

**TOWN OF SAND LAKE**  
**Town Board Workshop**  
**February 28, 2024**

A Town Board Workshop of the Town of Sand Lake was held on February 28, 2024 at the Sand Lake Town Hall. After the Pledge of Allegiance, the following answered roll call:

**PRESENT:** Supervisor Clemens  
Deputy Supervisor Nippes  
Councilman Glasser  
Councilman Krokos - Absent  
Town Attorney Danaher  
Town Clerk Barbara Hansen

**OTHERS PRESENT:** Kevin Rifenburgh, DPW, Brian Hunt, Robin VanBrocklen

Supervisor Clemens noted a Public Hearing was scheduled for tonight 7:00 pm at the Town Board Meeting held February 14, 2024 to hear public comments on proposed Local Law #1 of 2024 Establishing a Moratorium on Industrial Processing, Light Manufacturing and Manufacturing for six (6) months. The Public Hearing was duly noted in the Troy Record on February 20, 2024. The purpose of the proposed Local Law is to allow the Town to amend and clarify the Town Code which offers contradictory definitions and uses in the zoning districts. He asked three times if anyone wished to speak in opposition.

Brian Hunt questioned why the Town was proposing this Law. Attorney Danaher explained it they were not looking to change any laws yet but would this would give the Town six months to look at the issue and decide if a change in the Code would be necessary.

He then asked 3 times if anyone wished to speak in favor of the proposal. There was no other public comment and Deputy Supervisor Nippes made a motion to close the Public Hearing at 7:05 pm, it was seconded by Councilman Glasser and all were in favor. Motion carried.

DS Nippes made a motion to approve the Minutes of the February 14, 2024 Town Board Meeting. It was seconded by C Glasser. All were in favor. Motion carried.

**Town Clerk's Report:** TC Barbara Hansen announced she would like to explore construction of a Dog Park on Eastern Union Turnpike near the Walking Trails. There was some interest in this project several years ago and was hoping if anyone listening tonight had any information to help with this project.

**Supervisor's report:** The Water Committee met for the first time. The Committee and the Engineers are in the initial stage of drafting proposals for the potential district.  
Cameras: There is a Resolution on the Agenda tonight to have cameras installed on the exterior of Town Hall. In addition to Town Hall security we will be installing a sign in view of the camera that can be used by everyone for ecommerce transactions, such as Facebook Marketplace, Craigs List, etc. to insure such exchanges can be made safely.  
Also, he mentioned that Councilman Krokos is absent tonight because he is finalizing his MBA program and should have it completed in the near future.

**Deputy Supervisor Nippes' Report:** Dog Park: He stated he looked the proposed area over and believes there isn't too much work that needs to be done and offered to go over with the Town clerk to formulate a plan.

Butler Park: Highway has cleared the area where the Pickleball Courts will be and construction will begin when the weather permits. There is a Girls Softball League, three teams, ages 12, 14, 16 that is re-constructing the front field at their own expense for practices and scrimmages throughout the summer. There is also a Lacrosse league who will be using the area behind the softball field for a few weeks in April. Also, Pop Warner football holds practices and games throughout the summer and fall.

Music in the Park Summer concert series is set and a Resolution approving it is on the Agenda tonight. We will have a schedule for food trucks and welcome any new vendors wishing to participate. Please reach out to Deputy Supervisor Nippes.

**Councilman Glasser's Report:** He and Councilman Krokos attended the Association of Towns conference in New York City for a very busy two days. It was most informative.

Veterans: Monday will be American Legion meeting and Thursday VFW.

**Councilwoman Mason:** Introduced herself. She is a long time resident of Sand Lake. Her children and now grandchildren are in the APCSD. Her background is in banking and finance and she is currently the Vice President and Regional Manager for Saratoga National Bank overseeing 11 locations. She is looking forward to her position on the Town Board and doing all she can for the community she has lived in for the last 20+ years.

Easter Egg Hunt will be held at Butler Park March 23<sup>rd</sup> at 10:00 am with a rain date of March 30<sup>th</sup>.

**DPW Commissioner Rifenburg:** With such a mild winter we have been busy trimming trees and ditching. We are getting estimates from outside contractors for proposed paving of some town roads, and also, for paving and fencing of the pickleball courts.

Beach: We hope to get the culvert and pipe needed to complete the parking lot project soon.

**Public comment:** Erica Genung, Youth Director noted the Easter Egg Hunt coming up and will be supplying flyers to the schools to be distributed. Family Ice Skating day was held in spite of no ice or snow. Discussion was possibly turning it into a Winterfest Day at Butler Park next year.

## **RESOLUTION #2024-02-77**

### **Designating Committee Assignments to Town Board Members**

**Moved by: Supervisor Clemens**

**Seconded by: Deputy Supervisor Nippes**

**WHEREAS**, the committee assignments that were designated at the Town of Sand Lake Organizational Meeting on January 1<sup>st</sup>, 2024 have to be adjusted due to personnel changes on the Town Board; therefore be it

**RESOLVED**, that the following Committee Assignments are designated as indicated:

Deputy Supervisor Nippes: Planning and Zoning; Parks (1<sup>st</sup>); Animal Control; Assessment Services; Water Committee (2<sup>nd</sup>); Buildings;

Councilman Glasser: Beach (2<sup>nd</sup>), Ambulance/Emergency Services, Nopiates Coordination (2<sup>nd</sup>); Veterans; ; Seniors; Convenience Facility & Recycling;

Councilman Krokos: Parks (2<sup>nd</sup>); Beach (1<sup>st</sup>); Library; Broadband; Nopiates Coordination (1<sup>st</sup>); Street Lights (2<sup>nd</sup>); Budget (2<sup>nd</sup>); Community Beautification;

Councilman Mason: Street Lights (1<sup>st</sup>); Youth; Sand Lake Center for the Arts; Historical Society; Highway & Sewer (2<sup>nd</sup>)

Supervisor Clemens: Water Committee (1<sup>st</sup>); Open Spaces; Budget; Staff; Highway and Sewer (1<sup>st</sup>); PFOA's, Sustainability, Planning and Zoning (2<sup>nd</sup>);

**AYES 4 – NAYS 0 UNANIMOUS**

**RESOLUTION #2024-02-78**

**Approval of the 2024 Sand Lake Summer Concert Series**

**Moved by: Councilman Glasser**

**Seconded by: Deputy Supervisor Nippes**

**WHEREAS**, the Summer Concert Series has become an anticipated and welcome town-wide event over the last several years; and

**WHEREAS**, monies were budgeted in the 2024 Town Budget for scheduling the Summer Concert Series with the following being the bands and the dates they are scheduled to play:

<u>Band Name</u>	<u>Date of Event</u>
Whiskey Highway	July 11, 2024
Patsy Cline Tribute	July 18, 2024
Lustre Kings	July 25, 2024
Diva & The Dirty Boys	August 1, 2024
10.01	August 8, 2024
A Blast	August 15, 2024
Beatin' the Odds	August 22, 2024
The Refrigerators	August 29, 2024

now, therefore, be it

**RESOLVED**, that the Town Board of the Town of Sand Lake hereby authorizes the expenditure of not more than \$10,400 to hold these eight concerts for 2024.

**AYES 4 – NAYS 0 UNANIMOUS**

**RESOLUTION #2024-02-79**

**Appointing a Member of the Water Committee**

**Moved by: Supervisor Clemens**

**Seconded by: Councilman Glasser**

**WHEREAS**, the Water Committee was reactivated in January 2024 and has four members; and

**WHEREAS**, the Town Board considered multiple candidates resumes and expressions of interest; and

**WHEREAS**, John Mulligan has an extensive background in municipal water and sewage projects with relating to Sand Lake and Rensselaer County ; now therefore be it

**RESOLVED**, that the Town Board of the Town of Sand Lake hereby appoints John Mulligan to the Sand Lake Water Committee effective February 29, 2024.

**AYES 4 – NAYS 0**

**UNANIMOUS**

**RESOLUTION #2024-02-80**

**Authorizing Participation in the Rensselaer County Household Hazardous Waste Program**

**Moved by: Councilwoman Mason**

**Seconded by: Supervisor Clemens**

**WHEREAS**, Rensselaer County is hosting several Household Hazardous Waste Days during 2024; and

**WHEREAS**, the New York State Department of Environmental Conservation is providing a 50 percent reimbursement and the Rensselaer County Legislature a 25% reimbursement to the Town to cover a total of 75% of the program costs; and

**WHEREAS**, the Town of Sand Lake desires to make this event available to a limited number of Town residents based on the needs of the community; and

**WHEREAS**, last year the Town authorized 25 participants and used all of the available slots, with several more residents asking to participate in future events; now therefore be it

**RESOLVED**; that the Town Board authorizes the Town Supervisor to enter into an agreement with Rensselaer County to participate in the 2024 Household Hazardous Waste Program with up to forty residents, at a cost not to exceed \$4,500.00, subject to approval of the agreement by the Town Attorney as to form.

**AYES 4 – NAYS 0 UNANIMOUS**

**RESOLUTION #2024-02-81**

**Authorizing the Purchase and Installation of Security Cameras for Town Hall**

**Moved by: Councilman Mason**

**Seconded by: Deputy Supervisor Nippes**

**WHEREAS**, Sand Lake Town Hall is utilized by Town employees, NYS Police, Town Library, and various committees and organizations; and

**WHEREAS**, the Town of Sand Lake desires to increase the safety and security of Town Facilities and there are currently no security cameras located on the exterior of the building; and

**WHEREAS**, three quotes were obtained as required by the Town of Sand Lake Procurement Policy; and

**WHEREAS**, the lowest responsible quote was from AMS Security Plus LLC in the amount of \$2,835, now, therefore be it

**RESOLVED**; that the Town Board authorizes the Town Supervisor to contract with AMS Security Plus LLC as specified by the attached quote in an amount not to exceed \$2,835.

**AYES 4 – NAYS 0 UNANIMOUS**

**Resolution #2024-02-82**

**Approving the TKE Elevator Corporation Bronze Service Agreement**

**Moved by: Supervisor Clemens**

**Seconded by: Councilman Glasser**

**WHEREAS**, Sand Lake Town Hall’s elevator requires annual inspections and maintenance to be in compliance; and

**WHEREAS**, The Town of Sand Lake’s current service only agreement with TKE Elevator Corporation does not cover the annual inspection; and

**WHEREAS**, The Town Supervisor obtained two quotes for elevator service and inspection agreements as required by the Town of Sand Lake Procurement policy; and

**WHEREAS**, the lowest responsible quote was from TKE Elevator Corporation in the amount of \$95.64 per month for a 60 month contract, now, therefore be it

**RESOLVED**; that the Town Board authorizes the Town Supervisor to contract with TKE Elevator Corporation as specified by the attached quote in an amount not to exceed \$95.64 per month for a 60 month contract.

**AYES 4 – NAYS 0 UNANIMOUS**

**RESOLUTION #2024-02-83**

**A Resolution in Support of Grant Application**

**Moved by: Councilman Glasser**  
**Seconded by: Supervisor**

**WHEREAS**, the Town of Sand Lake Town Board has reviewed the attached Hazard Mitigation Grant Application prepared and submitted on behalf of the Burden Lake Preservation Corporation; and

**WHEREAS**, the Town Board believes such Project will greatly serve the public interests of the residents of the Town of Sand Lake and help to insure Public Safety and the protection of the Environment.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Sand Lake fully supports the above referenced Grant Application and urges that the Grant Application be awarded.

**AYES 4 – NAYS 0 UNANIMOUS**

**Resolution #2024-02-84**

**A Resolution Authorizing the Submission of a Community Project Funding Request Grant Application to Create Water District No. 1 in Response to Water Quality and Quantity Issues in the Hamlet of Averill Park and surrounding Neighborhoods**

**Moved by: Supervisor Clemens**  
**Seconded by: Deputy Supervisor Nippes**

**WHEREAS**, the United States House of Representatives has opened applications for FY 2025 Community Project Funding Request; and

**WHEREAS**, the Community Project Funding program provides an opportunity for high priority public health, safety, and welfare projects to compete for Federal appropriations; and

**WHEREAS**, the Hamlet of Averill Park, surrounding schools, and neighborhoods have been experiencing low water quantity and increasing water quality issues with the presence of arsenic in many wells; and

**WHEREAS**, the Town of Sand Lake has determined a need for the creation of Water District No. 1 due to the increasing level of water quality and quantity issues in the area of proposed Water District No.1, and has commissioned the development of a map plan and report to provide safe and reliable drinking water; and

**WHEREAS**, the Preliminary Opinion of Cost for the creation of Water District No.1 is \$26,150,000; now therefore be it

**RESOLVED**, that the Town Supervisor is hereby authorized to undertake all actions to execute and file an application for Federal Assistance through the Community Project Funding Request via Congresswomen Stefanik to assist in the creation of Water District No. 1.

**AYES 4 – NAYS 0 UNANIMOUS**

As there was no other business to come before the Board Sup Clemens made a motion to adjourn the meeting at 7:25 pm. Seconded by Dep Sup Nippes. All in favor, motion carried.

