

**TOWN OF SAND LAKE
TOWN BOARD MEETING
February 9, 2022**

A Meeting of the Sand Lake Town Board was held on February 9, 2022 at the Sand Lake Town Hall. After the Pledge of Allegiance, the following answered roll call:

PRESENT: Supervisor Gallerie
Deputy Supervisor Film
Councilman Nippes
Councilman Gendron
Councilman Clemens
Town Attorney Danaher

RECORDING SECRETARY: Barbara Hansen, Town Clerk

OTHERS PRESENT: Bill Glasser, Kevin Rifenburgh, David Post, Brian Hunt

CALL TO ORDER: Supervisor Gallerie opened the meeting at 7:00 pm.

The meeting was opened with a Presentation by the Laberge Group describing preliminary work to be completed prior to forming of a Water District:

Ben Syden and Ron Laberge of Laberge Group gave a presentation addressing the establishment of a water district in conjunction with the Town of Poestenkill. They discussed the financial opportunities and legal requirements on forming such a district. For many years water has been an issue in Sand Lake, particularly in the hamlets of Sand Lake and Averill Park. There was discussion with the Town in 2019 about forming a water district and grants were available at that time in the amount of three million dollars. The Covid epidemic put everything on hold and at present, there is more money available through the recently passed New York Wastewater and Improvement Act. Also, the Federal Government has passed the Infrastructure and Jobs Act last year and that also included money for establishment of water districts and wastewater disposal. This presents a bigger opportunity for funding. New York State looks favorably on inter-municipal cooperation. Since neighboring Poestenkill currently has a need to create a water district, the opportunity of dovetailing our water district with theirs is beneficial to both Towns. Each Town alone could only apply for up to 3 million dollars, but by partnering each Town would qualify for up to 10 million dollars. This extra funding has created a perfect storm of opportunity to move ahead with a water district.

Before applying for any of these grants a water district has to be created, and a map, plan and report must be formulated. Also a plan of finance has to be in place.

Ron Laberge provided maps and an overview of the proposed scope of work that has to be done before applying for any grant money. There are many issues to consider such as Environmental Constraints, Alternatives and SEQRA requirements. The question of exactly where do we bring the water into the hamlets, the potential operational and maintenance costs and the cost per user and the bottom line to residents and homeowners, was touched on. Several avenues of funding were discussed.

Supervisor Gallerie said once this initial plan is on paper, the public would have an opportunity to review the project and comment on moving forward with it. He thanked Mr. Syden and Mr. Laberge for their presentation.

APPROVAL OF MINUTES: Supervisor Gallerie made a motion to approve the Minutes of the January 1st, 2022 Town Board Organizational Meeting and the January 12th, 2022 Town Board Meeting Minutes. Deputy Supervisor Film seconded the motion.

MOTION CARRIED - UNANIMOUS

TOWN CLERK’S REPORT:

News from the Sand Lake Town Clerk

Total Revenue	\$10,264.75
Ag & Mkts Dog Licenses	\$ 64.00
DOH Marriage Licenses	\$ 67.50
PAID TO TOSL	\$ 9,983.37

It’s great to see some nicer weather in our forecast. It has certainly been a cold, cold winter so far. Please be a good Samaritan and check on neighbors, especially the elderly when you can. This can be a very isolating time of year. The colder temps mean higher heating costs. Anyone needing assistance with heating issues can apply to (HEAP) 518-266-7960 (Home Energy Assistance Program) Department of Aging 518-270-2730. After hours or emergencies should contact 518-283-2000.

The Military Banner Program is up and running. Applications can be found on the Town’s website: townofsandlake.us, or call me for assistance. I will need the completed application form, a check for \$225.00 and a photo which I can scan at my office. The deadline to submit is March 31st.

We are processing passports and passport photos. We ask that you call ahead of time for an appointment. Currently the turn around time is 8- 10 weeks, which can be expedited for an additional fee. Also, if your passport is going to expire do not hesitate to renew. It’s best to renew it 6 months prior to its expiration, especially if you plan to travel abroad.

Kiwanis is also hosting its 3rd Annual Ice Fishing Tournament on Burden Lake February 12th. Registration is bright and early 5:00am – 11:00 am in Kay’s Pizza parking lot. Prizes in both adult and kids categories. Call Councilman Wayne Gendron with questions: 518-698-9623 who will have more information in his report.

I am going to be working with our awesome IT technician, Kyle Kozlowski, to try to update our streaming Town channel 1303. Our old program was obsolete and new equipment was installed quite some time ago but we were unable to update in Power Point like we had always had. There are other programs necessary to do this. Kyle is up on the new technology and has agreed to head this up. It’s a directory and contact list of town departments and a platform for upcoming community events and announcements which are not on the Town’s website. I’ll have more information after I meet with Kyle.

Just a reminder that the Town of Sand Lake has a public Charging Station for electric vehicles at Town Hall.

Stay warm and safe. If you have urgent concerns outside business hours email me: bhansen@sand-lake.us or leave a voice mail which comes to my email and I will get back to you.

SUPERVISOR GALLERIE’S REPORT: We received approval to move ahead with the bid for the replacement of the Stop 13 Road Bridge and the bid is going to be published February 10th, 2022 with a bid opening date of March 10th, 2022. We’ll be pushing to begin construction as soon as possible, and hopefully, have it completed by the end of October, 2022.

Anyone interested in getting a name on the Veterans Memorial Wall can get an application on the Town's website or at the Clerk's Office in Town Hall. The Veterans of Sand Lake will meet tomorrow, Thursday, February 10th, 7:00pm at the Veterans Hall.

Based on the Governor's guidance today, masks will not be required in all Town owned facilities starting tomorrow. We do ask that everyone continue to follow Covid protocol if you have tested positive and be vigilant and considerate of people around you if you are experiencing any symptoms of cold or flu.

DEPUTY SUPERVISOR FILM'S REPORT : Transfer Station is a little over budget for the year but revenue is up so we did not lose money.

Tax and Assessment: We will be appointing two members to our Grievance Board of Review later tonight and we had 9.2 million dollars in improvements in Sand Lake for the year.

We did set up a Water Committee last year and many people have reached out to participate.

COUNCILMAN NIPPES REPORT: He thanked the Highway Department for their diligence in keeping our roads cleared during the last storm.

Seniors meet the 2nd Thursday of every month at the Averill Park-Sand Lake Fire House, annual dues are \$15.00. Sand Lake Kiwanis is serving them lunch tomorrow at their monthly meeting.

Animal Control: Cathy Crawmer had 10 calls this month. There was some discussion on a social media site about dogs being abused. Please do not hesitate to report such behavior to us.

Butler Park: Summer Concert Series is coming along. We will have 8 concerts starting the first Thursday in July. More information will be coming.

COUNCILMAN GENDRON'S REPORT: Nopiates: He met with the Nopiates Committee to introduce himself. Tim and Kim Murdick of the Nopiates Committee are great partners to the Community and they assisted us for the Family Fun Ice Skating Day by supplying hot chocolate and cookies. The Family Fun Ice Skating Day was a great success with over 95 people participating and there was a lot of positive feedback. I hope to keep the gate open for the month of February so residents can take advantage of the facility. Also, Deputy Supervisor Film and Councilman Gendron thanked our highway department for plowing the parking lot and also thanked John Slyer and Councilman Clemens who kept us supplied with firewood.

Sand Lake Historical Society: He commended Jackie Tremont of the Historical Society for the presentation last night about Abel Browne, an Abolitionist and resident of Sand Lake.

Highway: He met with the Highway Department and toured the highway garage. There are some maintenance issues at the Highway Garage that will need to be addressed.

Sand Lake Center for the Arts: Supervisor Gallerie and I met with them to go over their plans for renovations and their wish list for future development and funding.

Lastly, Kiwanis will be holding their Annual Ice Fishing Contest this Saturday from 6:00 am to 2:00 pm. Registration starts at 5:00 am in Kay's Parking Lot. The Awards Ceremony will be around 2:45pm with prizes in both adult and kids divisions. There will be a food truck there providing breakfast and lunch and we are going to attempt to deliver food on the ice to the fishermen and women.

COUNCILMAN CLEMENS: No street lights were reported out. We are diligently working to get the LED street light plan finalized in the near future.

Library: I met with librarian Melinda and we are working on doing some much needed maintenance.

Broadband: I have a contact at Spectrum who will be working with me to help residents in under-served areas. There is a link on the website for you to leave information if you'd like to contact us regarding your service.

COMMITTEE REPORTS: David Post of The Planning Oversight Committee met with Judy Bryan, Chairman of the Beach Committee and discussed what's ahead and the recent grants for Beach Enhancement from DEC. The Rail to Trails Task Force also met to discuss plans of actions and possible funding opportunities for development of the Trail system. We are hoping to hold another Town Wide Clean Up for May 7th and welcome other Town organizations to participate in the Clean Up.

Commissioner of Public Works Brian Hunt – Spoke about the recent ice storm. He noted the salt used for the ice storm could have taken care of 4 or 5 snowstorms. Using that amount of material for one storm puts quite a drain on finances. Several of the highway's vehicles are in need of various repairs to make them road worthy. The Bridge on Loon Creek Lane was severely damaged in the July 14, 2021 flood. Since the road is a dead end it is critical that it be repaired and we will need serious engineering help to develop a plan for repair. We are going to need to order more culvert pipes as inventory is being depleted. We have a Resolution for new tires on the Agenda tonight, and we understand that the price of tires has gone up 20% in March. If we order 12 tires we get 2 free and we hope to take advantage of this discount.

There being no public comments Supervisor Gallerie moved on to **BUSINESS:**

RESOLUTION #2022-01-58

Moved by: Supervisor Gallerie

Seconded by: Deputy Supervisor Film

WHEREAS, The Town of Sand Lake requires general engineering, construction support, and construction inspection on the Stop 13 Road Bridge project; and

WHEREAS, Colliers Engineering and Design (formerly Maser) has successfully performed all phases of design and project engineering, for this project to date; now therefore be it

RESOLVED, that the Town Board approves the attached Request for Supplemental Agreement No. 2 with Colliers Engineering and Design for Engineering Services for PIN 1761.24 Stop 13 Road Bridge over the Wynantskill for a total cost not-to-exceed \$189,924.93, and be it further

RESOLVED, that the Town Supervisor is authorized to accept the proposal for Engineering Services submitted contingent on approval by the Town Attorney as to form.

AYES 5 NAYS 0 UNANIMOUS

RESOLUTION #2022-01-59

A Resolution Approving an Agreement Accepting the NYS DEC Beach Enhancement Grant

Moved by: Supervisor Gallerie

Seconded by: Councilman Gendron

WHEREAS, the Town of Sand Lake applied for financial assistance from the New York State Office of Parks, Recreation and Historic Preservation (“OPRHP”) under the Title 9 of the Environmental Protection Act of 1993 for the purpose of funding the Town Beach Enhancements Project; and

WHEREAS, the Town of Sand Lake is authorized and directed to accept these grant funds in an amount not to exceed \$121,000.00 for the project described in the grant application; and

WHEREAS, that the Town of Sand Lake is authorized and directed to agree to the terms and conditions of the Master Contract with OPRHP for such Town Beach Enhancements Project; now therefore be it

RESOLVED, that the Town of Sand Lake is authorized and directed to agree to the terms and conditions of any required deed of easement granted to OPRHP that affects title to real property owned by the municipality and improved by the grant funds, which may be a duly recorded public access covenant, conservation easement, and/or preservation covenant; and

RESOLVED, that the governing body of the municipality delegates signing authority to execute the Master Contract and any amendments thereto, any required deed of easement, and any other certifications to the individual(s) who hold(s) the following elected or appointed municipal office(s) or employment position title(s): Supervisor and/or Planning Coordinator, contingent on approval by the Town Attorney as to form.

AYES 5 NAYS 0 UNANIMOUS

RESOLUTION #2022-01-60

Approving a Proposal for Professional Services with La Berge Group for a Map, Plan and Report for a Proposed Water District

Moved by: Supervisor Gallerie

Seconded by: Seconded by Councilman

WHEREAS, The Town of Sand Lake in conjunction with the Town of Poestenkill is eligible for Federal Grant funding for planning, design, and construction of a water district which would serve the hamlets of Sand Lake and Averill Park; and

WHEREAS, The Town of Poestenkill has selected LaBerge Group to prepare the Map, Plan and Report that will serve as the basis for the project funding request and the design and construction of the future Water District; and

WHEREAS, The Town of Sand Lake would be best served by applying for Federal Funding with Poestenkill as we would qualify jointly for \$10,000,000 in funding vs \$3,000,000 if both Towns applied separately, and

WHEREAS, The LaBerge Group is fully qualified to prepare the Map, Plan and Report and was selected as best qualified by the Town of Poestenkill for an expansion of their Water District which would bring the new District to the North end of the Town of Sand Lake; now therefore be it

RESOLVED, that the Town Board approves the attached Proposal for Professional Engineering Services resulting in a Map, Plan and Report, at a cost not-to-exceed \$30,000.00, and be it further

RESOLVED, that the Town Supervisor is authorized to accept the proposal for Professional Engineering Services submitted contingent on approval by the Town Attorney as to form.

AYES 5 NAYS 0 UNANIMOUS

RESOLUTION #2022-02-61

Appointing Tiffany Buker to the Position of Youth Program Director/Summer Camp Director

Moved by: Supervisor Gallerie

Seconded by: Councilman Clemens

WHEREAS, The Town of Sand Lake requires a qualified Youth Program Director/Summer Camp Director to establish youth programs such as an Easter Event, Youth

Summer Camp, and the Annual Town Christmas Parade and to administer these programs in compliance with applicable New York State regulatory agencies

WHEREAS, Tiffany Buker served as the Youth Program Director for the Town of Sand Lake in 2021 and ran a well-received and successful Youth Summer Camp Program; and

WHEREAS, Tiffany Buker has indicated that she would be willing to serve in this capacity for 2022 ; now therefore be it

RESOLVED, that the Town Board hereby appoints Tiffany Buker, 779 NY Route 351, Poestenkill, NY as the Town of Sand Lake Youth Program Director / Summer Camp Director effective February 10th, 2022, for an annual salary not to exceed \$11,122.

AYES 5 NAYS 0 UNANIMOUS

RESOLUTION #2022-02-62

A Resolution Reappointing Members of the Board of Assessment Review

Moved by: Supervisor Gallerie

Seconded by: Councilman Clemens

BE IT RESOLVED, that the Town Board of the Town of Sand Lake hereby reappoints Judy Bryan to the Board of Assessment Review for a term ending September 30, 2027; and be it further

RESOLVED, that the Town Board of the Town of Sand Lake hereby reappoints Craig R. Raisig to the Board of Assessment Review for a term ending September 30, 2027; and be it further

RESOLVED, that upon certification of said resolution, the Town Clerk's office is directed to update the Board of Assessment Review Member listing to reflect said appointments.

AYES 5 NAYS 0 UNANIMOUS

RESOLUTION #2022-02-63

Purchase of Tires for the Department of Public Works

Moved by: Supervisor Gallerie

Seconded by: Councilman Nippes

WHEREAS, the Commissioner of Public Works needs to purchase a number of truck tires and wishes to purchase them before an anticipated 17% price increase on March 31, 2022; and

WHEREAS, Warren Tire Service Centers has provided a quote on for these tires which are available on New York State Contract # G0007701; and

WHEREAS, the Town of Sand Lake Purchasing Policy requires that DPW purchases of \$5,000 or more must be approved by the Town Board, and

WHEREAS, the financial impact of this resolution is \$8,069.40 from Highway Machinery Contractual Account 5130.4; now, therefore, be it

RESOLVED, that the Town Board authorizes the Commissioner of Public Works to purchase tires per the attached quote from Warren Tire Service Centers in an amount not to exceed \$8,069.40.

AYES 5 NAYS 0 UNANIMOUS

RESOLUTION # 2022-02-64

Budget Transfers/Amendments

At the Town Board meeting of the Town of Sand Lake, New York held in the Town Hall on the 9th day of February, 2022 the following resolution was:

Moved by: Supervisor Gallerie
Seconded by: Deputy Supervisor Film

Be It Resolved the following transfers are made to the 2022 Budget:

From	To	Amount
A 1410.4000 Town Clerk Contractual	A 1410.2000 Town Clerk Equipment	\$10.00

Budget Amendments

Increase appropriation A 522.9901.9000 Interfund Transfer in the amount of \$27,000.00 by increasing Revenue

A 980.4089.9999 Federal Aid- Other in the amount of \$27,000.00 due to funding received through the Coronavirus State and Local Fiscal Recovery Funds.

Increase appropriation DA 522.5110.4000 General Repairs Contractual in the amount of \$27,000.00 and increase Revenue DA 980.5031.9999 Interfund Transfer In in the amount of \$27,000.00.

AYES 5 NAYS 0 UNANIMOUS

Supervisor Gallerie and Deputy Supervisor Film thanked the Highway Department again for their efforts during the recent ice storm. Councilman Nippes welcomed Tiffany Buker back as Youth Director for the Summer Day Camp.

Public Comments: Keith Hammond, Supervisor of the Town of Poestenkill stated that a the Poestenkill-Sand Lake Summer Camp is adding a 6th week this year and the camp will take place in Poestenkill. They had hoped to have it at the High School but was unable to do so since there are other activities at the High School. He hopes the busing will be through the Averill Park School District and not a private company which will result in a significant saving. We expect close to 200 children this year and consequently have added an extra bus to the run. Supervisor Hammond said this is the largest summer camp in Rensselaer County and it is still a growing program. The cost for the Camp will be \$130.00 per week which is lower than any other camp in the area. They are hoping to split field trips with middle school and elementary school going to different places at different times. Scholarships will be available and we hope to not have to turn any kids away. The Cooperative Extension did several programs last year and we hope to continue our association with them. Councilman Nippes said Doors of Hope offered scholarships last year and they hope to do it again this year.

There being no further business to come before the Board Supervisor Gallerie made a motion to adjourn the February 9, 2022 Sand Lake Town Board meeting at 7:54 pm. It was seconded by Deputy Supervisor Film.

MOTION CARRIED - UNANIMOUS

