

TOWN OF SAND LAKE
TOWN BOARD MEETING
December 9th, 2020

A meeting of the Sand Lake Town Board was held on December 9th, 2020 at 7:00 P.M. at the Sand Lake Town Hall.

After the Pledge of Allegiance, the following answered roll call:

PRESENT: Councilman Bulmer
Councilwoman Erickson
Councilman Film
Councilman Nippes
Town Attorney Ely

RECORDING SECRETARY: Barbara Hansen, Town Clerk

OTHERS PRESENT: Jim Fitzgerald, David and Regina Post, Laurie Leckonby, Garrett DeGraff, Brian Hunt.

SAND LAKE MILITARY BANNER PROGRAM: Jim Fitzgerald, who will be supplying the banners, explained his journey into the business and how the demand for the banners far exceeded his expectations.

Applications for the banners are available at the Town Clerk's Office and the Town's website: townofsandlake.us. The applications should be mailed to: Town Hall, Sand Lake Military Banners, PO Box 273, Sand Lake, NY 12153, with a scanned photo of the Veteran and a check made out to Sand Lake Military Banners. Supervisor Perry noted that the Town's plan is to put the banners up for Memorial Day and take them down after Veterans Day to protect them from wintry weather conditions, and hopefully lengthen their life span.

Supervisor Perry made a motion to approve the minutes of the Town Board Workshop Meeting on October 28, 2020 . It was seconded by Councilwoman Erickson. All in favor.

Supervisor Perry made a motion to approve the minutes of the Town Board Meeting November 11, 2020. It was seconded by Councilman Nippes. All in favor.

MONTHLY REPORTS: TOWN CLERK – Barbara Hansen

Paid to Supervisor for November, 2020 - \$8,133.60

NYS Agriculture & Markets for spay/neuter program - \$66.00

NYS Health Department for Marriage Licenses - \$ 22.50

Paid to DEC NYS Conversation - \$2,119.90

The Town Hall is open to walk ins (masks are required), and I'm happy to say we haven't had to stop anyone and ask for a mask.

The Town Clerk's office continues to provide our usual services but please note:

1. We have 1 Notary on staff who is here part time M-W-F 11-4. Please call ahead to be sure she is in the office before coming in.

2. New Passports require an appointment. Renewals and photos do not.

3. The 2021 Convenience Facility Permit is on sale. Convenience Facility information and punch cards for bulk items are available at the Town Hall. You must be a resident of Sand Lake

to use the Facility and we need to have proof of residency and the license plate number of the vehicle the permit will be affixed to.

4. I'd like to thank everyone who donated to our Thanksgiving Food Drive. We appreciate everyone's participation and provided food for six, thankful SL families.

5. Christmas is sneaking up on us and we are collecting new unopened toys to be distributed to local children. Anyone wanting to contribute a toy should drop them off at Town Hall by December 18th.

6. Another of our traditions at Town Hall is our "Giving Tree". Last year we collected items to be donated to a woman's shelter in memory of a long time Town employee, Jane McClellan. This year our tree is in memory of my predecessor, Barbara Biittig. The Tree is up in the lobby and we are collecting toiletries, socks, hats, mittens, scarves and other small items to be donated to a local shelter in her memory.

7. A special thank you to Councilman Andy Bulmer for his hard work and organization for the Christmas Parade. We had a wonderful turnout and it was a great success.

The Town Offices will be closed Friday, Dec 25 and will close 12:00 noon Christmas eve. On behalf of the Town of Sand Lake Employees, we wish everyone a Safe and Wonderful Holiday Season

SUPERVISOR'S REPORT: Again a special thank you to Councilman Bulmer for the Christmas Parade.

Supervisor Perry state we've hit an all time high with Covid cases recently and she is very concerned. Please do all you can to limit exposure and practice safe covid guidelines.

We have an upcoming vacancy on our Planning Board as of January 1st, 2021 and there is a full time vacancy in the Public Works Department. We are accepting resumes and cover letters here at the Town Clerk's office or at the Highway Department on Springer Road for the DPW position.

COUNCILMAN BULMER'S REPORT: Thank you to everyone who helped and participated in the Holiday Parade.

Animal Control and Street Lights: Cathy Crawmer received 18 call last month and there were 3 street lights out.

COUNCILWOMAN ERICKSON'S REPORT: Again, Councilwoman Erickson thanked Andy for a great job with the Holiday Parade.

Sand Lake Center for the Arts will be selling Smith's popcorn in the parking lot December 12th from 12-3 PM with ½ proceeds going to SLCA.

The Center is rehearsing a play and there will be 2 live streaming performances January 23rd and January 30th @ 8:00 pm. Check out their website for more information.

Amazing Graves II was a huge success and it came about on short notice. DVD's will be available for sale. Call the Town Clerk's Office for my phone number if you would like to purchase one.

Library: No meeting or programs at present, but the Library is open to borrow books, videos & to use computers. Book Club continues to meet the first Monday of the month on Zoom. Call the Library for more information on this and other programs going on via Zoom.

Happy Holidays to everyone.

COUNCILMAN FILM'S REPORT: Beach – We are installing cameras at the Beach because of the recent vandalism. Also, if you believe you have beach rights to the property please contact Attorney Scott Ely. Letters have been sent out to residents who we believe may have such an interest. With the impending cold weather, we anticipate the 2nd annual ice skating party. More information will follow.

Ambulance: There were 527 calls and the Poestenkill vote to establish an ambulance district has been postponed to May.

Tax and Assessment: Councilman Film said a small decrease can be expected but will be offset by increases in the Fire Department. We continue to hold the line on spending and hope to continue this trend. We have a new Assessor, Justin Maxwell, who is taking Michael McGuire's place. Mike has moved on to a bigger and better position in Albany and we wish him all the best and welcome Justin to our Town.

COUNCILMAN NIPPES REPORT: Nopiates is back to doing virtual meetings. Check out their Facebook page or text me at 518-858-6534 for more information.

Seniors are meeting 1st Thursday of each month. They are having an end of the year party with a limited number of participants and all spots have been filled.

Transfer Stations: 2021 Permits are available at the Town Clerk's Office. Trash bags and punch cards for bulk items are available at the Clerk's office.

Butler Park: Cameras are being installed in response to recent vandalism. We hope they will put an end to these unfortunate events.

Brian Hunt, Department of Public Works: We handled the light snowfall easily with no breakdowns. The old part of the Town garage has a roof that is over 50 years old. We will probably have to replace that in the spring. We hope to explore the possibility of grants that may be available to help offset the cost. There are still some issues with beavers creating flooding problems on Bauer Road, Cemetery Lane and Gettle Road.

David Post, Chairman of the Planning Oversight Committee (POC): Mr. Post explained the purpose of the Committee is to monitor and support the implementation of the Comprehensive Plan. He said they are open to new ideas from the community and can be contacted on the Town website or by email at: SLPOC@sand-lake.us. We look forward to corroborating with various Town committees and agencies. We've met several times and hope to have an action plan to submit at a future Town Board meeting.

PUBLIC HEARING: Supervisor Perry opened a Public Hearing at 7:41 p.m. to solicit comments to transfer funds and abolish the Sewer Equipment Capital Reserve Account and explained that although it was a relatively small amount of money a Public Hearing was required. The following Notice was read by the Town Clerk:

LEGAL NOTICE
Town of Sand Lake
Notice of Public Hearing

The Sand Lake Town Board will hold a public hearing on Wednesday, December 9th, 2020 at 7:00 pm at Town Hall to solicit comments on transferring and spending the total amount of \$78.30 in the Sewer Equipment Capital Reserve Fund to purchase grinder pumps to subsequently abolish this Capital Reserve Account.

Supervisor Perry made a motion @ 7:41 p.m. to open a Public Hearing, seconded by Councilman Film. There were no comments from the Public or the Board. Supervisor Perry made a motion to adjourn the Public Hearing at 7:42 p.m., seconded by Councilman Nippes. All in favor.

BUSINESS:

RESOLUTION #2020-12-97

Approval to Transfer Existing Monies and Abolish Sewer Equipment Capital Reserve Fund
Moved by Supervisor Perry
Seconded by Councilman Nippes

Be it Resolved, that the Sand Lake Town Board, after deliberation and a public hearing, approves the transfer of \$78.30 in the Sewer Equipment Capital Reserve Fund to Sewer District #1 account and approves the subsequent abolishment of this Capital Reserve Account.

MOTION CARRIED: UNANIMOUS

RESOLUTION #2020-12-98

Appointment of Assistant Comptroller
Moved by Supervisor Perry
Seconded by Councilwoman Erickson

Be it Resolved, that the Sand Lake Town Board hereby appoints Christina A. Burns, 2547 NY Route 43, Averill Park, New York, 12018 as the Assistant Comptroller, effective November 30, 2020, at the hourly rate of \$18.00.

MOTION CARRIED: UNANIMOUS

RESOLUTION #2020-12-99
Appointment of Assessor
Moved by Supervisor Perry
Seconded by Councilman Film

Be it Resolved, that the Sand Lake Town Board hereby appoints Justin F. Maxwell, 114 Sterling Road, Schenectady, New York, 12306 as the Town of Sand Lake Assessor at an annual salary of \$38,968, effective as of December 14, 2020.

MOTION CARRIED: UNANIMOUS

RESOLUTION #2020-12-100
Approval to Contract for Purchase and Installation of Security Cameras at Butler Park and the Town Beach
Moved by Supervisor Perry
Seconded by Councilman Nippes

Whereas, vandalism at Butler Park and Town Beach is ongoing; and

Whereas, it is necessary to install security cameras at these locations to determine who is causing destruction at the Park and Beach, and

Whereas, three quotes were obtained to purchase and install security cameras; and

Whereas, the recommended vendor submitted the lowest quote for the purchase and installation of the cameras; now therefore

Be it Resolved, that the Sand Lake Town Board authorizes Supervisor Nancy Perry, upon review by Counsel, to enter into a contract with AMS Security Plus, 8 Second Avenue, Rensselaer, New York 12144 to provide for the purchase and installation of security cameras at both Butler Park and the Town Beach for a total cost of \$3,285 for each location (total amount \$6,370.00).

MOTION CARRIED: UNANIMOUS

RESOLUTION #2020-12-101
Amendment to Town of Sand Lake Employee Handbook Regarding Sick Leave Accumulation
Moved by Supervisor Perry
Seconded by Councilwoman Erickson

Whereas, as part of the 2020-21 New York State Budget process, the New York State Legislature added a new Section 196-b to New York Labor Law; and

Whereas, the new Section 196-b requires New York employers, including local governments, to provide paid sick leave to all employees, at the minimum rate of 0.033333 per hour worked for both full and part time employees effective on September 30, 2020; and

Whereas, this new law requires changes to the Town of Sand Lake Employee Handbook; now therefore

Be it Resolved, following changes are made to page 800-3 of the *Town of Sand Lake Employee Handbook*:

- Under “Eligibility” change the first sentence to read “Full-time and part-time employees are eligible for paid sick leave in accordance with this policy and New York State Labor Law. The sentence “A non-qualifying part-time, temporary, or seasonal employee is not eligible for paid sick leave” is deleted.
- Under “Allowance” add line four to the chart to read: Up to 20 per week – 0.33333 per hour worked.
- Under “Proper Use of Sick Leave” delete the sentence that reads “An employee may use sick leave credits for personal illness or injury that inhibits the employee’s work” and add: “Employees may use sick time for:
 - A mental or physical illness, injury, or health condition of the employee or their family member (regardless of whether it has been diagnosed or requires medical care when the employee requests leave).
 - The diagnosis, care, or treatment of a mental or physical illness, injury, or health condition of, or need for medical diagnosis of, or preventive care for the employee of their family member.
 - Certain reasons related to domestic violence, a family offense, a sexual offense, stalking, or human trafficking of the employee or their family member (unless the employee committed the offense).
- Under “Accumulation” the sentence that reads “An employee may accumulate sick leave credits to a maximum of one thousand, three hundred and twenty hours” is deleted and the following wording is added: “As per New York State Labor Law, there are no sick leave credit caps. The Town of Sand Lake will not pay out unused sick leave upon termination of employment,” and
- **Be it Further Resolved**, these changes shall take effect on January 1, 2021.

MOTION CARRIED: UNANIMOUS

**RESOLUTION #2020-12-102
Budget Transfer and Amendments
Moved by Supervisor Perry
Seconded by Councilman Film**

Be It Resolved the following transfers are made to the 2020 Town of Sand Lake Budget:

From	To	Amount
A 1410.1000 Town Clerk Personal	A 9050.8000 Unemployment Insurance	\$578.50
A 1430.1000 Personnel Personal	A 9050.8000 Unemployment Insurance	\$932.56
A 1430.1000 Personnel Personal	A 9050.8000 Unemployment Insurance	\$932.56
A 1650.1000 Central Communications Personal	A 9050.8000 Unemployment Insurance	\$134.02

A 1990.4000	A 1650.4400	\$225.00
Contingency Contractual	Central Communications Technical Services	
A 1990.4000	A 3510.4700	\$580.00
Contingency Contractual	Control of Dogs	
A 1990.4000	A 1490.4700	\$70.00
Contingency Contractual	Public Works Miscellaneous	
A 7150.1000	A 9060.8000	\$2166.02
Special Recreation Personal	Hospital & Medical Insurance	
A 7150.1000	A 9060.8000	\$2133.98
Special Recreation Personal	Hospital & Medical Insurance	
A 7150.1000	A 8160.4650	\$5000.00
Special Recreation Personal	Refuse and Garbage Operation & Maintenance	
A 1440.4000	A 1420.4000	\$10,000
Engineer Contractual	Attorney Contractual	
DA 9040.8000	DA 5010.4700	\$400
Workmans Compensation Benefits	Street Maintenance Miscellaneous	

Budget Amendments

None at this time.

MOTION CARRIED: UNANIMOUS

There were no comments from the public or the Board. Supervisor Perry made a motion to adjourn the Town Board Meeting of December 9th, 2020 at 7:53 p.m. It was seconded by Councilwoman Erickson.

MOTION CARRIED: UNANIMOUS

