

**TOWN OF SAND LAKE
TOWN BOARD WORKSHOP MEETING
January 27, 2021**

A meeting of the Sand Lake Town Board was held on January 27, 2021 at 7:00 P.M. at the Sand Lake Town Hall. After the Pledge of Allegiance, the following answered roll call:

PRESENT: Councilman Bulmer
Councilwoman Erickson
Councilman Film
Councilman Nippes
Supervisor Perry
Town Attorney Ely

RECORDING SECRETARY: Barbara Hansen, Town Clerk

CALL TO ORDER: Supervisor Perry opened the meeting at 7:00 P.M.

Supervisor Perry stated we were doing a Business meeting tonight because there are Resolutions that need to be passed. She opened the meeting after the Pledge of Allegiance. There were no minutes to approve.

Monthly Reports: Town Clerk

Total Revenue for December, 2020 - \$8,313.00

Paid to NYS Ag and Markets for Spay/Neuter Program - \$54.00

Paid to NYS Health Department - \$90.00

NYS Environmental Conservation (DEC) - \$145.74

We've had a tough couple of months with the sharp uptick in Covid cases locally but, hopefully, have turned a corner.

I've had several phone calls from people asking where they can get the Covid vaccine. We have no inside information, I wish I did. If you google NYS vaccine eligibility, the State site: covid19vaccine.health.ny.gov comes up. If you answer a few questions to determine if you are a candidate for the vaccine, and if you are eligible, a list pops up with available locations. I haven't had much success as it seems no appointments are available every time I've tried. I've been told to keep trying as openings are posted when available but fill up very quickly. Residents without internet access can try calling Rensselaer County Health Department for guidance. Their phone number is 518-270-2655.

Due to Covid concerns, Town Hall was closed for the week of Jan 11-15. I responded to all voice mail messages from home and was able to work things out with many residents. We were also able to keep the landfill available on its regular schedule. If you received trash bags, need a 2021 permit or deposited bulk items at the facility during that week that required a punch card

and you owe us, please send a check to the Town Clerk, PO box 273, Sand Lake, NY 12153. We still have a few outstanding accounts. If you're unsure what you owe call 518-674-2026 Ext. 122 and I will happily look that up. Please stay safe everyone.

Supervisor's Report: Happy January to all Sand Lakers. I'm happy to report that the daily number of covid cases has been decreasing to only 1 or 2 cases a day. If this trend continues, I hope to be able to open up Town Hall. In the meantime, please continue to follow guidelines regarding face masks, social distancing and stay home when you can. The Clerk's Office and I have been getting phone calls regarding locations for the vaccine. We are not involved in the vaccination process. We know this is frustrating for you but Towns are not part of the distribution at all in this county.

I've had a steady stream of applications for the Military Banners Program. Although not definite yet, the cut off date for this year will probably be around April 1st. Applications and instructions are on the Town website. Our plan is to have the Banners up for Memorial Day.

A resident reached out to me with a suggestion to pass on that most of us may not be thinking about. If you have someone in your household using oxygen it may be wise to post that information in your windows in case there is a fire emergency. That information is important for the fire fighters to know.

Councilman Bulmer's Report: Street Lights: There were 6 lights reported out this week.
Toy Drive: The Toy Drive was a huge success and we made many families and local organizations very happy at Christmas.
Animal Control: Cathy Crawmer received 19 calls this month which is higher than usual.

Deputy Supervisor Erickson's Report: SCLA has managed to stay active and raise money during this time. The gallery is open Saturdays 12-3 and there is no charge. There will be a silent auction fundraiser featuring hand-crafted bird houses made by local artists. Check out the website for more detailed information about other events.

Sand Lake Town Library: We will be voting on 2 new Library Trustees tonight and we thank them for all their hard work. Check out the Library's Facebook page for up to date information. Open Spaces Committees is very popular and there is much enthusiasm for future projects.

Councilman Film's Report: Ambulance: Poestenkill will be voting in March regarding shared services.

Tax & Assessment: We are doing our best to keep taxes in check and most bills should have gone down a little. We hope to keep up this trend of keeping taxes at this same level and hopefully, this will attract new people to our Town.

Beach: We are hoping to have another ice skating event and the forecast of cold temperatures will insure we have enough ice to kick this off.

Councilman Film said he will be consulting with Attorney Ely about vacant buildings in the Town. Banks are very slow on the foreclosure process and we hope to compile a vacant building registry and fee.

Councilman Nippes Report: Seniors usually meet the first Thursday at the Averill Park Fire Station but have suspended meetings due to increased covid cases.

Transfer stations: Call clerk's Office for punch cards, 2021 permits & trash bags.

Kiwanis will be hold their 2nd Annual Fishing Tournament on all 3 Burden Lakes. There will be many prizes, door prizes, 50/50 raffle. Nopiates will have a hot chocolate booth to raise funds for their worthy cause. More information will be forthcoming.

Doors of Hope will be re-opening Monday 9-12pm. Donations by appointment please. The food pantry is always available, call 518-674-4048.

BUSINESS:

RESOLUTION #2021-01-01

Appointment of Trustee for the Sand Lake Library Board of Trustees (1 of 2)

Moved By: Supervisor Perry

Seconded by: Deputy Supervisor Erickson

Be it Resolved, the Town Board appoints Elizabeth Finn to the Sand Lake Library Board of Trustees for a term ending on December 31, 2025.

Motion Carried: Unanimous

RESOLUTION #2021-01-02

Appointment of Trustee for the Sand Lake Library Board of Trustees (2 of 2)

Moved by: Supervisor Perry

Seconded by: Councilman Nippes

Be it Resolved, the Town Board appoints Barbara Chesnut to the Sand Lake Library Board of Trustees for a term ending on December 31, 2025.

Motion Carried: Unanimous

RESOLUTION #2021-01-03

Appointment of Planning Board Member

Moved by: Supervisor Perry

Seconded by: Councilman Film

Be it Resolved, the Town Board appoints Andrew Karl to the Planning Board for a term ending on December 31, 2021.

Motion Carried: Unanimous

RESOLUTION #2021-01-04

Approval to Proceed with Design and LED Street Lighting Upgrade with the New York Power Authority

Moved by: Supervisor Perry

Seconded by: Deputy Supervisor Erickson

Whereas, the New York Power Authority has been working with the Town to identify and implement a comprehensive street lighting upgrade for our 1,458 existing street lights; and

Whereas, improving our street lights is a widely used and effective strategy to achieve the goal of reducing energy consumption, lower utility costs, and improve light quality throughout the community;

Be it Resolved, the Town Board authorizes Supervisor Nancy Perry to sign the Master Cost Recovery Agreement upon completion of a comprehensive review of the Agreement by the Town Attorney and Town Supervisor.

Motion Carried: Unanimous

RESOLUTION #2021-01-05

Authorization to Proceed with an Alarm Monitoring Contract for Sewer District #2 with Hart Alarm, Ltd.

Moved by: Supervisor Perry

Seconded by: Councilman Film

Be it Resolved, the Town Board authorizes Supervisor Nancy Perry, upon review by Counsel, to execute a contract with Hart Alarm, Ltd., 514 Fourth Street, Watervliet, New York, 12189, to provide central station monitoring and notification services at 56 Methodist Farm Road, Sewer District #2 at a monthly rate of \$22 per month.

Motion Carried: Unanimous

RESOLUTION #2021-01-06

Approval to Contract with Laberge Group for Pandemic Operations Plan

Moved by: Supervisor Perry

Seconded by: Councilman Nippes

Whereas, Governor Andrew M. Cuomo signed the “Pandemic Operations Plan” legislation into law (Chapter 168 of the Laws of 2020); and

Whereas, the law requires all public employers to develop a plan for operations in the event of a declared public health emergency involving a communicable disease; and

Whereas, the plan must be presented to union representatives for their review and recommendations by February 4, 2021 and a full plan must be done by April 1, 2021; now therefore

Be it Resolved, the Sand Lake Town Board authorizes Supervisor Nancy Perry to enter into a contract with the Laberge Group, 4 Computer Drive West, Albany, New York, 12205 to conduct and complete the Pandemic Operations Plan at a cost not-to-exceed \$7,200.

Motion Carried: Unanimous

RESOLUTION #2021-01-07

Planning Board and Zoning Board of Appeals Member Term Corrections

Moved by: Supervisor Perry

Seconded by: Deputy Supervisor Erickson

Whereas, it has been discovered that corrections are needed to the terms of two Zoning Board of Appeals members and one Planning Board member; now therefore

Be it Resolved, the Sand Lake Town Board makes the following corrections to member terms:

- Geraldine Burger – Zoning Board of Appeals – from 12/31/2020 to 12/31/21;
- Wayne Gendron – Zoning Board of Appeals – from 12/31/24 to 12/31/23; and
- Michael Groff – Planning Board – from 12/31/21 to 12/31 23.

Motion Carried: Unanimous

RESOLUTION #2021-01-08

Authorization to Allow the Town Comptroller Access to the New York State Department of Transportation's Equitable Business Opportunities System

Moved by: Supervisor Perry

Seconded by: Councilman Film

Whereas, the New York State Department of Transportation (NYSDOT) has implemented a web-based reporting system called Equitable Business Opportunities (EBO) to streamline and satisfy the Title VI Civil Rights Reporting requirements for Federal Aid Locally sponsored contracts; and

Whereas, NYSDOT requires each local municipality as a sub-recipient to NYSDOT of Federal funds and sponsor of Federal Aid Contracts to identify a single primary user in order to access and use the system for Title VI compliance reporting requirements; now therefore

Be it Resolved, the Sand Lake Town Board identifies Maegan Wait as the Town's Responsible Local Official authorized to access the EBO system as the Town's EBO Administrator; and

Be it Further Resolved, this action is effective immediately.
Motion Carried: Unanimous

RESOLUTION #2021-01-09

Authorization to Proceed with Code Enforcement Action

Moved by: Supervisor Perry

Seconded by: Deputy Supervisor Erickson

Be it Resolved, the Sand Lake Town Board authorizes and directs Girvin & Ferlazzo, P.C., to file and prosecute a code enforcement action on behalf of the Town of Sand Lake in the Supreme Court, Rensselaer County, with respect to certain real property designated as Tax Map Nos. 170.1-2-7 and 170.1-2-8.

Motion Carried: Unanimous

Supervisor Perry moved to adjourn the meeting at 7:23 pm. It was seconded by Councilman Film.