

**TOWN OF SAND LAKE  
TOWN BOARD WORKSHOP  
January 8<sup>th</sup>, 2025**

A Meeting of the Town Board of the Town of Sand Lake was held on January 8<sup>th</sup>, 2025 at the Sand Lake Town Hall. After the Pledge of Allegiance, the following answered roll call:

**PRESENT:**

Supervisor Clemens  
Deputy Supervisor Nippes - Absent  
Councilman Glasser  
Councilman Krokos  
Councilwoman Mason  
Town Attorney Danaher  
Recording Secretary: Barbara Hansen, Town Clerk

**OTHERS PRESENT:** Kevin Rifenburgh, Garrett DeGraff per sign in sheet.

The Organizational Meeting scheduled for 6:30 was postponed to 7:00 pm due to technical difficulties.

After roll call and prior to the Organizational Meeting, the Board proceeded out of order to present Resolution 2024-12-188 Averill Park's Football team and coaches recognizing the Averill Park High School Football team for winning the Section 2, Class A Championship. Photos were taken and a certified copy of the Resolution was distributed. After the presentation the Organizational Meeting was resumed. The Town Board meeting immediately followed the Organizational Meeting.

**APPROVAL OF MINUTES;** Supervisor Clemens made a motion to approve the Minutes of the December 11, 2024 Town Board Meeting. It was seconded by Councilman Glasser. All in favor, Motion Carried..

Town Clerk's Report: Military Banner Applications will be accepted until March 31<sup>st</sup>. Information will be on the Town's website tomorrow or call my office. There were 125 up last year and we hope to add to that.

We will be closed Monday, January 20<sup>th</sup> to honor Martin Luther King Day.

We are selling 2025 Convenience Facility. We usually start selling them November 1<sup>st</sup> so you don't have to wait till January 1<sup>st</sup>.

**Supervisor Clemens' Report:** The Town Beach project will be going out to bid by the end of the month. Construction scheduled to start in March/April.

Beach Sidewalk Connector Project is ahead of schedule. Hope to get bids out in March with construction commencing by summer. Hopefully both projects will be completed by the end of summer.

We hope to take advantage of some funding opportunities coming available this fall to continue to explore the possibility of a traffic circle at the intersection of Routes 43 and 150. This is still in the very early stages of development.

**Councilman Glasser:** The Sand Lake Veterans Wreath program was a great success, over 100 wreaths were placed on veterans' graves.

**Councilman Krokos** had no report at this time.

**Councilwoman Mason:** SLCA has appointed a new Director, Tanya Gorlow, who is highly qualified and experienced. We wish her all the best in her new position. Season passes are available for \$75.00.

SLHS: Hosting a show and tell January 14<sup>th</sup> for the public to bring local photos, artifacts, documents, posters, yearbooks and memorabilia of Sand Lake history to share.

**Commissioner of Public Works, Kevin Rifenburg:** We've only had a few small snowstorms. One of our trucks broke down and Poestenkill DPW had a spare to lend us. The Toolcat Bobcat was also in need of repair so we were not able to clear all sidewalks. That has since been repaired. We are filling potholes with cold patch.

Public Comment: None

## **BUSINESS:**

### **RESOLUTION #2025-01-54**

**Approving the Purchase of a 2025 Silverado 3500 from Mangino Chevrolet for the Highway Department**

**Moved by: Councilwoman Mason**

**Seconded by: Supervisor Clemens**

**WHEREAS,** the Commissioner of Public Works requires an additional truck for general use in the highway department; and

**WHEREAS,** NYS OGS has awarded bids to Mangino Chevrolet for Chevrolet 3500 Heavy Duty Trucks and the terms of the bid specify that it shall be available to other municipalities pursuant to Section 103, subparagraph 16 of New York State General Municipal Law; and

**WHEREAS,** the Town of Sand Lake Purchasing Policy requires that purchases of \$20,000 or more must be approved by the Town Board, and

**WHEREAS**, the financial impact of this resolution is \$52,609.43 from Highway Machinery Equipment Budget Line DA 522.5130.2 by Appropriating DA599 Highway Fund- Fund Balance in the amount of \$52,609.43 now, therefore, be it

**RESOLVED**, that the Town Board authorizes the Commissioner of Public Works to purchase a 2025 Chevrolet Silverado 3500 Heavy Duty Work Truck from Mangino Chevrolet Inc. in an amount not to exceed \$52,609.43.

**Ayes 4 – Nays 0 Motion Carried**

**RESOLUTION #2025-01-55** **Authorizing**  
**the Commissioner of Public Works to Contract with Troy Sand and Gravel Co., Inc. for Brush Grinding and Removal of Wood Chips**

**Moved by: Councilwoman Mason**

**Seconded by: Councilman Krokos**

**WHEREAS**, the Town of Sand Lake generates brush and wood chips as part of its routine public works operations, which require periodic grinding and removal; and

**WHEREAS**, the Commissioner of Public Works has determined that the grinding and removal of brush and wood chips is necessary for the continued safe and efficient operation of the Town’s facilities; and

**WHEREAS**, in accordance with the Town of Sand Lake’s Procurement Policy, the Commissioner of Public Works secured two estimates for the required work; and

**WHEREAS**, due to the unique nature of the work, the Commissioner of Public Works was unable to secure a third estimate despite reasonable efforts; and

**WHEREAS**, the estimate provided by Troy Sand and Gravel Co., Inc. in the amount not to exceed \$14,900 was determined to be fair and reasonable for the scope of services required; and

**WHEREAS**, sufficient funds have been allocated in the Town’s budget for this expenditure;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Sand Lake hereby authorizes the Commissioner of Public Works to contract with Troy Sand and Gravel Co., Inc. for the grinding of brush and removal of wood chips in an amount not to exceed \$14,900

**Ayes 4 – Nays 0 Motion Carried**

**RESOLUTION #2025-01-56** **Resolution**  
**Authorizing the Town Supervisor to Contract with Spectrotel for Phone Line Services**

**Moved by: Supervisor Clemens**

**Seconded by: Councilman Krokos**

**WHEREAS**, the Town of Sand Lake requires reliable phone line services to support its operations and communication needs; and

**WHEREAS**, Spectrotel has provided a proposal to deliver these services at a cost of \$377.57 per month for a three-year term ending December 31, 2027; and

**WHEREAS**, the Town Board has reviewed the proposal and determined it to be cost-effective and in the best interest of the Town; and

**WHEREAS**, sufficient funds have been allocated in the Town’s budget to cover this expenditure;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Sand Lake hereby authorizes the Town Supervisor to contract with Spectrotel for phone line services at the rate of \$377.57 per month for a term ending December 31, 2027; and

**BE IT FURTHER RESOLVED**, that the Town Supervisor is authorized to execute any necessary documents to facilitate this contract on behalf of the Town

**Ayes 4 – Nays 0 Motion Carried**

**RESOLUTION #2025-01-57**

**Resolution Authorizing the Town Supervisor to Contract with Robert Guyer for 2025 Dog Shelter Services**

**Moved by: Supervisor Clemens**

**Seconded by: Councilman Glasser**

**WHEREAS**, the Town of Sand Lake is required to provide shelter services for stray and lost dogs in accordance with New York State law; and

**WHEREAS**, Robert Guyer has proposed to provide dog shelter services for the Town of Sand Lake for the year 2025; and

**WHEREAS**, the Town Board has reviewed the proposal and determined it to be cost-effective and in the best interest of the Town; and

**WHEREAS**, sufficient funds have been allocated in the Town’s budget to cover this expenditure;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Sand Lake hereby authorizes the Town Supervisor to contract with Robert Guyer for dog shelter services for the year 2025; and

**BE IT FURTHER RESOLVED**, that the Town Supervisor is authorized to execute any necessary documents to facilitate this contract on behalf of the Town

**Ayes 4 – Nays 0 Motion Carried**

**RESOLUTION #2025-01-58**

**Resolution Authorizing the Town Supervisor to Contract with Sand Lake Ambulance for Ambulance Services**

**Moved by: Councilman Glasser**

**Seconded by: Supervisor Clemens**

**WHEREAS**, the Town of Sand Lake requires ambulance services to ensure the health and safety of its residents; and

**WHEREAS**, Sand Lake Ambulance has proposed to provide these services under a contract ending December 31, 2025, in an amount not to exceed \$391,248; and

**WHEREAS**, the Town Board has reviewed the proposal and determined it to be cost-effective and in the best interest of the Town; and

**WHEREAS**, sufficient funds have been allocated in the Town’s budget to cover this expenditure;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Sand Lake hereby authorizes the Town Supervisor to contract with Sand Lake Ambulance for ambulance services under a contract ending December 31, 2025, in an amount not to exceed \$391,248; and

**BE IT FURTHER RESOLVED**, that the Town Supervisor is authorized to execute any necessary documents to facilitate this contract on behalf of the Town; and

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately.

**Ayes 4 – Nays 0 Motion Carried**

**RESOLUTION #2025-01-59, as printed**

**Budget Transfers/Amendments**

**Moved by: Councilman Glasser**

**Seconded by: Supervisor Clemens**

**Be It Resolved** the following transfers are made to the 2025 Budget:

<b>From</b>	<b>To</b>	<b>Amount</b>
A 9060.8 Hospital Insurance	A 1110.1 Town Justice Personal	\$1,200.00
A 9060.8 Hospital Insurance	A 1315.1 Comptroller Personal	\$1,500.00
A 9060.8 Hospital Insurance	A 1410.1 Town Clerk Personal	\$1,000.00

**Budget Amendments**

None at this time.

**Ayes 4 – Nays 0 Motion Carried**

There being no other business Supervisor Clemens made a motion to adjourn the meeting at 7:43 pm. Seconded by Councilman Krokos, all in favor. Motion carried.