

TOWN OF SAND LAKE
TOWN BOARD WORKSHOP MEETING
October 14, 2020

A meeting of the Sand Lake Town Board was held on October 14, 2020 at 7:00 P.M. at the Sand Lake Town Hall. After the Pledge of Allegiance, the following answered roll call:

PRESENT: Councilman Bulmer
Councilwoman Erickson
Councilman Film
Councilman Nippes
Supervisor Perry
Town Attorney Ely

RECORDING SECRETARY: Barbara Hansen, Town Clerk

ALSO PRESENT: Brian Hunt, Commission of Public Works

OTHERS PRESENT: See attached sign in sheet

CALL TO ORDER: Supervisor Perry opened the meeting at 7:00 P.M.

Public Hearing: Supervisor Perry announced the Public Hearing would be opened now. Town Clerk, Barbara Hansen, read the Notice:

TOWN OF SAND LAKE
NOTICE OF PUBLIC HEARING

Please take notice the Town Board of the Town of Sand Lake will hold a Public Hearing at 7:00 p.m. on October 14, 2020 at the Sand Lake Town Hall regarding amending Local Law, Chapter 243, Vehicles and Traffic, Article 1 Parking, sec. 243-1, Parking Restrictions, to add letter K. to read "There shall be no parking either side along the entire length of Parker Road, a distance of approximately 8,923 feet, and such area is designated a tow-away zone".

Supervisor Perry moved to open the Public Hearing at 7:01 PM. The motion was seconded by Councilwoman Erickson.

Motion Carried: Unanimous

Public Comments:

Timothy Raab, a resident on Parker Road read a statement of disapproval to amending the Local Law. He then presented said statement to the Board signed by him and several other residents of that section of Parker Road.

Matt Baumgartner, owner of June Farms, believes the reasoning behind this proposed amendment is due to traffic issues regarding his establishment, June Farms. Josh Vics, the farm manager stated it is not their intention to have customers to June Farms parking on the sides of Parker Road. It has only happened when entering traffic backs up for an event, or when in trying to keep density numbers down due to Covid 19 restrictions, traffic backs up on Parker Road waiting to get in. He believes keeping the Farm Road on Junes Farm clear in case of an emergency is imperative, thereby forcing cars to wait for admittance on Parker Road. Mr. Baumgartner said he believes they can do a better job with traffic management and will strive to do so.

Brian Hunt, Commissioner of Public Works was asked by Supervisor Perry if the road was widened when it was recently re-paved. He doesn't believe it is much wider but may appear so because the blacktopped shoulders are in better condition.

Ted Rescott, another resident of the area feels the backup on Parker Road is mainly due to the fact that the Farm road is a single lane.

Mike Cipperley also resides on Parker Road. He stated his family has lived there for over 200 years. He feels he's been harassed by customers of June Farms because of political signs on his property.

Supervisor Perry read a letter from a resident not in attendance who supports the amendment to the Traffic Law and felt Mr. Baumgartner has not fulfilled his site plan agreement that cars would not be parked on Parker Road.

Supervisor Perry read a second letter from an employee of June Farms who is not a resident of the Town and believes June Farm is a positive asset to the Town and doesn't believe parking is an issue that would require the proposed amendment to the Traffic Law.

Supervisor Perry then made a motion to come out of Public Hearing at 7:22 and it was seconded by Councilman Film.

Motion Carried: Unanimous

Supervisor's Report: Our November Town Board Business Meeting will be held on November 11, 2020 which is Veteran's Day. We will be honoring the 75th Anniversary of the Walter Adams Chapter of the American Legion. We will also be honoring Duane Wehnau who was a charter member of the American Legion Chapter. We also anticipate launching the Military Members Banner program. We plan on having applications available at the meeting. Our plan is to hang the banners prior to Memorial Day and take them down after Veteran's Day each year. An estimated cost of each banner is about \$200.00. We will have more accurate information as it becomes available.

Our October 28, 2020 Town Board meeting will focus on the 2nd Dyke Culvert replacement project. Even though we are uncertain about funding for this project, the Town Board voted previously to go ahead with the Engineering study and design. The public is welcome to attend this meeting and share their thoughts. The Engineering study will be available on our website by the end of the week. A representative from Barton & Loguidice Engineering will be available to answer questions.

The Hudson River Estuary Program sponsors a program regarding the counting of migrating amphibians and is supported by the Department of Environmental Conservation and the Cornell University Cooperative Extension. The Town hoped to participate in this program in March but the Covid 19 pandemic delayed the program. A Zoom Meeting will be held tomorrow to set up a program for next year. It should be a fun and educational program, and a contribution to science.

The Averill Park Fire Department reached out to the Town regarding the Holiday Parade. The Parade is scheduled for Friday, December 4th. However, given Covid 19 restrictions this year there will not be a social gathering at Butler Park after the Parade. This is a wonderful event that we all look forward to, especially this year.

Councilman Bulmer's report: Cathy Crawmer had 15 calls this month and 2 street lights were reported out. Please email me at: abulmer@sand-lake.us with any issues.

Councilwoman Erickson's report: I'd like to thank Meg Schwankey who collects refundable bottles and donates proceeds to the Alzheimer's Association. This year she collected \$360.00 that was donated to the Association.

Also, thank you Kyle Kozlowski who tapes our meetings and thanks to Shirley Neiss and Kyle our TV Channel 1303 has been updated.

The Mountain Bike and Hiking trail on Eastern Union Turnpike is coming along nicely. We have had very positive feedback.

The Historical Society had a presentation last night on historical roads in our Town that played a part in the colonial coastal commerce via the Hudson River highway and New England.

Sand Library is open with limited hours. Call 518-674-5050 for library schedule and updates. The Library has set up the Story Walk near the children's playground at Butler Park and we urge parents and children to check it out and give feedback to the Library. The Library is also looking for Trustees to serve on their Board.

Canned goods and other useful items can be left at the Library for Doors of Hope.

Also, a Memorial Service will take place Saturday, October 17th for Richard and Barbara Biittig.

Councilwoman Erickson also complemented Wayne Gendron for the nice siding job on SCLA building.

Councilman Film's report: We did some more clean up at the Town Beach and weather permitting we will be painting the building this weekend.

Ambulance: The budget for the ambulance was increased as we previously discussed and will be fine next year, but we are looking to other avenues of funding for the future.

Several young men received their Eagle Scout recognition this evening at the VFW and I'd like to congratulate Matt Minick, Alex Cooper, Matt Harmer and Adam Film.

Councilman Nippes' report: Thank you to our Highway Department for the clean up after the storm last week.

Seniors are meeting but I have not gotten a report from them.

Nopiates committee is meeting at the Stride Offices on Route 150.

Convenience Facility: I've reached out with emails and phone calls and haven't received any calls back, so for now things will stay as usual.

Highway Report: We are reviewing the applications for the open position in the highway department but haven't made a decision yet.

Paving is almost completed for the year. Our brush pile is getting quite large and we will have to get it ground up in the near future.

Supervisor Perry addressed questions Mr. DeGraff had at the last meeting on the certain line items in the budget. She then asked if there were any other questions on the Tentative Budget and announced there will be a Public Hearing on October 28th.

BUSINESS:

RESOLUTION #2020-10-80

Moved by: Supervisor Perry

Seconded by: Councilman Bulmer

Adoption of Retention and Disposition Schedule for New York Local Government Record

Be it Resolved, that the Town Board of the Town of Sand Lake adopts the *Retention and Disposition Schedule for New York Local Government Records*, issued pursuant to Article 57-A of the Arts and Cultural Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein; and

Be it Further Resolved, that in accordance with Article 57-A:

- Only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records* after they have met the minimum retention periods described therein; and
- Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Motion Carried: Unanimous

Resolution #2020-10-81 we are not ready to move on that as there needs to be further discussion with the union and the Town Board and we may be looking at that again at the October 28th or November 11th meeting.

RESOLUTION #2020-10-82

Appointment of Planning Oversight Committee Members and Establishment of First Meeting Date

Moved by: Supervisor Perry

Seconded by: Councilwoman Erickson

Whereas, the Sand Lake Town Board approved an updated Comprehensive Plan in December 2019; and

Whereas, the work of the Planning Oversight Committee was completed upon the approval of the updated Comprehensive Plan; and

Whereas, the Planning Oversight Committee has been a valuable group to the town by keeping focus on the recommendations contained in the Comprehensive Plan; now therefore

Be it Resolved, the Town Board appoints the following citizens to the newly-organized Planning Oversight Committee:

- Rob Dressner
- Adam Muhs
- Ed Patanian
- Laurie Leckonby
- Sally Perry
- Garrett DeGraff
- Jim Snack
- Lisa Colton
- Amy Lent
- David Post

Be it Further Resolved, the first meeting of the newly-constituted Planning Oversight Committee

shall be Tuesday, October 27, 2020 at 7:00 p.m. in the Town of Sand Lake Courtroom.

Motion Carried: Unanimous

Supervisor Perry noted that everyone who asked to participate on the Planning Oversight Committee was appointed.

RESOLUTION #2020-10-83

Approval of 2019 Annual Town Comptroller Audit – Supervisor, Tax Receiver, Town Clerk, Town Library

Moved by: Supervisor Perry

Seconded by: Councilman Film

Whereas, the Town Comptroller is required to complete an annual audit in accordance with Section 34 of Town Law for all Town Officials who handle cash; and

Whereas, the Town Comptroller has adopted audit procedures based on the Local Management Guide, Fiscal Oversight Responsibilities published by the New York State Office of the State Comptroller (January 2010) to be applied to the records of each Town Official; and

Whereas, the Town Comptroller has conducted the audits in both June and September of 2019, related to the receiving and dispersing of moneys in 2019 with no issues or matters to be reported for corrective action; now therefore

Be it Resolved, that the Sand Lake Town Board hereby accepts the Town Comptroller Audit of Town Officials – Supervisor, Tax Receiver, Town Clerk, and Town Library, with the completed checklist, Comptroller's comments, suggestions, and conclusions and directs the Town Comptroller to file a copy of the audits with the Town Clerk.

Motion Carried: Unanimous

RESOLUTION #2020-10-84

Approval of 2019 Annual Town Comptroller Audit – Town Justices

Moved by: Supervisor Perry

Seconded by: Councilman Bulmer

Whereas, the Town Comptroller is required to complete an annual audit in accordance with Section 2019-A of the Uniform Justice Court Act of all Town Justices; and

Whereas, the Town Comptroller has conducted the audits in both June and September of 2019, related to the receiving and dispersing of moneys in 2019 with no issues or matters to be reported for corrective action; now therefore

Be it Resolved, that the Sand Lake Town Board hereby accepts the Town Comptroller Audit of Town Justices and directs the Town Comptroller to file a copy of the audit with the Town Clerk and the Uniform Justice Court.

Motion Carried: Unanimous

RESOLUTION #2020-10-85

Authorization to Close 2nd Dyke Sewer Relocation Capital Project

Moved by: Supervisor Perry

Seconded by: Councilman Erickson

Whereas, the 2nd Dyke Sewer Relocation Capital Project (H020) has been completed and has a remaining unexpended balance of \$3,800.00; now therefore

Be it Resolved, that the Town Board authorizes the closure of the 2nd Dyke Sewer Relocation Capital Project (H020) effective October 1, 2020; and

Be it Further Resolved, the unexpended balance be transferred to Sewer District 1.

Motion Carried: Unanimous

RESOLUTION #2020-10-86

Budget Transfers and Amendments

Moved by: Supervisor Perry

Seconded by: Councilman Bulmer

Be it Resolved, the following changes are made to the 2020 Town of Sand Lake Budget:

Budget Transfers

From	To	Amount
A 1990.400	A 3310.4101	\$152.49
Contingency Contractual	Traffic Control	

Budget Amendments

Increase appropriation A 1420.4000 Attorney Contractual in the amount of \$2,700.00 by appropriating the Board Designated Professional Services account A 888 in the amount of \$2,700.00 for legal services in connection with the appeal of Troy Sand & Gravel v. Town of Sand Lake, William H. Hoffay v. Town of Sand Lake, and Rifenburg Construction v. Town of Sand Lake.

Increase Appropriation DA 5120.4 Bridge Contractual in the amount of \$9,356 and Increase Appropriation DA 5110.4 General Repairs Contractual in the amount of \$12,739 for a total of \$22,095 by increasing Revenue DA 3501.9999 CHIPS-State Aid in the amount of \$22,095 due to the increase of funding through NYS DOT for the PAVE NY program.

Motion Carried: Unanimous

Additional Public Comments: Resident Dan Fudge addressed the Board about deeding property on Hillcrest Road to the Town. He said this was brought to the Board's attention in August but he was unable to make it to the meeting that night. Supervisor Perry said there has been much discussion between Attorney Ely and Councilman Film, who is also the Rensselaer County Director of Tax Services. Councilman Film explained the ramifications of the Town accepting this property. Attorney Ely wants to work out details with Mr. Film in regards to notifying adjoining property owners. He also told Mr. Fudge that a metes and bounds description will be needed to draw up a deed. Supervisor Perry told Mr. Fudge this will be brought up again at the November 11th meeting.

Since there were no more public comments Supervisor Perry made a motion to adjourn the October 14th, 2020 Town Board Business meeting, and it was seconded by Councilman Bulmer.

Motion Carried: Unanimous

