

TOWN OF SAND LAKE
Town Board Meeting
March 13, 2024

A Town Board Meeting of the Town of Sand Lake was held on March 13, 2024, at the Sand Lake Town Hall.

CALL TO ORDER: Supervisor Clemens opened the meeting at 7:00 pm

After the Pledge of Allegiance, the following answered roll call:

PRESENT: Supervisor Clemens
 Deputy Supervisor S. Nippes
 Councilman P. Glasser
 Councilwoman K. Mason
 Town Attorney Danaher

RECORDING SECRETARY: Christina Luther, Deputy Town Clerk
OTHERS PRESENT: Based on attendance sign in; Kevin Rifenburgh, Wayne Mortimer, Bill Glasser, Chris Krahling, Daryl Bart, Garrett DeGraff, Brian Hunt

A motion was made by Deputy Supervisor Stephen Clemens for the approval of Meeting Minutes: February 28, 2024 Workshop Meeting, seconded by Councilman Nippes and all were in favor.

Town Clerk's Report May 10, 2023

TOWN CLERK'S REPORT
 March 13, 2024

- Money paid to Supervisor for February 2024 revenue \$28,917.21
- Money paid to NYS Ag & Markets for spay/neuter program \$91.00

The 2024 DEC fishing guides have arrived, new fishing season starts April 1 st.

The town clerk's office has been very busy taking in summer camp registrations for our Sand Lake resident families.

A reminder to residents that with the warm weather coming the Town of Sand Lake has a leash law. Dogs are not allowed to run free. New York State Law requires all dogs to be licensed annually. The Town Clerk's office mails renewal notices a month before the renewal date. Before a license can be issued or renewed, current proof of rabies vaccination must be provided. The Rensselaer County Health Department requires all dogs three months of age or older to be vaccinated for rabies.

A reminder that the clerks office is a passport acceptance facility, we also process photos here. Passports are done by appointments only please.

SUPERVISOR'S REPORT

Butler Park: There have been many improvements and upgrades to the park, new pickleball courts, cleanup and grading of the ground of weeded area on the side of the stage.

Beach: The improvements to the beach area awarded through the grant we received are being started and should be finished by this summer season.

Town Hall: Cameras have been added to the building for the safety of ecommerce transactions.

Town Clean Up Day: Will take place April 27th. Rain date May 4th starting at 8:30am at Butler Park. Sign up is available on the town website.

EV Electric Car Charger: The town is looking into affordable and improved technology to replace the current one which is costing the town money on a yearly basis.

NYSEG Tree Trimming: Along Rt 43, Lewis Tree company will be trimming the trees along the power lines, there may be delays in traffic.

Traffic Study: On Garner Road with regards to Burden Lake Road being closed the amount of traffic has increased and the town is looking to possibly change the speed limit.

DEPUTY SUPERVISOR NIPPES REPORT:

TOWN ROADS: There will be an increased Police patrol presence on the 1st, 2nd Dyke, Sheer Road, Garner Road and Biittig roads, this is the only warning with regards to speeding.

Music in the Park: Line-ups are all set, starting first Thursday in July. We still need food trucks.

Butler Park: Reminder that there are cameras set up in the park. Also it is ok to walk your dog on a leash in Butler Park but please pick up after your dog.

Kiwanis: Touch a truck is scheduled for Saturday, April 13th in Butler Park from 10am to 2pm. Rain date of April 20th.

Doors of Hope: Have donated scholarships for 12 children between Poestenkill and Sand Lake for this year's full 5 weeks of summer camp session.

Communications Committee: Discover Sand Lake facebook page and the serving Sand Lake Group on facebook are actually owned by the town and run by the committee.

Discoversandlake@gmail.com is their new email address for any business in town that wants to participate in advertising on the facebook page should send a flyer etc to this email address and it will automatically be posted. The serving Sand Lake group page will be a page designated for non for profits. The next step is to come up with a classified page to have job postings or yard sales posted there. This is to have a more concise method of communication along with the Supervisors newsletter.

COUNCILMAN GLASSER'S REPORT:

Emergency Services West Sand Lake: Averill Park Fire Department will hold their breakfast sandwich fundraiser Saturday March 24th. West Sand Lake BBQ fundraiser will be held Thursday, March 28th in the afternoon.

Townwide Disaster Plan: Work has begun on updating in conjunction with the County Comprehensive Emergency Management Plan.

Veterans: VFW next meeting April 4th, American Legion is April 1st, the Veterans of Sand Lake Chicken BBQ will start April 20th and run through the summer months, order dinners by calling the legion hall the morning of at 518-674-2309. Memorial Day Ceremony to be held Monday morning at the Veterans Park with the ceremony after the parade.

NYS Association of Towns Conference: Both Councilman Glasser and Councilman Krokos attended in NYC, many heads of state were present and there was much to be learned.

COUNCILWOMAN MASON'S REPORT:

Summer camp: Runs from July 8th through August 9th, the first week is at the Poestenkill Fire House and the remaining weeks at Algonquin Middle School.

Butler Park: Easter egg hunt is to be held on March 23rd starting at 10:00 am and its free, rain date will be March 30th.

Historical Society: 50th anniversary fundraising Gala to be held May 16th, 6:00pm at the Crooked Lake House

Sand Lake Center for the Arts: Many good programs planned.

KEVIN RIFENBURGH'S REPORT:

Road Maintenance: Repair of driveway culverts and pipes as well as ditching.

Summit Drive and Pond Hollow: taking down trees and grading land to address water issue there. Preparing road schedule and getting sweepers ready.

PUBLIC COMMENT:

Chris Krahling, Senior Project Manager of the Agricultural Stewardship Association in Greenwich NY did a brief presentation in support of RESOLUTION #2024-03-88, A Resolution Supporting Agricultural Stewardship Association's Farmland Protection Implementation Grant Application to NYS Department of Agriculture and Markets for a perpetual conservation easement on the Mortimer property. He provided newsletters and information on what the association provides.

Garrett DeGraff questioned the process regarding the closure of Burden Lake Road, who was responsible for it and what was being done to rectify it etc. Supervisor Clemens gave a brief reason behind the closure and Town Attorney Danaher requested permission and then provided additional history on the closure and where we are in the current process.

RESOLUTION #2024-03-85

Moved by: Supervisor Clemens

Seconded By: Councilman Nippes

Authorizing the Purchase of Cyber Liability & Breach Response Coverage

WHEREAS, the Town of Sand Lake recognizes the increasing risks associated with cyber threats and data breaches; and

WHEREAS, it is imperative for the Town of Sand Lake to protect its digital assets and sensitive information from potential cyber incidents; and

WHEREAS, NYMIR (New York Municipal Insurance Reciprocal) offers comprehensive Cyber Liability & Breach Response Coverage Insurance tailored for municipal entities; and

WHEREAS, NYMIR has provided a quote to the Town of Sand Lake for \$250,000 of coverage for a term ending March 1, 2025, with a cost not to exceed \$1,999; now therefore be it

RESOLVED; that the Town Board authorizes the purchase of Cyber Liability & Breach Coverage Insurance from NYMIR as specified by the attached quote in an amount not to exceed \$1,999.

AYES 4 – NAYS 0 UNANIMOUS

RESOLUTION #2024-03-86

Moved by: Councilman Glasser

Seconded By: Supervisor Clemens

A RESOLUTION TO ADOPT LOCAL LAW NO. 1 OF 2024 ESTABLISHING A MORATORIUM ON INDUSTRIAL PROCESSING, LIGHT MANUFACTURING AND MANUFACTURING FOR SIX (6) MONTHS IN THE TOWN OF SAND LAKE

WHEREAS, the Sand Lake Town Board met on February 14th, 2024 to introduce proposed Local Law #1 of 2024 and to schedule a Public Hearing for February 28th, 2024; and

WHEREAS, the Public Hearing was held at the Sand Lake Town Hall at 7:00 pm on February 28th, 2024; and

WHEREAS, there was no public comment on the proposed local law, now therefore, be it

RESOLVED, that the Town Board of the Town of Sand Lake, hereby approves Local Law #1 of 2024 entitled “Establishing a Moratorium on Industrial Processing, Light Manufacturing, and Manufacturing for six (6) months in the Town of Sand Lake”; and be it further

RESOLVED, that the Town Clerk is hereby authorized and directed to file a certified copy of such adopted Local Law with the Office of the New York State Secretary of State.

AYES 4 – NAYS 0 UNANIMOUS

RESOLUTION #2024-03-87**Moved by: Councilwoman Mason****Seconded By: Supervisor Clemens****BRIDGE NY RESOLUTION BY MUNICIPALITY****(2022 NY Bridge Project funded with BFP Off-System)****Locally Administered**

Authorizing the implementation and funding of the costs of a transportation project, which may be eligible for federal-aid and/or state-aid, or reimbursement from Bridge NY funds.

WHEREAS, a project for the Bridge NY Replacement of Thais Road, Town of Sand Lake - P.I.N. 1762.85 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, 23CFR as amended and PUB. L. 117-58 also known as the "Bipartisan Infrastructure Law" (BIL); and

WHEREAS, the Town of Sand Lake will design, let, and construct the Project: and

WHEREAS, the Town of Sand Lake desires to advance the Project by making a commitment of 100% of the costs for Preliminary Engineering and Right of Way.

NOW, THEREFORE, the Town of Sand Lake, duly convened does hereby

RESOLVE, that the Town Board of Supervisor hereby approves the above-subject Project; and it is hereby further

RESOLVED, that the Town Board of Supervisor hereby authorizes the Town of Sand Lake to pay 100% of the cost of Preliminary Design and Right of Way work for the Project or portions thereof, with the understanding that qualified costs may be eligible for federal-aid, state-aid, or reimbursement from Bridge NY funds; and it is further

RESOLVED, that the sum of \$ 289,374.00 (two hundred eighty-nine thousand three hundred seventy-four and zero cents) is hereby appropriated and made available to cover the cost of participation in the above phase(s) of the Project; and it is further

RESOLVED, that the Town of Sand Lake hereby agrees that the Town Board of Supervisor of Town of Sand Lake shall be responsible for all costs of the Project which exceed the amount of federal-aid, state-aid, or NY Bridge funding awarded to the Town of Sand Lake; and it is further

RESOLVED, that in the event the Project costs not covered by federal-aid, state-aid, or NY Bridge funding exceed the amount appropriated above, the Town Board Supervisor shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Town Board Supervisor thereof; and it is further

RESOLVED, that Town of Sand Lake hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months; and it is further

RESOLVED, that the Chairman of the Town Board of Supervisor of the Sand Lake be and is hereby authorized to execute on behalf of the Town of Sand Lake_ all necessary agreements, certifications or reimbursement requests for federal-aid and/or state-aid with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the Town of Sand Lake funding of Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further

RESOLVED, this Resolution shall take effect immediately.

STATE OF NEW YORK)
) SS:
COUNTY OF RENSSELAER)

I, _____, Clerk of the _____, New York, do hereby certify that I have compared the foregoing copy of this Resolution with the original on file in my office, and that the same is a true and correct transcript of said original Resolution and of the whole thereof, as duly adopted by said _____ at a meeting duly called and held at the _____ on _____ by the required and necessary vote of the members to approve the Resolution.

WITNESS My Hand and the Official Seal of the _____, New York, this _____ day of _____, 20__.

Clerk,

AYES 4 – NAYS 0 UNANIMOUS

RESOLUTION #2024-03-88

A Resolution Supporting Agricultural Stewardship Association's Farmland Protection Implementation Grant Application to NYS Department of Agriculture and Markets for a perpetual conservation easement.

Moved by: Councilwoman Mason

Seconded By: Supervisor Nippes

WHEREAS, Agriculture Stewardship Association (ASA) is a nonprofit land trust serving Washington and Rensselaer Counties helping farmers and landowners place conservation easements on their land to keep them as working farms and forest; and

WHEREAS, ASA is applying to NYS Department of Agriculture and Markets for a funded conservation easement for Mort's Maple operated by Wayne and Jo-Anne Mortimer in the Town of Sand Lake; and

WHEREAS, support of the Town Board is required as part of the application to NYS Department of Agriculture and Markets, now therefore, be it

RESOLVED, that the Town Board of the Town of Sand Lake fully supports the above referenced Application and urges that the Application be awarded.

AYES 4 – NAYS 0 UNANIMOUS

RESOLUTION #2024-03-89

A RESOLUTION APPROVING HAZARD MITIGATION PLAN LETTER OF INTENT

Moved by: Supervisor Clemens

Seconded By: Councilman Glasser

WHEREAS, the Town Board of the Town of Sand Lake would like to participate in the County of Rensselaer formation of an updated Hazard Mitigation Plan, and has reviewed the attached Letter of Intent, and good cause appearing therefore,

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Sand Lake hereby authorizes and approves the execution of the attached Letter of Intent on behalf of the Town of Sand Lake.

AYES 4 – NAYS 0 UNANIMOUS

RESOLUTION #2024-03-90

A Resolution Appointing Sarah Jones to Animal Control Officer

Moved by: Councilman Glasser

Seconded By: Deputy Supervisor Nippes

WHEREAS, there exist a vacancy as the primary animal control officer for the Town of Sand Lake; and

WHEREAS, Sarah Jones currently holds the position of Deputy Animal Control Officer for the Town of Sand Lake, and possesses the relevant skillset and knowledge for the Animal Control Officer position ; now therefore be it

RESOLVED, that the Town Board of the Town of Sand Lake hereby appointments Sarah Jones as Animal Control Officer for the Town of Sand Lake with an annual salary of \$7,360 and a term ending December 31st, 2024.

AYES 4 – NAYS 0 UNANIMOUS

RESOLUTION #2024-03-91

A Resolution Authorizing Improvements to Butler Park Baseball/Softball Fields

Moved by: Supervisor Clemens

Seconded By: Deputy Supervisor Nippes

WHEREAS, the baseball and softball fields at Butler Park have not been updated or maintained to a level that is sufficient for a sanctioned league; and

WHEREAS, a local softball league has volunteered to make improvements to the Butler Park fields at their own expense for softball practice; and

WHEREAS, the group is led by David Hansen who would donate time and resources to bring the baseball/softball fields up to a playable standard ; now therefore be it

RESOLVED, that the Town Board of the Town of Sand Lake hereby authorizes David Hansen to make improvements to the Butler Park baseball/softball fields at their own expense as approved by the Town Supervisor and is required to submit proof of liability insurance to the Office of the Town Clerk.

AYES 4 – NAYS 0 UNANIMOUS

A Motion to adjourn the meeting was made by Supervisor Clemens and it was seconded by Deputy Supervisor Nippes at 7:30 pm. All were in favor.