

**TOWN OF SAND LAKE**  
**Town Board Workshop Meeting**  
**September 27, 2023**

**Note: Our Audio/Visual technician was unable to be here tonight so there will be no live streaming. We are recording audio on the Town Clerk's iPad and will make it available on our website. Secondly, Commissioner of Public Works, Kevin Rifenburg also had a conflict and had to leave early. He was here prior to the meeting and gave his report to the Town Clerk.**

A Town Board Workshop of the Town of Sand Lake was held on September 27, 2023 at the Sand Lake Town Hall. After the Pledge of Allegiance, the following answered roll call:

**PRESENT:** Supervisor Gallerie  
Deputy Supervisor Clemens  
Councilman Nippes  
Councilman Glasser  
Councilman Krokos  
Town Attorney Danaher  
Town Clerk Barbara Hansen

**Approval of Minutes:** Motion made by Councilman Nippes to approve Minutes from the August 30, 2023 Town Board Meeting. Seconded by Deputy Supervisor Clemens all were in favor and the motion carried.

**Town Clerk's Report:**

Total Revenue for August, 2023	\$22,053.50
Paid: NYS Ag & Markets	\$ 82.00
DEC – Hunting & Fishing	\$ 4,789.81
NYS DOH – Marriage Licenses	\$ 67.50
Balance to TOSL	\$ 17,114.19

There will be a Rabies Clinic at the Schodack Town Garage, Saturday, October 14. You Must register for a time slot. All information and registration is on our website. If you need assistance to register call my office and we will help you.

I will be presenting the Tentative Budget to the Board tonight and will have it posted on the website tomorrow.

**Supervisor Gallerie's Report:**

Taborton Road Bridge: County Highway Superintendent reports the project is moving along. Anticipated completion date has been moved up to approximately the end of November.

Veterans: American Legion has their next meeting, Monday, October 2<sup>nd</sup>; the Veterans of Foreign Wars on Thursday, October 5<sup>th</sup> and the Veterans of Sand Lake will meet on Thursday, October 12<sup>th</sup>. All meetings will be held at the Veterans of Sand Lake Hall at 7:00 pm. The final Chicken BBQ will be held October 21<sup>st</sup>. Call the hall at 518-674-2309 to order ahead as they sell out quickly.

**Deputy Supervisor Clemens' Report:** We've started the interior lighting project in Town Hall which was long overdue. All exterior lights in Town have been upgraded. If you have any issues regarding the lights please report it to me so that we can get it corrected while we are still in the construction phase.

**Councilman Nippes Report:** The Boulder project at Butler Park is complete. We have an organization who has volunteered to place four collection stations around the Park for collection of dog waste.

**Councilman Glasser:** SLCA will be doing the Amazing Graves tour at the Sand Lake Union Cemetery this weekend. This is a very popular program.

Trunk or Treat will be held October 29 from 1:00 – 4:00.

A major fundraiser for SCLA the 14<sup>th</sup> Annual Taste of Sand Lake will be held November 1st at Old Daley Inn on Crooked Lake. A fun evening of raffles, music and food from various restaurants in town. All SLCA event information is on their website.

Emergency services: Fire Prevention Week is coming up October 8<sup>th</sup> – 14<sup>th</sup>. All Fire Departments will be visiting all the schools.

**Councilman Krokos:** I will be attending the Nopiates meeting next week with Deputy Supervisor Clemens and will have a report at a later date.

**DPW Commissioner Rifenburgh** gave his report earlier. They are wrapping up drainage work. The Gradall has been repaired and returned and is up and running. They are doing some shim paving work which preps the roads for future overlays. The mowing tractor is back in service.

**Public Comments:** There were no public comments.

The Town Clerk presented the 2024 Tentative Budget to the Board members and will post said Budget on the website.

**Supervisor Gallerie's** comments on the Budget. This year's budget was particularly challenging. We have benefited from receiving significant grant money.

Steep increases in labor, materials and borrowing (interest rates) have gone up exponentially.

Staying within the tax cap rate, maintaining services and keeping the tax rate as close to last years was difficult.

A big thank you to Town Comptroller, Maegan Wait, for doing a great job during a very challenging fiscal environment.

Sand Lake Ambulance cut costs by streamlining their staffing procedures and decreasing costs. They have also reorganized their administration and billing processes resulting in better revenue collection.

He then outlined some of the major changes in personal services and employee health insurance.

Sales tax revenue has increased some, but mortgage tax revenue has decreased sharply due to increased mortgage rates and a slow down in the market.

Although we expect significant savings from the street lighting project we left the budget unchanged until we have some cost data to work with. NYPower Authority estimates a savings of \$15,000 per year for energy costs due to these upgrades.

The Library has received a state grant for 50% of the cost of sorely needed upgrades. They will contribute 25% from their fund balance leaving the remaining 25% as the Town's contribution.

Most of the other expenditure lines have been held the same as last year.

We will adopt a Resolution tonight to hold a Special Meeting, October 4<sup>th</sup>, 2023 at 6:00 pm to make any other revisions to the Tentative Budget and start to develop the Preliminary Budget.

**BUSINESS:**

**RESOLUTION #2023-09-140**

**Establishing the 2024 Town of Sand Lake Budget Schedule**

**Moved by: Supervisor Gallerie**

**Seconded by: Deputy Supervisor Clemens**

**WHEREAS**, one of the primary responsibilities of New York Town Governments is to adopt a structurally balanced budget that accurately estimates revenues and expenditures of the town for the upcoming fiscal year; and

**WHEREAS**, the budget adoption process has several dates and steps that must adhere to statutory requirements and deadlines; now therefore be it

**RESOLVED**, that the Town Board of the Town of Sand Lake hereby adopts the following schedule of actions and dates associated with adoption of the 2024 Town of Sand Lake Budget:

<b>Action (all held in the Sand Lake Town Hall Courtroom)</b>	<b>Dates</b>
Town Clerk presents the tentative budget to the Town Board.	09/27/2023 at 7:00 p.m.
Town Board makes revisions (October 4 <sup>th</sup> ) and prepares the Preliminary Budget (October 11 <sup>th</sup> )	10/04/2023 at 6:00 p.m. 10/11/2023 at 7:00 p.m.
Public Hearing is held on the Preliminary Budget	10/25/2023 at 7:00 p.m.
Final revisions are made on the Preliminary Budget. This meeting will be held only if deemed necessary by the Town Board.	11/01/2023 at 6:00 p.m.
Final Budget is adopted by the Town Board.	11/08/2023 at 7:00 p.m.

**AYES 5 – NAYS 0 UNANIMOUS**

**RESOLUTION #2023-09-141**

**Authorizing the Purchase of Road Salt from NYS OGS Contract**

**Moved by: Supervisor Gallerie**

**Seconded by: Councilman Nippes**

**WHEREAS**, the Public Works Department requires Road Salt (mineral crushed rock) for winter road maintenance; and

**WHEREAS**, The State of New York has extended the award for one additional year (September 1<sup>st</sup>, 2022 to August 31<sup>st</sup>, 2023), for a contract for the purchase of road salt, treated salt, and emergency standby road salt – (Group Number 01800, Contract Number PC 68890) from Apalachee , LLC at a cost of \$73.00 per ton, subject to fuel price adjustment; and

**WHEREAS**, an essential component of the contracts entered into by the State of New York provides that said materials and respective bid prices received by the State shall be available to local governments of New York State; therefore be it

**RESOLVED**, that the Town Board hereby authorizes the Commissioner of Public Works to purchase Road Salt from the above contract as required for treating snow and ice on Town Highways and Town Owned Facilities subject to the limits of DPW Budget Line DA 5142.4.**AYES 5 – NAYS 0 UNANIMOUS**

**RESOLUTION #2023-09-142**

**Designating Committee Assignments to Town Board Members**

**Moved by: Supervisor Gallerie**

**Seconded by: Deputy Supervisor Clemens**

**WHEREAS**, the committee assignments that were designated at the Town of Sand Lake Organizational Meeting on January 1<sup>st</sup>, 2023 have to be adjusted due to personnel changes on the Town Board; therefore be it

**RESOLVED**, that the following Committee Assignments are designated as indicated:

Deputy Sup Clemens:	Parks (2 <sup>nd</sup> ); Beach (1 <sup>st</sup> ); Library; Broadband; Youth; Nopiates Coordination (2 <sup>nd</sup> ); Sustainability; Street Lights (1 <sup>st</sup> )
Councilman Nippes:	Planning and Zoning; Parks (1 <sup>st</sup> ); Highway & Sewer (1 <sup>st</sup> ); Seniors; Animal Control
Councilman Glasser	Ambulance/Emergency Services; Water Committee (1 <sup>st</sup> ); Street Lights (2 <sup>nd</sup> ); Planning and Zoning (2 <sup>nd</sup> ); Sand Lake Center for the Arts; Assessment Services; Budget (2 <sup>nd</sup> ); Convenience Facility & Recycling
Councilman Krokos:	Beach (2 <sup>nd</sup> ), Community Beautification; Nopiates Coordination (1 <sup>st</sup> ); Buildings; Historical Society
Supervisor Gallerie:	Water Committee (2 <sup>nd</sup> ); Open Spaces; Budget; Staff; Veterans; Highway and Sewer (2 <sup>nd</sup> ); PFOA's

**AYES 5 – NAYS 0 UNANIMOUS**

**RESOLUTION #2023-09-143**

**Authorizing the Town Clerk to Sell 2024 Transfer Station Permits**

**Moved by: Councilman Glasser**

**Seconded by: Deputy Supervisor Clemens**

**WHEREAS**, the use of the Transfer Station has increased over the last two years; and

**WHEREAS**, a number of residents purchase Transfer Station permits during the last two months of the year, and have to pay full price for the current year, as well as purchasing the following year's permit; and

**WHEREAS**, the Town Clerk has recommended that we begin sales of the 2024 Transfer Station Permit effective November 1<sup>st</sup> to reduce cost of using the Transfer Station to new users; now therefore be it

**RESOLVED**, that the Town Board authorizes the Town Clerk to sell 2024 Transfer Station Permits effective November 1<sup>st</sup>, 2023 and that these permits will cover the balance of 2023 as well as the entirety of 2024.

**AYES 5 – NAYS 0 UNANIMOUS**

There being no further business to come before the Board Supervisor Gallerie made a motion to adjourn the meeting. It was seconded by Deputy Supervisor Clemens. All were in favor and the Motion carried.