

**TOWN OF SAND LAKE
TOWN BOARD WORKSHOP
January 29th, 2025**

A Meeting of the Town Board of the Town of Sand Lake was held on January 29th, 2025 at the Sand Lake Town Hall. After the Pledge of Allegiance, the following answered roll call:

PRESENT:

- Supervisor Clemens
- Deputy Supervisor Nippes
- Councilman Glasser
- Councilwoman Mason
- Town Attorney Danaher
- Recording Secretary: Barbara Hansen, Town Clerk

Approval of Minutes: Supervisor Clemens made a motion to approve the Minutes of the Organizational Meeting and Town Board Meeting both held on January 8th, 2025. All in favor. Motion carried.

OTHERS PRESENT: Kevin Rifenburgh, Garrett DeGraff, David & Regina Post, Bill Glasser, Hans Anker, Jake Miller, Monica Ryan, Michael & Jen Slavin, Dan Peeters, Dolores Meissner, Lori Buno-Taylor, Sara Goodwin Tague and others, per sign in sheet.

Supervisor Clemens moved to the Presentation scheduled tonight for the Sand Lake Trail Feasibility Study.

Trail Feasibility Study: Verity Engineering gave an in depth Presentation of the Sand Lake Trail Feasibility Study Report. Highlights were presented offering three possible routes outlining the pros and cons of each. After the presentation the Board moved on to reports by Town Clerk and Board members.

REPORTS:

Town Clerk’s Report:

Total Revenue for December	\$10,827.50
NYS Ag & Mkts	\$ 40.00
NYS DOH Marriage Lic	\$ 45.00
DEC Hunting & Fishing	\$ 887.69
Balance to Town	\$ 9,854.81

Our Passport Acceptance Agency is temporarily closed. We hope to have it up and running again in the next few months.

Military Banners program: Accepting applications. Information is on our website or call me.

Kiwanis Ice Fishing, February 8th. Check out their Facebook page for more information. Old Daley on Crooked is holding their Fundraiser (benefiting Rett Syndrome) this Saturday with lots of games and activities. Again, check their Facebook page for details.

Supervisor Clemens Report: Councilman Jack Krokos resigned his position on the Town Board to pursue a job as Comptroller with the City of Troy. The City asked that he step down from his position with the Town. We appreciate his efforts here and wish him the best. We are accepting applications to fill his position on the Board. If anyone is interested reach out to me or the Town Clerk.

Water Study: We are meeting with Laberge Engineering to update and amend the Water Study done in 2022. This update will look at expanding the district from Algonquin Middle School, down NY 351 into West Sand Lake, and possibly as far the Edgewood neighborhood.

Traffic Circle: We are assessing potential grant opportunities coming available in September and we want to be ready with as much paperwork completed before then. If all goes well we could see a traffic circle at the intersection of NY 43 and NY 150 in the next three to five years.

Beach Enhancement Project: Will be going out to bid in the next few weeks and the Sidewalk Connector Project will be going out in late March. We hope to start construction on both projects late April – early May.

Poestenkill – Sand Lake Summer Camp: I'm meeting with Tom Russell, Poestenkill Supervisor next week to discuss details of 2025 Summer Camp, and possibly adding a 6th week.

Deputy Supervisor Nippes: No Report.

Councilman Glasser Report: All three Veterans organizations meeting next Thursday. American Legion at 6:30, Vets of Sand Lake at 7:00 and the VFW at 7:30. We welcome all veterans to join.

Councilwoman Mason Report: SLHS has a presentation of Amazing Graves scheduled for February 11th at Town Hall, 7:00.

Youth Programs: We've met with Youth Director, Erica Genung, to plan a Winter Family Day at Reichards Lake Town Beach . There will be games and ice skating and more.

Movie Night: Here at Town Hall, Friday, 6:30, March 7th complete with popcorn machine. Movie TBD.

Easter Egg Hunt: April 12th at Butler Park.

DPW Commissioner Kevin Rifenburgh Report: We've had a few snowstorms that were easily handled. Our truck has been repaired and we thank Poestenkill for the loan of their truck while ours was out of service. The salt/sand pile has been replenished at the Town Garage and is there for any residents who may need it. The brush pile is being mulched as planned by Troy Sand & Gravel.

PUBLIC COMMENTS: All Public Comments focused on the Trail Feasibility Study. Both pros and cons of the proposed Trail system were expressed by those who spoke. Supervisor Clemens reiterated the Trails project is not in the voting stage at this point and there are many items to be assessed prior to a determination, such as budget and prioritizing other pending projects. There will be more information as things progress.

BUSINESS:

RESOLUTION #2025-01-60

Appointment of Jaimee Johnson as Deputy Town Clerk

Moved by: Councilwoman Mason

Seconded by: Supervisor Clemens

WHEREAS, the Town of Sand Lake recognizes the need for a Deputy Town Clerk to support the operations of the Town Clerk's Office; and

WHEREAS, Jaimee Johnson has been identified as a qualified candidate for the position of Deputy Town Clerk; and

WHEREAS, the Town Board has reviewed the terms of the proposed appointment, including compensation and hours;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Sand Lake hereby authorizes the appointment of Jaimee Johnson as Deputy Town Clerk, effective January 31, 2025; and

BE IT FURTHER RESOLVED, that Jaimee Johnson shall be compensated at the rate of \$20.00 per hour for up to 35 hours per week. AYES 4 – NAYS 0 Motion Carried

RESOLUTION #2025-01-61

Board of Assessment Review Re-Appointment

Moved by: Councilwoman Mason

Seconded by: Dep Supervisor Nippes

Be it Resolved, the Town Board of the Town of Sand Lake hereby re-appoints Jan Colabelli to the Board of Assessment Review for a term ending 9/30/2028; and

Be it Further Resolved, that upon certification of said Resolution, the Town Clerk's Office is hereby directed to update the Board of Assessment Review member list to reflect said appointment. AYES 4 – NAYS 0 Motion carried

RESOLUTION #2025-01-62

Approving a Purchase Agreement with PNJ Technology Partners for Desktop Computers

Moved by: Supervisor Clemens

Seconded by: Dep Supervisor Nippes

WHEREAS, six of the desktop computers utilized by the Town of Sand Lake are beyond their useful life, and will no longer be supported by Windows 10 and not capable of updating to Windows 11; and

WHEREAS, PNJ Technology Partners offers Desktop computers through the NYS Aggregate Buy Hardware Agreement from HP ; and

WHEREAS, the HP ProOne G9 supplied by the NYS Aggregate Buy Hardware Agreement meets the needs of The Town of Sand Lake for the replacement of six desktop computers; now therefore be it

RESOLVED, that the Town Board authorizes the Town Supervisor to execute a contract with PNJ Technology Partners for six HP ProOne G9 Desktop Computers with installation and configure services provided through the NYS Aggregate Buy Hardware Agreement at a cost not to exceed \$5,695.86. AYES 4 – NAYS 0 Motion Carried

RESOLUTION #2025-01-63

Authorization for the Purchase of a Maxon Liftgate from Unicell Truck Equipment

Moved by: Supervisor Clemens, as printed

Seconded by: Dep Supervisor Nippes

WHEREAS, the Town of Sand Lake recognizes the need to equip its fleet with appropriate tools and equipment to ensure the efficient operations of the Department of Public Works; and

WHEREAS, the Commissioner of Public Works has identified the need for a Truck Liftgate and has secured three estimates in compliance with the Town of Sand Lake Procurement Policy; and

WHEREAS, the following estimates were obtained:

1. Upstate NY Plow and Truck Body LLC \$5,845.00
2. T&T Sales Inc.: 5,693.00
3. Unicell Truck Equipment: \$4,913.00

WHEREAS, Unicell Truck Equipment has submitted the lowest responsible estimate in the amount of \$4,913.00;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Sand Lake hereby authorizes the Commissioner of Public Works to purchase a Maxon Liftgate from Unicell Truck Equipment for an amount not to exceed \$4,913.00.

AYES 4 – NAYS 0 Motion Carried

RESOLUTION #2025-01-64

Authorization for Letter of Intent to Purchase a Volvo L90H Front End Loader and Hydraulic Angle Broom from Alta Construction Equipment NY LLC

Moved by: Councilman Glasser

Seconded by: Supervisor Clemens

WHEREAS, the Town of Sand Lake recognizes the need to maintain and enhance its fleet of equipment to support the operations of the Department of Public Works; and

WHEREAS, the Commissioner of Public Works has identified the Volvo L90H Front End Loader with a Hydraulic Angle Broom as a necessary addition to the Town's equipment inventory; and

WHEREAS, Alta Construction Equipment NY LLC has provided a proposal for the equipment in the amount of \$196,360.00 under Sourcewell Cooperative Pricing, which complies with the Town of Sand Lake's Procurement Policy; and

WHEREAS, cooperative purchasing agreements such as Sourcewell allow municipalities to obtain competitive pricing without the need for additional bidding processes;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Sand Lake hereby authorizes the Commissioner of Public Works to submit a letter of intent to Alta Construction Equipment NY LLC for the purchase of a Volvo L90H Front End Loader with a Hydraulic Angle Broom in an amount not to exceed \$196,360.00; and

BE IT FURTHER RESOLVED, that the Town Board directs the Commissioner of Public Works to ensure that the purchase complies with all applicable procurement procedures and budgetary requirements prior to execution of the final purchase agreement.

AYES 4 – NAYS 0 Motion Carried

There being no further business to come before the Board Supervisor Clemens made a motion to adjourn the meeting at 8:12 pm. It was seconded by Deputy Supervisor Nippes, all were in favor and the motion passed unanimously.