

**TOWN OF SAND LAKE  
TOWN BOARD MEETING  
July 10, 2024**

A Meeting of the Town Board of the Town of Sand Lake was held on July 10, 2024 at the Sand Lake Town Hall. After the Pledge of Allegiance, the following answered roll call:

**PRESENT:**

**Supervisor Clemens**

**Deputy Supervisor Nippes**

**Councilman Glasser**

**Councilman Krokos**

**Councilwoman Mason**

**Town Attorney Danaher**

**Recording Secretary:** Barbara Hansen, Town Clerk

**OTHERS PRESENT:** Kevin Rifenburgh, Brian Hunt, Bill Glasser, John and Eliza Doolittle, Garrett DeGraff, Scott Blair per sign in sheet

**Town Clerk's Report:**

\$12,645.00	Total Revenue for June, 2024
31.00	Ag & Mkts for Dog Program
481.83	DEC Hunting and Fishing Licenses
22.50	NYS Dept of Health for Marriage Licenses
\$12,109.67	Paid to Town of Sand Lake

Rabies Clinic July 27, 9-12:00 at Troy Highway Garage, information and registration link is on the Town's website. You must register to participate.

Beach passes are available at Town Clerk's office. To date 189 have been given out to Sand Lake residents and 19 have been sold to residents of adjoining Towns. There will be a limit of 250 passes issued for the year.

2024 Rensselaer County Summer Activity Gude available at my office.

4H Applications for Schaghticoke Fair are also available. Fair dates August 28-September 2.

Sand Lake Youth Family Fund Day scheduled for July 13<sup>th</sup> at Town Beach 11:00 – 2:00

**Supervisor Clemens Report:**

Beach passes sold to adjoining Towns has generated almost \$1,000 so far and we will be re-investing those funds into improving the beach facility..

Highway: Thanked DPW for getting 2<sup>nd</sup> Dyke Road striped to help with parking.

Brush pile at DPW – Please do not put anything other than brush and leaves into the brush pile.

There have been several instances of trash being included with the brush.

Water Study: Dep Sup Nippes & I met with the Engineers doing the water study to assess options and testing plans. Funding opportunities are being examined.

Pickleball courts have been paved, thank you to highway.

Trails Committee: holding Public Forum at Algonquin Middle School 5:30 – 7:30 to present information compiled by Verity Engineering doing the feasibility study on expanding the Town trail system.

**Deputy Supervisor Nippes' Report:**

Butler Park has seen many improvements and more are scheduled. The pickleball court has been paved and will be striped in the near future. We hope to continue improving the landscaping. Music in the Park will commence tomorrow and continue every Thursday through August.

**Councilman Glasser's Report:** Veterans meeting tomorrow at 7:00. American Legion meets the first Monday of every month and SL Veterans' Chicken BBQ will be August 17. All of these organizations are looking for new members. Please reach out to me if interested in joining any of the Veterans or emergency services organizations.

Emergency services: APFD breakfast fundraiser will be July 21 and WSL FD drive in BBQ last Thursday of the month.

Seniors: I will be attending the August 8<sup>th</sup> meeting of SL Seniors to discuss events in Town.

Convenience Facility: Bill Film will be retiring and a new Facility Aide will be appointed tonight.

**Councilman Krokos' Report:** Nopiates: July 24 at HVCC hosting a Resource Fair.

Camp Adventure will be hosting Families on the Path to Wellness.

Library: unveiling the new mural Saturday, July 12.

**Councilwoman Mason:** SLHS looking for members to serve on the new Museum Committee.

Summer Fun Day at Town Beach Saturday, July 13, 11:00 – 2:00

**Commissioner Kevin Rifenburgh, DPW:** Pickleball Courts next step will be getting nets and fencing up, then backfill and seeding for grass.

Butler Park parking area has been striped.

Summit Drive is not completed yet. We have more work to do to correct issues there.

Employment: We hired two new applicants to join our department.

**PUBLIC COMMENT:**

Garrett DeGraff, urged everyone to attend the Public Forum on proposed trails previously mentioned, as there will be much information presented. He thanked the Board for their support in this endeavor.

John Doolittle, Gettle Road: Complimented improved landscaping at Butler Park and the restoration of the softball field. He lives across the road from the Park and voiced concerns about noise and hours of use of the pickball court. He questioned if any plans were underway to plant trees for noise abatement and enforcement of park hours and hoped that neighbors would be included in any discussions for future additions.

Supervisor Clemens assured Mr. Doolittle there were no plans to construct anymore courts at this time, and there is a plan to plant trees along the long side of the court facing the playground and along the road. Also, there is no plan for lighting at this time. Park hours are dawn to dusk.

**BUSINESS:****RESOLUTION # 2024-07-136****Authorizing the paving of the Pickleball Courts at Butler Park****Moved by: Supervisor Clemens****Seconded by: Deputy Supervisor Nippes**

**WHEREAS**, the Town of Sand Lake pickleball court project requires the paving of the new pickleball courts for the placement of fencing and striping; and

**WHEREAS**, in accordance with the Town's procurement policy, three quotes were secured for the paving project; and

**WHEREAS**, it was found that one vendor could not provide services until the Fall of 2024, and a second vendor was unable to provide a revised estimate for the larger court size; and

**WHEREAS**, DB Paving & Sealcoating provided the lowest responsible estimate in the amount of \$28,870 for the paving of the pickleball courts; and

**WHEREAS**, the Town Board has reviewed the quotes and has determined that it is in the best interest of the Town to proceed with DB Paving & Sealcoating; now therefore be it

**RESOLVED**, that the Town Board of the Town of Sand Lake hereby authorizes the Commissioner of Public Works to contract with DB Paving & Sealcoating for the paving of the pickleball courts at Butler Park in the amount not to exceed \$28,870 subject to approval as to form by the Town Attorney.

**AYES 5 – NAYS 0 UNANIMOUS****RESOLUTION #2024-07-137****A RESOLUTION TO ADOPT LOCAL LAW NO. 4 OF 2024 ESTABLISHING A SCHOOL SPEED ZONE UNDER THE MUNICIPAL CODE OF THE TOWN OF SAND LAKE****Moved by: Supervisor Clemens****Seconded by: Deputy Supervisor Nippes**

**WHEREAS**, the Sand Lake Town Board met on June 10, 2024 to introduce proposed Local Law #4 of 2024 and to schedule a Public Hearing for June 26, 2024; and

**WHEREAS**, the Public Hearing was held at the Sand Lake Town Hall at 7:00 pm on June 26, 2024; and

**WHEREAS**, the only public comment was in favor of the proposed local, now therefore, be it

**RESOLVED**, that the Town Board of the Town of Sand Lake, hereby approves Local Law #4 of 2024 entitled “Establishing a School Speed Zone under the Municipal Code of the Town of Sand Lake”; and be it further

**RESOLVED**, that the Town Clerk is hereby authorized and directed to file a certified copy of such adopted Local Law with the Office of the New York State Secretary of State.

**AYES 5 – NAYS 0 UNANIMOUS**

**RESOLUTION #2024-07-138**

**Appointing John Goca & Lucas Pavone to the Position of Motorized Equipment Operator Light in the Department of Public Works**

**Moved by: Councilman Krokos**

**Seconded by: Supervisor Clemens**

**WHEREAS**, The Department of Public Works has an existing vacancy for the position of Motorized Equipment Operator Light (MEOL) in the Highway Department; and

**WHEREAS**, The Commissioner of Public Works solicited applications for the position; and

**WHEREAS**, applications were received and reviewed, and an interview conducted by the Commissioner of Public Works, and Deputy Commissioner of Highways; and

**WHEREAS**, John Goca & Lucas Pavone were unanimously selected as the most qualified candidates for the positions based on their experience and background; and

**BE IT RESOLVED**, that the Town Board of the Town of Sand Lake confirms the appointment of John Goca & Lucas Pavone to the position of Motorized Equipment Operator Light (MEOL) in the Department of Public Works, Highway Department at the rate of \$23.00 per hour as specified in the United Public Service Employees Union Collective Bargaining Agreement This appointment will be effective July 15, 2024 with the conditions as stipulated in the offer letter from the Commissioner of Public Works.

**AYES 5 – NAYS 0 UNANIMOUS**

**RESOLUTION #2024-07-139**

**A RESOLUTION APPROVING REQUEST FOR AUTHORIZATION TO SELL LIQUOR AT SUMMERFEST**

**Moved by: Councilman Glasser**

**Seconded by: Councilman Krokos**

**WHEREAS**, the Town Board of the Town of Sand Lake has received a request from Emporium Farm Brewery of 472 North Greenbush Road, in the Town of North Greenbush, County of Rensselaer and State of New York to sell liquor at Summerfest pursuant to appropriate State approval, and after providing proof of adequate insurance, and subject to all Vendor requirements of the Town of Sand Lake, and good cause appearing therefore,

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Sand Lake hereby authorizes and approves the request of Emporium Farm Brewery as set forth above,

and subject to the requirement that such Vendor stay in compliance with all Town, County and State requirements.

**AYES 5 – NAYS 0 UNANIMOUS**

**RESOLUTION #2024-07-140**

**SAND LAKE BEACH SIDEWALK PROJECT – SEQRA DETERMINATION OF NON-SIGNIFICANCE**

**Moved by: Supervisor Clemens, as printed**

**Seconded by: Councilman Krokos**

**WHEREAS** the Town Board authorized and approved the Sand Lake Beach Sidewalk Project (P.I.N. 1762.57); and

**WHEREAS** the Town's consulting engineer, Creighton Manning Engineering, has advised the Town Board that the proposed Project is an Unlisted Action in accordance with the rules and regulations of the State Environmental Quality Review Act (SEQRA); and

**WHEREAS** the Town of Sand Lake indicated its wish to be Lead Agency for SEQRA review of the proposed Project and authorized and directed the Town Supervisor to send a copy of the Short Environmental Assessment Form Part I, along with a certified copy of the Resolution stating the Town of Sand Lake's intention to be declared Lead Agency, to any and all agencies to which it must give written notice in accordance with New York State Town Law, including the New York State Department of Environmental Conservation, New York State Department of Transportation and New York State Office of Parks, Recreation and Historic Preservation, and

**WHEREAS**, notice was provided to those agencies and over 30 days have passed and the Town has received zero responses regarding the Town's intent to become the Lead Agency for the action, and

**WHEREAS**, the Town of Sand Lake is duly designated to act as SEQRA Lead Agency and, in that capacity, has reviewed the SEQRA Short EAF for this Project; now, therefore, be it

**RESOLVED**, that the Town of Sand Lake designated itself as Lead Agency for SEQRA review of the proposed Sand Lake Beach Sidewalk Project (P.I.N. 1762.57); and be it further

**RESOLVED**, that the Town of Sand Lake determines that no significant adverse environmental impacts are likely to result from the proposed Sand Lake Beach Sidewalk Project (P.I.N. 1762.57) and such determination is reached after careful consideration and analysis of the proposed action and the EAF for the proposed action; and be it further

**RESOLVED**, that the Town Board hereby authorizes and directs the Town Supervisor to complete the Environmental Assessment Form by checking the box indicating that the proposed action will not result in any significant adverse impacts; and Be it further

**RESOLVED**, that the Town Board approves a SEQRA Negative Declaration - Determination of Non-Significance and authorizes and directs the Town Clerk's Office to file any necessary documents in accordance with the provisions of the general regulations of the Department of Environmental Conservation; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.  
**AYES 5 – NAYS 0 UNANIMOUS**

**RESOLUTION # 2024-07-141**

**Budget Transfers/Amendments**

**Moved by: Councilman Krokos, as printed**

**Seconded by: Supervisor Clemens**

**Be It Resolved** the following transfers are made to the 2024 Budget:

<b>From</b>	<b>To</b>	<b>Amount</b>
A 1990.4 Contingency Contractual	A 7150.12 Special Rec. Facility Personal	\$5,000
A 1330.1 Tax Collection Personal	A 1420.44 Attorney Contractual	\$1,000
A 9040.8 Workers Compensation Benefits	A 1420.44 Attorney Contractual	\$1,500

**Budget Amendments**

Increase Appropriation A 522.9950.9999 General Fund Transfer to Capital Project in the amount of \$30,000 by Appropriating A599 General Fund- Fund Balance in the amount of \$30,000. Increase Appropriation H024 522.5410.2 Beach Sidewalk Connector- Sidewalks Capital Outlay in the amount of \$30,000 and Increase Revenue H024 980.5031.9999 Beach Sidewalk Connector - Interfund Transfer in the amount of \$30,000.

Increase Appropriation A 522.7140.4802 Playground and Rec. Contractual in the amount of \$28,870 by Appropriating A 599 General Fund- Fund Balance in the amount of \$28,870 for Paving of the Pickleball Courts at Butler Park.

**AYES 5 – NAYS 0 UNANIMOUS**

**RESOLUTION #2024-07-142**

**A Resolution Appointing Robert & Tonia Guyer to Animal Control Officers**

**Moved by: Councilwoman Mason**

**Seconded by: Supervisor Clemens**

**WHEREAS**, there exist a vacancy as the primary & deputy animal control officers for the Town of Sand Lake; and

**WHEREAS**, Robert Guyer & Tonia Guyer currently hold the position's of Animal Control Officer for other towns in Rensselaer County, and possesses the relevant skillset and knowledge for the Animal Control Officer positions ; now therefore be it

**RESOLVED**, that the Town Board of the Town of Sand Lake hereby appointments Robert Guyer as Animal Control Officer for the Town of Sand Lake with an annual salary of \$7,250 and a term ending December 31<sup>st</sup>, 2024 & Tonia Guyer as Deputy Animal Control Officer with an annual salary of \$1,250 and a term Ending December 31<sup>st</sup>, 2024.

**AYES 5 – NAYS 0 UNANIMOUS**

**RESOLUTION #2024-07-143**

**A Resolution Appointing Ryan T. Sharpley as Aide to the Convenience Facility**

**Moved by; Councilman Glasser**

**Seconded by: Deputy Supervisor Nippes**

**WHEREAS**, there will exist a vacancy for Aide to the Convenience Facility as William Film plans to retire; and

**WHEREAS**, Ryan T. Sharpley possesses the relevant skillset and knowledge for the Aide to the Convenience Facility ; now therefore be it

**RESOLVED**, that the Town Board of the Town of Sand Lake hereby appointments Ryan T. Sharpley as Aide to the Convenience Facility for the Town of Sand Lake with an annual salary of \$17.00 per hour not to exceed 6 hours per week with a term ending December 31<sup>st</sup>, 2024.

**AYES 5 – NAYS 0 UNANIMOUS**

There being no other business to come before the Board Supervisor Clemens made a motion to adjourn the meeting at 7:29 pm. It was seconded by Councilman Krokos and all were in favor. Motion carried.