

**TOWN OF SAND LAKE  
TOWN BOARD WORKSHOP  
March 26th, 2025**

A Meeting of the Town Board of the Town of Sand Lake was held on March 26<sup>th</sup>, 2025 at the Sand Lake Town Hall. After the Pledge of Allegiance, the following answered roll call:

**PRESENT:**

Supervisor Clemens  
Deputy Supervisor Nippes  
Councilman Glasser  
Councilwoman Mason - absent  
Councilman Baker  
Town Attorney Danaher  
Recording Secretary: Barbara Hansen, Town Clerk

**Approval of Minutes:** Supervisor Clemens made a motion to approve the Minutes of the March 12, 2025 Town Board Meeting. Seconded by Deputy Supervisor Nippes, all were in favor. Motion carried.

**OTHERS PRESENT:** Kevin Rifenburgh, Garrett DeGraff, Brian Hunt, Bill Glasser, per sign in sheet.

**REPORTS:**

**Town Clerk:** Military Banner: Still taking Applications. Please get them in soon so that we have time to have them made and up by Memorial Day.

NYS Enhanced Driver's License: Will be required to board domestic flights and access certain federal facilities starting May 7, 2025. Getting the Enhanced license can hit a problem if you have had a name change. Mostly women are encountering this and are calling for copies of Marriage Licenses to show the change of name. Just note that your Marriage License can be found at the NYS Department of Health Vital Statistics or in the Town or City where you originally applied for it and not in the Town or City where you got married.

Tax bills: Get a lot of calls from people looking for copies of their tax bills. Town and County bills can be found on our website under Government-Town Offices-Receiver of Taxes and School Taxes can be found at Averill Park Central School District website at the bottom of the main page. Call me if you're having difficulty locating your bills and I will walk you through it.

**Supervisor Clemens:** Bid Opening for Beach Enhancement Project scheduled for last Friday has been postponed to April 3<sup>rd</sup> at 2:30, due to questions regarding the Addenda.

All bids are due by 2:00 pm on April 3<sup>rd</sup> with the opening following at 2:30. The brush pile is in the process of being moved from the Highway Department to the Convenience Facility later this year and work has begun at the transfer station to facilitate the move. The Plan is to have the Convenience Facility open a few more days a week for trash and brush to better accommodate residents. Note there will be no charge for leaf bags and brush for Sand Lake residents.

**Planning & Zoning:** We have a new hire for the position of Planner who will be starting June 2nd. She has a degree in Community and Planning and will be a welcome addition to our Planning & Zoning Department.

**Deputy Supervisor Nippes:** No Report at this time.

**Councilman Glasser:** Veterans April 3<sup>rd</sup> meetings for all three organizations. Veterans of Sand Lake, American Legion and VFW at 6:30, 7:00 and 7:30 respectively. All Veterans are welcome.

**Supervisor Clemens reporting for Councilwoman Mason:** Easter Egg Hunt Saturday, April 12<sup>th</sup>, 11:00 am at Butler Park

SLCA: March 29, Hot Box Trio, music of the 60's and 70's, free concert at 7:30 pm.

SLHS: Field Trip to Arts, Letters and Numbers (ALN) April 8<sup>th</sup>, 6:30 meet at the facility on Burden Lake Road

Sand Lake Merchant: Spring Market will be held Saturday, May 10<sup>th</sup>.

**Councilman Baker:** Reminder of Town Clean up Day, Saturday, May 3<sup>rd</sup>. Sign up link on Town's website. Feel free to contact me with any questions.

**Commission of Public Works: Kevin Rifenburg:** the new Tool Cat is at the shop and we're getting it ready to go. Been doing a lot of work servicing trucks after the long winter along with vehicle inspections and getting trucks ready to be utilized for road tests with new hires.

Convenience Facility: We've been doing a lot of work there. We've re-built the gate instead of buying a new one. We think it's a better, sturdier gate that we could have purchased for more than the cost of re-building.

School Road Speed Limit: The Town Board passed the speed limit law on school road and signs were put up last week.

### **Public Comments:**

Garrett DeGraff: Renewed his previous request that the Town Board consider adopting a Resolution condemning the pardon of the January 6<sup>th</sup> rioters who attacked the Capitol in 2021.

**BUSINESS:****RESOLUTION #2025-03-85****AUTHORIZING THE PURCHASE OF PARK BENCHES, PICNIC TABLES, AND TRASH CANS FOR BUTLER PARK, TOWN BEACH, AND THE WALKING TRAILS PARK****Moved by: Councilman Baker, as printed****Seconded by: Deputy Supervisor Nippes**

**WHEREAS**, the Town of Sand Lake is committed to maintaining and improving its public parks and recreational facilities for the enjoyment of residents and visitors; and

**WHEREAS**, the Town seeks to purchase park benches, picnic tables, and trash cans to enhance the amenities available at Butler Park, the Town Beach, and the Walking Trails Park; and

**WHEREAS**, Global Industrial is an approved vendor on the New York State Office of General Services (OGS) contract, and the 1 Government Procurement Alliance provides cooperative purchasing options in compliance with municipal procurement policies; and

**WHEREAS**, the Town's procurement policy requires that purchases adhere to applicable state contracts and cooperative purchasing agreements to ensure cost-effective and efficient procurement; and

**WHEREAS**, funds for these purchases have been budgeted and are available in the appropriate accounts;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Sand Lake hereby authorizes the purchase of park benches, picnic tables, and trash cans from Global Industrial through the NYS OGS contract and/or the 1 Government Procurement Alliance, in accordance with the Town's procurement policy; and

**BE IT FURTHER RESOLVED**, that the total cost of these purchases shall not exceed \$6,075.29, and the Town Supervisor is authorized to execute any necessary documents to complete the purchase.

**AYES 4 – NAYS 0 Motion Carried****RESOLUTION #2025-03-86****A RESOLUTION APPROVING INTERMUNICIPAL AGREEMENT****Moved by: Supervisor Clemens****Seconded by: Deputy Supervisor Nippes**

**WHEREAS**, the Town Board of the Town of Sand Lake would like to approve an intermunicipal agreement with the Town of Schodack addressing conflicts in real property assessment matters, and good cause appearing therefore,

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Sand Lake hereby authorizes and approves the attached intermunicipal agreement with the Town of Schodack addressing conflicts in real property assessment matters

**AYES 4 – NAYS 0 Motion Carried**

**RESOLUTION #2025-03-87**

**A RESOLUTION AUTHORIZING THE TOWN CLERK TO SELL 2025 BEACH PERMITS**

**Moved by: Councilman Glasser**

**Seconded by: Councilman Baker**

**WHEREAS**, the Town of Sand Lake operates a public beach that is a valuable recreational resource for residents and visitors alike; and

**WHEREAS**, the town recognizes the importance of fostering positive relationships with neighboring communities and promoting tourism in the region; and

**WHEREAS**, it has been determined that there is availability to accommodate additional beachgoers at the Sand Lake beach for the upcoming 2025 beach season; and

**WHEREAS**, neighboring towns have expressed interest in purchasing beach permits for their residents to access the facilities at the Sand Lake beach; and

**WHEREAS**, the sale of beach permits to neighboring towns will generate additional revenue for the town and contribute to the maintenance and enhancement of the beach facilities; now therefore be it

**RESOLVED**, that Town Board of the Town of Sand Lake, that the Town Clerk is hereby authorized to sell a total of 250 beach permits to neighboring towns for the 2025 beach season at a cost of \$50 per household;

**AYES 4 – NAYS 0 Motion Carried**

**RESOLUTION #2025-03-88**

**AUTHORIZING THE PURCHASE OF A JENNY 2040-C STEAM WASHER FOR THE HIGHWAY DEPARTMENT**

**Moved by: Councilman Baker**

**Seconded by: Supervisor Clemens**

**WHEREAS**, the Town of Sand Lake Highway Department's existing steam cleaner is beyond its useful life and requires replacement to maintain the effective cleaning and maintenance of town equipment; and

**WHEREAS**, the Commissioner of Public Works has secured three quotes in accordance with the Town of Sand Lake Procurement Policy; and

**WHEREAS**, Wallace Supply Co., Inc. submitted the lowest responsible estimate at a cost not to exceed \$6,272.06; and

**WHEREAS**, the Town Board recognizes the need for the timely replacement of the steam cleaner to ensure continued operations within the Highway Department; and

**WHEREAS**, this resolution is adopted nunc pro tunc to address the timely purchase of the necessary equipment;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Sand Lake hereby authorizes the Commissioner of Public Works to purchase the Jenny 2040-C Steam Washer from Wallace Supply Co., Inc. at a cost not to exceed \$6,272.06.

**AYES 4 – NAYS 0 Motion Carried**

**RESOLUTION #2025-03-89**

**AMENDING THE AUTHORIZATION OF THE PURCHASE OF A BOBCAT TOOLCAT UW56 FOR THE SEWER DEPARTMENT**

**Moved by: Supervisor Clemens, as printed**

**Seconded by: Deputy Supervisor Nippes**

**WHEREAS**, the Town of Sand Lake Sewer Department requires reliable and efficient equipment to perform its duties effectively, and the current Bobcat Toolcat 5600 has reached the end of its serviceable life; and

**WHEREAS**, Robert H. Finke & Sons, Inc. is an authorized vendor under New York State Contract PC69396, allowing the Town to comply with its procurement policy and secure competitive pricing; and

**WHEREAS**, the cost of the new Bobcat Toolcat UW56 is \$73,943.30, as the Town did not trade in the prior machine but rather sold it at auction for \$32,600; and

**WHEREAS**, \$14,846.15 of this purchase will be allocated from the Town's American Rescue Plan Act (ARPA) funds, which must be obligated by December 31, 2024, with the remainder to be paid from the Sewer Department's equipment budget;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Sand Lake hereby authorizes the purchase of a Bobcat Toolcat UW56 for the Sewer Department from Robert H. Finke & Sons, Inc., at a total cost not to exceed \$73,943.30; and

**BE IT FURTHER RESOLVED**, that the Town Supervisor is authorized to take all steps necessary to execute this purchase in compliance with the Town's procurement policy and applicable ARPA guidelines.

**AYES 4 – NAYS 0 Motion Carried**

**RESOLUTION #2025-03-90****ACCEPTING CASH ESCROW AND AUTHORIZE ESTABLISHMENT OF ESCROW ACCOUNT –WESTFALL VILLAGE****Moved by: Councilman Glasser, as printed****Seconded by: Supervisor Clemens**

**WHEREAS**, section 225-6 of the Town Code provides that the Town Board may approve the posting of security in the form of a bond or cash escrow to cover the cost of the final top course of roads;

**WHEREAS**, the Town’s consulting engineer, Azar Design Co. et al. has determined the necessary security in the amount of \$32,800.00 for Westfall Village,147.-2-4.31;;

**NOW THEREFORE BE IN RESOLVED** that the Town Board hereby, in furtherance of this Board’s prior Resolution #46-11, establishes and accepts, and ratifies any prior acceptance with full force and effect, a cash escrow in the amount of \$32,800.00 for Westfall Village which shall allow the Chairman of the Planning Board to sign and affix the approval stamp on said final plats so that same may be filed.

**AYES 4 – NAYS 0 Motion Carried****RESOLUTION #2025-03-91****BUDGET TRANSFERS/AMENDMENTS****Moved by: Supervisor Clemens, as printed****Seconded by: Councilman Baker**

**Be It Resolved** the following transfers are made to the 2025 Budget:

<b>From</b>	<b>To</b>	<b>Amount</b>
A 522.1990.4000	A 522.7140.2000	\$5,000

**Budget Amendments**

Increase Appropriation SS 522.8120.2000 Sanitary Sewer Equipment in the amount of \$32,600 by increasing Appropriation SS 980.2665.9999 Sale of Equipment in the amount of \$32,600 for revenue received from Sale of 2018 Toolcat sold at Auction.

Increase Appropriation A 522.9901.9000 Interfund Transfer in the amount of \$14,846.15 by increasing Revenue A 980.4089.9999 Federal Aid-Other in the amount of \$14,846.15 due to funding received through the Coronavirus State and Local Fiscal Recovery Funds. Funds are then transferred from the General Fund to the Sewer Fund by increasing Revenue SS 980.5031.9999 Interfund Transfer In in the amount of \$14,846.15 and increasing Appropriation SS 522.8120.2000 Sanitary Sewer Equipment in the amount of \$14,846.15 for the purchase of a New Toolcat for the Sewer department as per Resolution #2024-12-186.

Increase Appropriation SS 522.8120.2000 Sanitary Sewer Equipment in the amount of \$10,749.00 by appropriating SS 599 Sewer Fund- Fund Balance in the amount of \$10,749.00 for the purchase of a New Toolcat as per Resolution #2024-12-186.

Increase Appropriation DA 522.5130.2000 Machinery Equipment in the amount of \$ 10,749.00 by appropriating DA 599 Highway Fund- Fund Balance in the amount of \$10,749.00 for the purchase of a New Toolcat as per Resolution #2024-12-186.

Increase Appropriation A 522.9950.9 General Fund- Transfer to Capital Project in the amount of \$50,000 by Appropriating A599 General Fund- Fund Balance in the amount of \$50,000. Increase Appropriation H027 522.5120.2 Thais Road Bridge Replacement- Capital Outlay in the amount of \$50,000 and Increase Revenue H027 980.5031.9999 Thais Road Bridge Replacement - Interfund Transfer in the amount of \$50,000

**AYES 4 – NAYS 0 Motion Carried**

There being no further business to come before the Board Supervisor Clemens made a motion to adjourn the meeting at 7:18 pm. It was seconded by Deputy Supervisor Nippes, all were in favor. Motion carried.