

Town of Sand Lake
TOWN WORKSHOP
January 26, 2022

Supervisor Scott Gallerie called the workshop to order at 7pm beginning with the Pledge of Allegiance.

PRESENT: Deputy Supervisor Film
Councilman Nippes
Councilman Gendron
Councilman Clemens
Supervisor Gallerie
Town Attorney Danaher
Recording Secretary Shirley A. Neiss (Deputy Town Clerk).

Others in Attendance:

Tim Murdick, Bill Glasser, John Slyer.

BUSINESS:

Supervisor's Report Supervisor Gallerie announced he met with Ron LaBerge of LaBerge Engineering on January 14, to discuss the feasibility of applying for a grant to bring municipal water to the hamlets of Sand Lake and Averill Park working with the Town of Poestenkill. On February 9, Mr. Syden will make a presentation to the SLT Board to explain the water project overview. By working with the Town of Poestenkill, this venture could be cost effective and mutually beneficial to both towns. After that meeting, the town will have to decide whether it will move forward with LaBerge and complete the grant application to apply for funding.

Supervisor Gallerie met with the Department of Public Works and a representative from Colliers Engineering to review the progress of the Stop 13 Bridge Project. Waiting for the federal Department of Transportation to notify the State Department of Transportation which should be shortly. The intent is to bid the job as soon as possible so construction can begin in the spring.

BOARD MEMBER REPORTS

Deputy Supervisor Film reported a streetlight out at the landfill. Highway crew will replace it.

Councilman Nippes No Report.

Councilman Gendron announced the Nopiates Committee will be holding a fun day of ice skating at the town beach on Reichard's Lake on February 5 from 11am to 3pm. Bon fire, free hot chocolate, and cookies will be available for the Averill Park school population. This information will be forward to the Town Clerk so it can be displayed on the town's website, and the school district is issuing a school email blast to make everyone aware of this event. Using the parking lot at the beach will be restricted at that time and be available only for those attending the ice-skating activities.

Councilman Clemens No report.

Presentation was made by John Slyer of Sky-High Adventures Community Center to introduce everyone to the features of the facility and the activities already being held there. He compiled a wish list from the residents and hopes to make it part of his plan as he continues to enhance the property. Before he can offer too much more, updates are needed to electrical and heating systems and replacement of windows and fire detection devices. He is working with Hudson Valley Community College and will accept their donation of 24 computers to develop a "computer room" available to the public for distance learning. Sky-High has formed a board and several committees and welcomes their input and fundraising efforts going forward.

Town Highway Brian Hunt advised the group that everything is in order at the Public Works Department, and they are prepared for the upcoming weather challenge.

Public Comments:

Keith Hammond, Supervisor of Poestenkill, arrived and elaborated on the plans for the water program they have proposed in anticipation of working with the Town of Sand Lake. As was mentioned, more will be known after the presentation by of LaBerge Engineering.

Business:

RESOLUTION #2022-01-53

Purchase of Pickup Trucks for the Highway Department and Sewer Department

WHEREAS, the Commissioner of Public Works requires the replacement of Truck # SIL1 in the Highway Department and Truck # S1 in the Sewer Department as they have become uneconomically repairable; and

WHEREAS, The Commissioner of Public Works has determined that these trucks shall be replaced with a heavy-duty pickup truck with a service body to maximize their usefulness to the Public Work Operation; and

WHEREAS, The Village of Cobleskill NY has awarded bids to DeNooyer Chevrolet for Chevrolet 3500 HD Pickup Trucks and the terms of the bid specify that the bid shall be available to other municipalities pursuant to Section 103, subparagraph 16 of New York State General Municipal Law; and

WHEREAS, Denooyer Chevrolet has two trucks in stock that meet the specifications set forth by the Commissioner: and

WHEREAS, the Town of Sand Lake Purchasing Policy requires that purchases of \$20,000 or more must be approved by the Town Board, and

WHEREAS, the financial impact of this resolution is \$87,725.00 from the Highway Machinery Equipment and General Sewer Fund Balance which is allocated as follows;

- DA 5120.2 – Highway Machinery – Equipment - \$43,862.50
- SS 8120.2 – Sanitary Sewer – Equipment - \$43,862.50

now, therefore, be it

RESOLVED, that an allocation of Sewer Fund Balance be authorized as follows;

Fund	Transfer in	Transfer out
SS-599 – Sewer Fund Balance		\$43,862.50
8120.2 – Sanitary Sewer - Equipment	\$43,862.50	

and; be it further

RESOLVED, that the Town Board authorizes the Commissioner of Public Works to purchase two 2022 Chevrolet Silverado 3500HD Crew Cab Work Trucks from DeNooyer Chevrolet Inc. in an amount not to exceed \$87,725.00.

Moved by Supervisor Gallerie
Seconded by Councilman Nippes.
Motion carried

RESOLUTION #2022-01-54

Purchase of Service Truck Bodies for the Highway Department and Sewer Department

WHEREAS, The Commissioner of Public Works two service bodies to be installed on Highway Department and Sewer Department pickup trucks; and

WHEREAS, quotes were obtained in accordance with the Town of Sand Lake Procurement Policy and Unicell Truck Equipment was the lowest responsible quote; and

WHEREAS, the Town of Sand Lake Purchasing Policy requires that purchases of \$20,000 or more must be approved by the Town Board, and

WHEREAS, the financial impact of this resolution is \$24,302.00 from the Highway Machinery Equipment and General Sewer Fund Balance which is allocated as follows;

DA 5120.2 – Highway Machinery – Equipment - \$12,151.00
SS 8120.2 – Sanitary Sewer – Equipment - \$12,151.00

now, therefore, be it

RESOLVED, that an allocation of Sewer Fund Balance be authorized as follows;

Fund	Transfer in	Transfer out
SS-599 – Sewer Fund Balance		\$12,151.00

8120.2 – Sanitary Sewer - Equipment	\$12,151.00	
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and; be it further

RESOLVED, that the Town Board authorizes the Commissioner of Public Works to purchase two Reading Classic II Aluminum Service Bodies from Unicell Truck Equipment in an amount not to exceed \$24,302.00.

Moved by Supervisor Gallerie
Seconded by Councilman Nippes
Motion carried

RESOLUTION #2022-01-55

A Resolution Authorizing Purchase of a Fuel Management System for the Department of Public Work

WHEREAS, the fuel management system at the Department of Public Works has been in service for approximately twenty-three years, and items such as replacement keys are no longer available and the operating software is not compatible with the operating software of our network; and

WHEREAS, The Commissioner of Public Works has developed specifications for a new fuel management system; and

WHEREAS, Environmental and Fueling Systems LLC has provided a quote on a fuel management system which meets these specifications and is available on New York State Contract; and

WHEREAS, the financial impact of this resolution is \$16,644.00 from the Highway Machinery Equipment and Sewer Fund Balance which is allocated as follows;

DA 5130.2 – Highway Machinery – Equipment - \$13,644.00

SS 8120.2 – Sanitary Sewer – Equipment - \$3,000.00

now, therefore, be it

RESOLVED, that the Town Board authorizes the Commissioner of Public Works to purchase a Fuel Master 2500+ cardless/keyless fuel management system with installation and programming from Environmental and Fueling Systems LLC in an amount not to exceed \$16,644.00

Moved by Supervisor Gallerie
Seconded by Councilman Nippes
Motion carried

RESOLUTION #2022-01-56

Designating Wayne Bonesteel, P.E. of Foit-Albert Associates PC, to provide engineering services

WHEREAS, The Town of Sand Lake requires engineering services in the areas of MS-4 compliance, on-call engineering services for highway, bridges, traffic, sewer. and other civil engineering services to the Planning and Zoning boards; and

WHEREAS, Wayne E. Bonesteel, P.E. has demonstrated exceptional skills in the area's listed above, as well as having over ten years of experience as the Rensselaer County Engineer thereby being well familiar with the laws and regulations as they pertain to municipalities; now therefore be it

RESOLVED, that the Town Board designates Wayne Bonesteel, P.E., of Foit-Albert Associates Architecture, Engineering and Surveying, PC, to provide MS4 permit compliance, drainage, highway, and other civil and traffic engineering services to the Department of Public Works and Planning and Zoning Department per the proposal submitted on January 17, 2022; and be it further

RESOLVED, that the Town Supervisor is authorized to accept the proposal for Engineering Services submitted contingent on approval by the Town Attorney as to form.

Moved by Supervisor Gallerie
Seconded by Councilman Clemens
Motion carried

RESOLUTION #2022-01-57

A Resolution Approving a Change Of Real Property Tax Grievance Date - Office Of The Assessor

WHEREAS, the Town Board of the Town of Sand Lake has been advised that the Town of Sand Lake Assessor is already scheduled to oversee grievances in a separate municipality where she also serves as Assessor on Tuesday, May 24, 2022, the current date scheduled to hear grievances in the Town of Sand Lake, therefore requiring that a new date be set for grievances to be heard in the Town of Sand Lake, and

WHEREAS, the Town Board of the Town of Sand Lake is further advised that pursuant to the Laws of the State of New York that where a shared services situation exists concerning an assessor, a municipality can adopt a different Grievance Day on any date between the fourth Tuesday in May and the second Tuesday in June, and the Assessor for the Town having advised the Town Board that she is available to oversee grievances on May, 26, 2022, from 4:30 p.m. to 8:30 p.m., and good cause appearing therefore,

now; therefore be it

RESOLVED, that the Town Board of the Town of Sand Lake hereby approves the rescheduling of Grievance Day from Tuesday, May 24, 2022, to the fourth Thursday of May, specifically, May 26, 2022, from 4:30 p.m. to 8:30 p.m. at Sand Lake Town Hall, 8428 NY Route 66, Averill Park, New York 12018.

Moved by Deputy Supervisor Film
Seconded by Councilman Gendron
Motion carried

There being no further business and hearing no objections, the meeting adjourned at 7:46 pm.

Minutes by:
Shirley A. Neiss
Deputy Town Clerk