at the Town Beach on Reichards Lake. There will be hot cocoa and coffee and Kiwanis will have their food truck there.

DPW Commissioner Rifenburg: It's been a pretty quiet winter so far allowing us to catch up on maintenance in the shop and on equipment. We've been cleaning up trees and hope to get ready for spring and summer.

PUBLIC COMMENTS;

John Slyer SHAC: It's been three years since he purchased the building. He thanked everyone for their support and gave a rundown of all events going on at the Center: yoga, archery, bike team, art programs, spinning, girl scout meetings and much more. He said they are collaborating

with Kiwanis, Doors of Hope and the Art Center and thanked all of the volunteers and those who offer financial donations - thank you all. We continue to add more to the Center. We've had some big local contributors: Doors of Hope, Troy Sand and Gravel (the Clemente family) and all the small businesses who have donated gift certificates for fundraisers. We have an incredible community! There will be a Spring Fling on May 18th and a Golf Tournament fundraiser at Burden Lake County Club.

Wayne Gendron, County Legislator and President of Kiwanis: Thanked Supervisor Clemens for addressing Kiwanis members at the last meeting. The members are impressed with all that has been accomplished so far. Kiwanis will be serving free hot dogs this weekend at Winterfest. Summerfest is the 1st weekend in August, the 2nd, 3rd & 4th. We hope to open a day early on Thursday, August 1st to coincide with the first concert of the Music in the Park Summer Concert series if the ride vendors can set up a day early.

Rob Dressner: Thanked Supervisor Clemens for the Newsletter and said it was a very welcome addition to keep everyone up to date on what is going on in Town. He also asked for clarification on Resolution #2024-02-73 on the Agenda tonight.

Robin Van Brocklen: Attended a School Board meeting in January and expressed concern regarding the mandate requiring current school buses to be replaced with electric buses that are significantly heavier than the current fleet. Her concern is that some of the bridges and infrastructure throughout the Town would not be able to carry the weight of the electric buses.

BUSINESS:

RESOLUTION #2024-02-69

Approving a Contract with C&C Construction to Renovate and Remodel the Bathrooms For the Sand Lake Town Library

Moved by: Councilman Krokos

Seconded by: Supervisor Clemens

WHEREAS, the Director of the Sand Lake Library successfully applied for and received a grant in the amount of \$58,300 from DASNY on August 16th, 2023 for the overdue remodel and upgrade of the three bathrooms in the Sand Lake Town Library; and

WHEREAS, the Director of the Library and former Supervisor Gallerie drafted an RFP which was sent out in December of 2023, and again in January of 2024 as required by the Sand Lake Purchasing Policy, and appointments were made for a site visit, however, only one contractor met with the director and provided a detailed estimate to the Town of Sand Lake; and

WHEREAS C&C Construction provided an estimate in the amount of \$119,600 for the work required and has demonstrated the ability to perform the work in a competent manner; now therefore be it

RESOLVED, that the Town Board authorizes the Town Supervisor to execute a contract with C&C Construction to renovate and remodel the Sand Lake Town Library Bathrooms with an amount not to exceed \$119,600 subject to approval as to form by the Town Attorney.

AYES 5 – NAYS 0 UNANIMOUS

RESOLUTION # 2024-02-70

Approval to Create Capital Project H024- Sand Lake Beach Sidewalk Connector

Moved by: Supervisor Clemens

Seconded by: Councilman Krokos

Whereas, the Town of Sand Lake will be receiving grant monies from Federal Aid and the New York State Department of Transportation for the Sand Lake Beach Sidewalk Connector Project; and

Whereas, the Town Board passes resolution 2023-08-123 in support of the project; now therefore

Be it Resolved, that Capital Project (H024) Beach Sidewalk Connector be established to record the costs incurred to date and for the remainder of the term of the project, and

Be it Further Resolved, the following amendment be made to the 2024 Town of Sand Lake Budget:

Increase Appropriation A 522.9950.9 General Fund Transfer to Capital Project in the amount of \$40,000 by Appropriating A599 General Fund- Fund Balance in the amount of \$40,000.

Increase Appropriation H024 522.5410.2 Beach Sidewalk Connector- Sidewalks Capital Outlay in the amount of \$40,000 and Increase Revenue H024 980.5031.9 Beach Sidewalk Connector - Interfund Transfer in the amount of \$40,000.

AYES 5 – NAYS 0 UNANIMOUS

RESOLUTION #2024-02-71

Approving a Purchase Agreement with PNJ Technology Partners for Desktop Computers

Moved by: Councilman Glasser

Seconded by: Supervisor Clemens

WHEREAS, six of the desktop computers utilized by the Town of Sand Lake, are beyond their useful life, and will no longer be supported by Windows 10 and not capable of updating to Windows 11; and

WHEREAS, PNJ Technology Partners offers Desktop computers through the NYS Aggregate Buy Hardware Agreement from HP ; and

WHEREAS, the HP ProOne G9 supplied by the NYS Aggregate Buy Hardware Agreement meets the needs of The Town of Sand Lake for the replacement of six desktop computers; now therefore be it

RESOLVED, that the Town Board authorizes the Town Supervisor to execute a contract with PNJ Technology Partners for six HP ProOne G9 Desktop Computers with installation and

configure services provided through the NYS Aggregate Buy Hardware Agreement at a cost not to exceed \$5,479.88.

AYES 5 – NAYS 0 UNANIMOUS

RESOLUTION #2024-02-72

Approving the Purchase of a 2023 Silverado 5500 from Depaula Chevrolet for the Highway Department

Moved by: Councilman Glasser

Seconded by: Deputy Supervisor Nippes

WHEREAS, the Commissioner of Public Works requires the replacement of Truck #7 in the Highway Department as it has become uneconomically repairable; and

WHEREAS, The Commissioner of Public Works has determined that this truck should be replaced with a medium duty dump truck to maximize it's useful life to the Public Works Department; and

WHEREAS, NYS OGS has awarded bids to Depaula Chevrolet for Chevrolet 5500 Medium Duty Trucks and the terms of the bid specify that it shall be available to other municipalities pursuant to Section 103, subparagraph 16 of New York State General Municipal Law; and

WHEREAS, Depaula Chevrolet has a trucks in stock that meet the specifications as set forth by the Commissioner: and

WHEREAS, the Town of Sand Lake Purchasing Policy requires that purchases of \$20,000 or more must be approved by the Town Board, and

WHEREAS, the financial impact of this resolution is \$90,000.00 from Highway Machinery Equipment Budget Line DA 522.5130.2 by appropriating Highway Fund Balance DA 599 in the amount of \$90,000.00; now, therefore, be it

RESOLVED, that the Town Board authorizes the Commissioner of Public Works to purchase a 2023 Chevrolet Silverado 5500 Crew Cab Work Truck from Depaula Chevrolet Inc. in an amount not to exceed \$90,000.00.

AYES 5 – NAYS 0 UNANIMOUS

RESOLUTION #2024-02-73

A RESOLUTION TO APPROVE AS TO FORM PROPOSED LOCAL LAW NO. 1 OF 2024 ESTABLISHING A MORATORIUM ON INDUSTRIAL PROCESSING, LIGHT MANUFACTURING AND MANUFACTURING FOR SIX (6) MONTHS IN THE TOWN OF SAND LAKE, AND SCHEDULING A PUBLIC HEARING THEREON

WHEREAS, the Town of Sand Lake is desirous of establishing a Moratorium on Industrial Processing, Light Manufacturing and Manufacturing for six (6) months; and

WHEREAS, the Town Board has reviewed proposed Local Law No.1 of the year 2024, attached hereto; and

WHEREAS, such Local Law appears appropriate as to form and it appearing appropriate for a Public Hearing to be scheduled so as to consider public comments on such proposed Local Law.

NOW, THEREFORE, BE IS RESOLVED, that proposed Local Law No. of the year 2024 is hereby approved as to form; and

BE IT FURTHER RESOLVED, that a Public Hearing will be held at 7:00 pm on February 28, 2024, at the Town Hall of the Town of Sand Lake located at 8428 NY Route 66, Averill Park, New York, 12018 so as to the allow the Town Board to hear Public Comment on proposed Local Law No. 1 of 2024; and

BE IT FURTHER RESOLVED, that the Town Clerk is hereby authorized and directed to issue appropriate Public Notice of the Public Hearing scheduled herein.

AYES 5 – NAYS 0 UNANIMOUS

RESOLUTION #2024-02-74

Resolution to Change the Time of Planning Board Meetings

Moved by: Councilman Krokus

Seconded by: Deputy Supervisor Nippes

WHEREAS, the Planning Board meets on the first and third Wednesday of each month at 7:30PM; and

WHEREAS, the Planning Board has requested to have the start time of their meetings moved from 7:30PM to 7:00 PM on the same days of the month, making the Planning Board Meeting start time in line with the Zoning Board ; now therefore be it

RESOLVED, that the Town Board authorizes the Planning Board to meet on the first and third Wednesday of each month at 7:00PM starting March 6, 2024.

AYES 5 – NAYS 0 UNANIMOUS

RESOLUTION #2024-02-75

Authorizing a Professional Services Agreement with Siemens Industry, Inc.

Moved by: Supervisor Clemens

Seconded by: Deputy Supervisor Nippes

WHEREAS, the Town Board of the Town of Sand Lake would like to procure the professional services of Siemens Industry, Inc. in response to the Town of Sand Lake’s Energy Services RFQ on January 25, 2024, and

WHEREAS, Siemens Industry, Inc. responded to the RFQ with a highly qualified and experienced team demonstrating a familiarity in Energy Efficiency Services; now therefore be it

RESOLVED, that the Town Board of the Town of Sand Lake hereby authorizes the Town Supervisor to execute a professional services agreement with Siemens Industry, Inc. for Energy Efficiency Services upon approval as to form by the Town Attorney.

AYES 5 – NAYS 0 UNANIMOUS

RESOLUTION #2024-02-76

Selecting the Consultant for the Loon Creek Lane NY Project

Moved by: Supervisor Clemens

Seconded by: Deputy Supervisor Nippes

WHEREAS, The New York State Department of Transportation announced the award for a \$745,000 Bridge NY Grant for the Loon Creek Lane Culvert on July 27, 2023; and

WHEREAS, in accordance with the NYS Bridge NY program guidance, the Town of Sand Lake published a Request for Proposal to provide engineering services, construction support and construction inspection for the Loon Creek Lane Culvert Project; and

WHEREAS, FCM Engineering PLLC submitted the initial Bridge NY application on behalf of the Town of Sand Lake, however has since reduced the capacity of projects that can be completed due to the reduction of engineering resources; and

WHEREAS, Foit Albert was selected as best qualified in accordance with the criteria specified in the Request for Proposal; now therefore be it

RESOLVED, Foit Albert Associates, Architecture, Engineering, and Surveying, PC is hereby selected as the Town of Sand Lake's consultant for the Loon Creek Lane Bridge/Culvert NY Project; and therefore be it further

RESOLVED, that the Town Board authorizes the Town Supervisor to negotiate and execute a consultant agreement to retain Foit Albert Associates, Architecture, Engineering, and Surveying, PC to provide the services pursuant to the Request for Proposal to be approved by the Town Attorney as to form.

AYES 5 – NAYS 0 UNANIMOUS

Wayne Gendron addressed the Board again as a Commissioner on the Capital District Regional Planning Committee. The Committee is putting out an RFP for an open access network feasibility broadband study to identify underserved or unserved areas throughout the area by March 5th.

He also mentioned CDRPC offers grant writing assistance and an upcoming bill will allow all Planning Committees throughout the State to apply directly for funding. Senator Ashby will be a co-signer on this bill to help small Towns on projects like this.

There being no further business to come before the Board Supervisor made a motion to adjourn the meeting at 7:40pm. Seconded by Deputy Supervisor Nippes, all in favor, motion carried.

