

**TOWN OF SAND LAKE
TOWN BOARD WORKSHOP
March 27, 2024**

A Meeting of the Town Board of the Town of Sand Lake was held on March 27 2024 at the Sand Lake Town Hall. After the Pledge of Allegiance, the following answered roll call:

PRESENT:

Supervisor Clemens
Deputy Councilman Nippes
Councilman Glasser
Councilman Krokos
Councilwoman Mason

RECORDING SECRETARY: Barbara Hansen, Town Clerk

OTHERS PRESENT: Kevin Rifenburgh, Garrett DeGraff, Brian Hunt, John Slyer

APPROVAL OF MINUTES: Sup Clemens made a motion to approve the Minutes of the March 13,2024 Town Board Meeting, seconded by Dep Sup Nippes, all were in favor and the motion carried..

Town Clerk's Report:

Fishing season begins April 1st. New guides and licenses can be obtained at my office.

Rensselaer County holding 3 more Rabies Clinics this season

Averill Park Post Office and the Averill Park School District serve several Towns, not just Sand Lake.

TC is trying to get a Dog Park established on Town property on Eastern Union Turnpike.

Looking for volunteers to help with fundraising.

Board Reports:

Supervisor's: Thank you to highway for quick clean up after Saturday's snowstorm.

Town Wide Cleanup April 27th, 8:30-12:00. Please sign up on website, volunteers needed.

April Newsletter will be out next week. If you want to receive the Newsletter please sign up on Town website. If there are any organizations who would like to have events posted in the newsletter, please email me or Town Clerk by Sunday, March 31st.

Deputy Supervisor Nippes: Also thanked highway for clearing of roads and noted he received phone calls saying our town roads were cleared promptly after the storm.

Town Wide Cleanup: Help is needed for clean up at Butler Park, there is a lot of work needed.

Councilman Glasser: WSL FD BBQ is tomorrow, please support them.

Councilman Krokos: I love my Town Clean Up, as mentioned.

Nopiates will be hosting a Chicken BBQ April 27 at Church of the Covenant 4-6:00 pm. They will also be conducting Narcan training May 8th at the Poestenkill Lutheran Church.

Councilwoman Mason: Re-scheduled Easter Egg Hunt this Saturday, Butler Park 10:00 am. Youth Director, Erica Genung has planned a fun event. If anyone has any ideas for youth programs please contact Erica youth@sand-lake.us or me at Kmason@sand-lake.us.

Highway: Commissioner Rifenburgh: More snow last weekend than anticipated. Retired Commissioner Hunt came in to help and we all thank him. We will be in training all day tomorrow.

Public Comment: John Slyer, Director of SHAC: He is hosting Forums to come up with ideas to serve the community. Many new and exciting events are planned and he passed out several flyers outlining Forum dates, Spring programs and details on a Repair Café.

Commissioner Gendron: The County hosted a successful recycling event last weekend. April 6th Rensselaer County Legislature is hosting a paint recycling day. Kiwanis is hosting their 26th Annual Concert of Dissipated Eight, an acapella group at the APHS 6:30 April 12th. April 13th they are holding “Touch a Truck Day” at Butler Park, 10-2:00 (rain date April 20) with free hot dogs and soda. A the first annual kids Fishing Derby will be held Saturday, June 1st. Summerfest will be August 2, 3, 4th.

BUSINESS:

RESOLUTION #2024-03-92

RESOLUTION ESTABLISHING A CAPITAL RESERVE FUND TO FINANCE A TYPE OF CAPITAL IMPROVEMENT OR EQUIPMENT

Moved by: Supervisor Clemens

Seconded by: Deputy Supervisor Nippes

RESOLVED, that pursuant to Section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the “Highway Equipment and Machinery Reserve Fund” (hereinafter “Reserve Fund”). The purpose of this Reserve Fund is to accumulate moneys to finance the cost of a type of equipment and/or machinery. The type of equipment/machinery to be financed from the Reserve Fund is the acquisition of replacement equipment or machinery for the Highway Department.

The chief fiscal officer is hereby directed to deposit and secure the moneys of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Supervisor may invest the moneys in the Reserve Fund in the manner provided by Section 11 of the General Municipal Law, and consistent with the investment policy of the Town of Sand Lake. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render the Board a detailed report of the operation and condition of the Reserve Fund.

Except as otherwise provided by law, expenditures from the Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-c of the General Municipal Law or any other law.
AYES 5 – NAYS 0 UNANIMOUS

RESOLUTION #2024-03-93

A RESOLUTION TO APPROVE AS TO FORM PROPOSED LOCAL LAW NO. 2 OF 2024 ESTABLISHING INCOME LEVELS FOR REAL PROPERTY EXEMPTIONS FOR DISABLED CITIZENS WITH LIMITED INCOME, AND SCHEDULING A PUBLIC HEARING THEREON

Moved by: Councilman Krokos

Seconded by: Supervisor Clemens

WHEREAS, the Town of Sand Lake is desirous of establishing income levels for real property tax exemptions for Disabled Citizens with limited income; and

WHEREAS, the Town Board has reviewed proposed Local Law No. 2 of the year 2024, attached hereto; and

WHEREAS, such Local Law appears appropriate as to form and it appearing appropriate for a Public Hearing to be scheduled so as to consider public comments on such proposed Local Law. **NOW, THEREFORE, BE IS RESOLVED**, that proposed Local Law No. 2 of the year 2024 is hereby approved as to form; and

BE IT FURTHER RESOLVED, that a Public Hearing will be held at 7:00 pm on April 10th, 2024, at the Town Hall of the Town of Sand Lake located at 8428 NY Route 66, Averill Park, New York, 12018 so as to the allow the Town Board to hear Public Comment on proposed Local Law No. 2 of 2024; and

BE IT FURTHER RESOLVED, that the Town Clerk is hereby authorized and directed to issue appropriate Public Notice of the Public Hearing scheduled herein.

AYES 5 – NAYS 0 UNANIMOUS

RESOLUTION #2024-03-94

A RESOLUTION APPROVING REQUEST FOR LINEAR SPEED LIMIT REDUCTION ON GARNER ROAD BETWEEN SHEER ROAD AND BURDEN LAKE ROAD

Moved by: Councilwoman Mason

Seconded by: Deputy Supervisor Nippes

WHEREAS, the Town Board of the Town of Sand Lake would like to request a linear speed limit reduction on Garner Road between Sheer Road and Burden Lake Road due to safety concerns, and has reviewed the attached Letter Requesting such Linear Speed Limit Reduction, and good cause appearing therefore,

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Sand Lake hereby authorizes and approves the execution and filing of the attached Letter Requesting such Linear Speed Limit Reduction on behalf of the Town of Sand Lake.

AYES 5 – NAYS 0 UNANIMOUS

RESOLUTION #2024-03-95

A Resolution Approving Kiwanis use of Reichard's Lake Town Beach for 2024 Youth Fishing Derby

Moved by: Councilman Glasser

Seconded by: Councilman Krokos

WHEREAS, the Kiwanis Club of Sand Lake is an integral part of the fabric of the Town of Sand Lake; and

WHEREAS, the club has requested the use of Reichard's Lake Town Beach for the 2024 Youth Fishing Derby on Saturday June 1st 2024; and

WHEREAS, the Kiwanis Club of Sand Lake has requested that the Town waive the fees associated with the use of the Town Beach for the Youth Fishing Derby; now therefore be it

RESOLVED, The Sand Lake Town Board hereby waives the fees for the Kiwanis Club of Sand Lake's use of the Reichard's Lake Town Beach for the 2024 Youth Fishing Derby; and be it further

RESOLVED, that prior to the start of usage, the Kiwanis Club of Sand Lake is required to submit proof of liability insurance to the Office of the Town Clerk.

AYES 5 – NAYS 0 UNANIMOUS

Supervisor Clemens made a motion to table the following Resolution #2024-03-96. The motion was seconded by Councilman Glasser and all were in favor.

RESOLUTION #2024-03-96

A Resolution Appointing Wendy H. Kneer as Planning Coordinator

Moved by: Supervisor Clemens

Seconded by: Deputy Supervisor Nippes

WHEREAS, the Planning and Zoning Office has a vacancy for a Planning Coordinator due to the resignation of Monica Ryan; and

WHEREAS, the position was advertised in the Town's Official Newspaper in 2023 and received no applications or expressions of interest at that time; and

WHEREAS, Wendy H. Kneer had inquired about the opening to the Town Supervisor and Code Enforcement Officer in February 2024; and

WHEREAS, the Town Supervisor, Deputy Supervisor, and Code Enforcement Officer interviewed Ms. Kneer and found that she possess many of the qualifications based on the requirements of the position; and

WHEREAS, Wendy H. Kneer was offered the position and has accepted the offer subject to ratification by the Town Board; now therefore be it

RESOLVED, that the Town Board of the Town of Sand Lake hereby appoints Wendy H. Kneer to the position of Planning Coordinator at a salary of \$50,000 annually for a full time position effective April 8th, 2024. Resolution tabled.

RESOLUTION #2024-03-97

A Resolution Appointing Joseph A. Milkiewicz as a Streetlight Technician

Moved by: Supervisor Clemens

Seconded by: Deputy Supervisor Nippes

WHEREAS, the conclusion of the LED Streetlight Project through the New York Power Authority (NYPA) requires that the Town of Sand Lake have resources in house, or a contract in place to perform maintenance and repairs on the lighting fixtures; and

WHEREAS, the contract provided through NYPA has a significant cost for non-routine maintenance caused by weather, vehicle accidents, or acts of god; and

WHEREAS, the Town Board determined bringing this work in house was the best approach due to the variability in the NYPA maintenance contract, and the being that the Town currently owns a bucket truck; and

WHEREAS, Joseph A. Milkiewicz was interviewed by the Town Board, and Town Supervisor, and it was determined that Mr. Milkiewicz possesses the requisite certifications, training and skillsets needed for the position; and

WHEREAS, Joseph A. Milkiewicz was offered the position and has accepted the offer subject to ratification by the Town Board; now therefore be it

RESOLVED, that the Town Board of the Town of Sand Lake hereby appoints Joseph A. Milkiewicz to the position of Streetlight Technician at a salary of \$39.50 per hour up to 8 hours per week effective April 1st, 2024 for a term ending December 31st, 2024

AYES 5 – NAYS 0 UNANIMOUS

There being no other business to come before the Board Supervisor Clemens made a motion to adjourn the meeting at 7:30 pm, seconded by Deputy Supervisor Nippes and all were in favor. Motion carried.