

**TOWN OF SAND LAKE  
TOWN BOARD WORKSHOP MEETING  
September 28, 2022**

A Meeting of the Sand Lake Town Board was held on September 28, 2022 at the Sand Lake Town Hall. After the Pledge of Allegiance, the following answered roll call:

**PRESENT:** Supervisor Gallerie  
Deputy Supervisor Gendron  
Councilman Nippes  
Councilman Clemens  
Councilman Glasser  
Town Attorney Danaher

**RECORDING SECRETARY:** Barbara Hansen, Town Clerk

**OTHERS PRESENT:** Bill Glasser, Kevin Rifenburg, Brian Hunt

**CALL TO ORDER:** Supervisor Gallerie opened the meeting at 7:00 pm.

**Supervisor's Report:** West Sand Lake Sidewalk Project is underway and we hope it to be done in 4-6 weeks. As soon as it's complete we will submit our reimbursement request to DEC. Stop 13 Road Bridge: Abutments have been poured, steel is scheduled to be set soon. We hope it will be completed by the end of November.

**Councilman Nippes:** Butler Park: At this time dogs are allowed in the Park but there is problem with people not picking up after their dogs and I'm starting to think we may have to ban dogs in the park if this continues. The mess that is left there impacts everyone else using the park. Town Code restricts dogs in the Park. In the past the Board did a temporary stay on that restriction with no end date. If it continues that dog owners do not clean up after their pets, we should take a look back and re-enforce Town Code banning dogs in the Park.

**Councilman Gendron:** We are meeting October 19<sup>th</sup> to update the Town's Disaster Plan and bring it up to date.

**Councilman Clemens:** We'll be approving the Street Light Design project by Resolution tonight and hopefully have some new LED streetlights throughout Town in the near future. Residents should continue to report lights that are out but there is going to be a lag until the new ones are installed.

**Kevin Rifenburg, Commissioner of Public Works:** Milling and paving projects will begin Friday on Oriole and Cardinal Avenues. Ditching and shoulder work and patching is well underway throughout Town and we will continue with it weather permitting. We did do a paver patch over the culvert on Loon Creek Lane to get us through the winter.

DPW Roof replacement: I met with Steve from Roof Services. He's ordered materials needed to replace the roof and work will commence as soon as possible after materials arrive.

**BUDGET:** There being no Public Comments Supervisor Gallerie started with the presentation of the 2023 Tentative Town Budget by the Town Clerk to the Board Members. He thanked Comptroller, Megan Wait for her hard work and she is here tonight to answer questions. Supervisor Gallerie went on to outline the structural overview of the budget and all changes proposed. Changes reflect department requests and from there the Board can make adjustments as needed. We hope to get some bigger projects completed without any major tax increases. At this point we are at a 1.1% proposed tax increase. We will also schedule a Public Hearing for next Wednesday to hear public comments, make some adjustments and present the Preliminary Budget at that time. There being no further discussion or public comments the Board moved on to Business.

**BUSINESS:**

**RESOLUTION #2022-09-153**

**Authorizing an Emergency Demolition of a Condemned Residence in West Sand Lake**

**Moved by: Councilman Gendron**

**Seconded by: Councilman Nippes**

**WHEREAS**, the Sand Lake Code Enforcement Officer/Building Inspector has identified the property at 4371 NYS Route 150 as structurally unsound; and

**WHEREAS**, in a memorandum dated August 12, 2022, Russ Reeves, a licensed Structural Engineer states that the building is a “high hazard to public safety”, and that the building should be removed as soon as practicable;

**WHEREAS**, The Building Inspector obtained three quotes for removal of the building as required by Town procurement policy; now therefore be it

**RESOLVED**, that the Town Board of the Town of Sand Lake hereby authorizes the Building Inspector to cause the demolition of the subject property in accordance with section 90-11 of the Code of the Town of Sand Lake, and be it further

**RESOLVED**, that the Town Board of the Town of Sand Lake authorizes the Building Inspector to contract for removal of the building with Cristo Demolition Inc, the lowest responsible quote in an amount not to exceed \$19,800.00, and be it further

**RESOLVED**, that the Town Board of the Town of Sand Lake authorizes the Building Inspector to contract for the Asbestos Variance and Air Monitoring with Alpine Environmental Services Inc. in an amount not to exceed \$2,715.00 and be it further

**RESOLVED**, that all of the expenses incurred by the Town in connection with the above demolition shall be levied and collected in accordance with Section 90-10 of the Code of the Town of Sand Lake.

**AYES 5 – NAYS 0 UNANIMOUS**

**RESOLUTION #2022-09-154**

**Authorizing LED Streetlight Project Design Approval**

**Moved by: Councilman Clemens**

**Seconded by: Councilman Gendron**

**WHEREAS**, resolution 2021-01-04 authorized the Town Supervisor to proceed with the design and LED street lighting project; and

**WHEREAS**, on September 19<sup>th</sup>, 2022, the New York Power Authority (NYPA) submitted the 90% design plan for this project, for review by the Town Board Members assigned to this project; and

**WHEREAS**, the 90% design plan was reviewed and deemed acceptable and it is the recommendation that the Town proceeds to contract with NYPA to have this project constructed beginning in the 2<sup>nd</sup> quarter of Fiscal Year 2023; now therefore be it

**RESOLVED**, that the Town Board of the Town of Sand Lake hereby authorizes the Town Supervisor to sign the design approval subject to approval as to form by the Town Attorney.

**AYES 5 – NAYS 0 UNANIMOUS**

**RESOLUTION #2022-09-155**

**Establishing the 2023 Town of Sand Lake Budget Schedule**

**Moved by: Supervisor Gallerie**

**Seconded by: Councilman Nippes**

**WHEREAS**, one of the primary responsibilities of New York Town Governments is to adopt a structurally balanced budget that accurately estimates revenues and expenditures of the town for the upcoming fiscal year; and

**WHEREAS**, the budget adoption process has several dates and steps that must adhere to statutory requirements and deadlines; now therefore be it

**RESOLVED**, that the Town Board of the Town of Sand Lake hereby adopts the following schedule of actions and dates associated with adoption of the 2023 Town of Sand Lake Budget:

<b>Action (all held in the Sand Lake Town Hall Courtroom)</b>	<b>Dates</b>
Town Clerk presents the tentative budget to the Town Board.	09/28/2022 at 7:00 p.m.
Town Board makes revisions (October 5 <sup>th</sup> ) and prepares the Preliminary Budget (October 12 <sup>th</sup> )	10/05/2022 at 6:00 p.m. 10/12/2022 at 7:00 p.m.
Public Hearing is held on the Preliminary Budget	10/26/2022 at 7:00 p.m.
Final revisions are made on the Preliminary Budget. This meeting will be held only if deemed necessary by the Town Board.	11/02/2022 at 6:00 p.m.
Final Budget is adopted by the Town Board.	11/09/2022 at 7:00 p.m.

**AYES 5 – NAYS 0 UNANIMOUS**

**RESOLUTION #2022-09-156**

**Adopting Westfall Court as a Town Highway**

**Moved by: Supervisor Gallerie**

**Seconded by: Councilman Nippes**

**WHEREAS**, Westfall Court is a highway as shown on Plat SUB 05-15 which was accepted by the Planning Board of the Town of Sand Lake on September 7, 2005; and

**WHEREAS**, Westfall Court has been constructed by the developer in accordance with the specifications contained in the Codes of the Town of Sand Lake; now therefore be it

**RESOLVED**, that the Town Board of the Town of Sand Lake hereby adopts Westfall Court as a Town Highway in accordance with New York State, Town Law, Section 279, paragraph 4(a); and be it further

**RESOLVED**, that the Commissioner of Public Works shall cause Westfall Court to be added to the official New York State Department of Transportation Local Road Inventory for the Town of Sand Lake.

Before the vote Town Attorney Danaher clarified that this conveyance was in accord with Town Law and that it must be filed with County Clerk's Office. He also noted that the proposed Deed must match the sub-division map. Supervisor Gallerie informed Commissioner Rifenburg that once Attorney Danaher approved it DPW could add the road to its inventory.

Councilman Gendron questioned what other responsibilities, e.g. sidewalks, lighting, drainage, etc. would be attached to this kind of a conveyance. Supervisor Gallerie agreed that, together with the Planning Department, the Town needs to come up with a Developer's Agreement that specifies all of those details like sidewalks, detention ponds etc. Hopefully such an Agreement would avoid the confusion in those types of issues. Councilman Gendron said he was struggling with this Resolution and asked DPW Commissioner Kevin Rifenburg to give his opinion. There was discussion about quality control assurances regarding pavement and blacktop. Commissioner Rifenburg stated he would be checking to be sure all conditions of the road met all requirements.

Supervisor Gallerie noted that we need to update our Town policy on who should sign off on a situation like this. Town Attorney Danaher explained that as Town Law stands now once this road is accepted it becomes the responsibility of the Town.

**AYES 5 – NAYS 0 UNANIMOUS**

#### **RESOLUTION #2022-09-157**

#### **A Resolution to Accept Bids for Surplus Equipment on Auction**

**Moved by: Supervisor Gallerie**

**Seconded by: Councilman Nippes**

**WHEREAS**, the Sand Lake Town Board approved Resolution #2022-02-66 and Resolution #2022-09-144, Authorization to Auction Surplus Equipment; and

**WHEREAS**, the auction ended on September 26, 2022; now therefore be it

**RESOLVED**, that the Town Board hereby authorizes the Commissioner of Public Works to accept the bids for the following items on auction:

#### **Highway**

- ☐ 2022 Chevrolet Pickup Box (\$1,800.00)
- ☐ 1999 International Tandem Dump Truck, VIN# 1HTGGAET6XH222835 (\$7,200.00)
- ☐ 2007 Chevrolet Colorado Pickup Truck, VIN# 1GCDT199778237726 (\$3,650.00)
- ☐ M-B Pull Behind Sweeper, Serial # 130814 (\$115.00)
- ☐ Michelin Agricultural Tire (\$105.00)
- ☐ M-B Pull Behind Sweeper, Serial # 130814 (\$115.00)
- ☐ Bengal-Zwack 10' Slide in Sander (\$510.00)
- ☐ Various 11R24.5 Used Truck Tires (no less than \$700.00/counter offer at \$850)
- ☐ Lee Boy Filter Kit (no less than \$57.50)
- ☐ Miscellaneous Tires and Wheels (\$10.00)

**Sewer**

- ☑ 1999 John Deere 410E Backhoe VIN# T0410EX874 (\$23,100.00)
- ☑ 2003 Ford F-350 Pickup Truck VIN# 1FTSF31P43ED16481L0 (\$1,675.00)
- ☑ Onan Backup Generator Set, Serial # C840701677 (\$1,925.00)
- ☑ 2022 Chevrolet Pickup Box (\$1,600.00)

**General Fund**

- ☑ Yellow slide (\$350.00)
- ☑ Blue slide (\$220.00)
- ☑ Trane 7.5 Ton Air Conditioning Condenser (no less than

**AYES 5 – NAYS 0            UNANIMOUS**

Supervisor Gallerie thanked Commissioner Rifenburg and said the Town has generated over \$90,000 this year in the sale of surplus equipment and the proceeds from these sales will help offset some of the costs of new equipment needed.

There being no further business Deputy Supervisor Gendron made a motion to adjourn the meeting at 7:38 p.m. It was seconded by Councilman Nippes. All in favor.