



**Town Board Meeting  
November 13, 2019 - 7:00 pm  
Sand Lake Town Hall**

**AGENDA**

**CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL**

\_\_\_\_\_ **Councilman Turner**  
\_\_\_\_\_ **Councilman Beebie**  
\_\_\_\_\_ **Councilman Bulmer**  
\_\_\_\_\_ **Councilwoman Erickson**  
\_\_\_\_\_ **Supervisor Nancy Perry**  
\_\_\_\_\_ **Town Attorney Ely**  
\_\_\_\_\_ **Town Clerk Barbara Biittig**

**Approval of Minutes: October 9, 2019 and October 30, 2019**

**Town Clerk's Report  
Supervisor's Report  
Board Member Reports  
Committee Reports**

**Comments from Residents**

**Business**

- \_\_\_\_\_ 1. Approval of 2020 Town of Sand Lake Budget (*Resolution #2019-11-95*)
- \_\_\_\_\_ 2. Authorization to Contract with Constellation Energy, LLC (*Resolution #2019-11-96*)
- \_\_\_\_\_ 3. Waive of Town Fee for Marriage Certificates for Active Duty Military (*Resolution #2019-11-97*)
- \_\_\_\_\_ 4. State Environmental Quality Review Act (SEQRA) Town Board Lead Agency Designation for Historic District Overlay (*Resolution #2019-11-98*)
- \_\_\_\_\_ 5. Proposed 2019 Town of Sand Lake Comprehensive Plan and Scheduling of Public Hearing (*Resolution #2019-11-99*)
- \_\_\_\_\_ 5. Budget Transfers and Amendments (*Resolution #2019-11-100*)

**Comments from Residents**

**Adjournment**

SAND LAKE TOWN BOARD MEETING  
NOVEMBER 13, 2019

**RESOLUTION #2019-11-95**  
**Approval of 2020 Town of Sand Lake Budget**

Moved By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

<b>Turner:</b>	<b>Y</b>	<b>N</b>	<b>A</b>
<b>Beebie:</b>	<b>Y</b>	<b>N</b>	<b>A</b>
<b>Bulmer:</b>	<b>Y</b>	<b>N</b>	<b>A</b>
<b>Erickson:</b>	<b>Y</b>	<b>N</b>	<b>A</b>
<b>Perry:</b>	<b>Y</b>	<b>N</b>	<b>A</b>

**Whereas**, the Town Board of the Town of Sand Lake adopted its Preliminary Budget on October 30, 2019; and

**Whereas**, the Town Board held a Public Hearing on the 2020 Preliminary Budget on October 30, 2019; and

**Whereas**, the Budget Officer of the Town of Sand Lake completed and filed the required online Property Tax Cap Form with the New York State Comptroller’s Office on October 31, 2019 indicating that the Town of Sand Lake’s 2020 Preliminary Budget does not override the tax cap; now therefore

**Be it Resolved**, the Town Board of the Town of Sand Lake hereby adopts the 2020 Preliminary Budget as the Town of Sand Lake 2020 Final Budget; and

**Be it Further Resolved**, that when final budgets are received from the fire districts, the Budget Officer will include final budget information on the Summary of the 2020 Town Budget page; and

**Be it Further Resolved**, that the Town Clerk is directed to prepare two certified copies of the budget with certified copies of the fire districts’ final budgets annexed to each and within five (5) days deliver the copies to the Town Supervisor, who must then present them to the Rensselaer County Legislature within ten (10) days of receipt.

SAND LAKE TOWN BOARD MEETING  
NOVEMBER 13, 2019

**RESOLUTION #2019-11-96**  
**Authorization to Contract with Constellation Energy, LLC**

<b>Moved By:</b> _____	<b>Turner:</b>	<b>Y</b>	<b>N</b>	<b>A</b>
<b>Seconded By:</b> _____	<b>Beebie:</b>	<b>Y</b>	<b>N</b>	<b>A</b>
	<b>Bulmer:</b>	<b>Y</b>	<b>N</b>	<b>A</b>
	<b>Erickson:</b>	<b>Y</b>	<b>N</b>	<b>A</b>
	<b>Perry:</b>	<b>Y</b>	<b>N</b>	<b>A</b>

**Whereas,** Progressive Energy Consultants conducted a comparison of energy costs with the utility company and retail energy providers to obtain the most competitive pricing for electrical energy costs for Town facilities; and

**Whereas,** Constellation, Inc. provided the most cost effective and reliable energy source to meet the Town's needs; now therefore

**Be it Resolved,** that the Town Board hereby authorizes the Town Supervisor, upon review by Counsel, to enter into an agreement with Constellation, Inc. to supply electricity to Town facilities for a 24 month period beginning November 1, 2019.

SAND LAKE TOWN BOARD MEETING  
NOVEMBER 13, 2019

**RESOLUTION #2019-11-97**

**Waive of Town Fee for Marriage Certificates for Active Duty Military**

Moved By: _____	Turner:	Y	N	A
Seconded By: _____	Beebie:	Y	N	A
	Bulmer:	Y	N	A
	Erickson:	Y	N	A
	Perry:	Y	N	A

**Whereas**, Governor Cuomo signed legislation (S3756/A55) waiving the State fee for marriage licenses for active duty members of the U.S. Armed Forces and their spouses; and

**Whereas**, the law allows local governments the ability to waive the fees they charge for marriage certificates for active duty service members and their spouses; and

**Whereas**, the Town of Sand Lake wishes to waive the fees we charge for marriage certificates for active duty service members and their spouses; now therefore

**Be it Resolved**, the Town Board of the Town of Sand Lake waives the fees for marriage certificates for active duty service members of the U.S. Armed Forces and their spouses.

SAND LAKE TOWN BOARD MEETING  
NOVEMBER 13, 2019

**RESOLUTION #2019-11-98**

**State Environmental Quality Review Act (SEQRA) Town Board Lead Agency Designation for Historic District Overlay**

Moved By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Turner:	Y	N	A
Beebie:	Y	N	A
Bulmer:	Y	N	A
Erickson:	Y	N	A
Perry:	Y	N	A

**Whereas**, the Town Board of the Town of Sand Lake is reviewing the creation of a Historic District Overlay; now therefore

**Be it Resolved**, the Town Board declares the Historic District Overlay to be an unlisted action under SEQRA and names the Sand Lake Town Board to be the Lead Agency regarding the environmental review of the District.

SAND LAKE TOWN BOARD MEETING  
NOVEMBER 13, 2019

**RESOLUTION #2019-11-99**

**Proposed 2019 Town of Sand Lake Comprehensive Plan and Scheduling of Public Hearing**

<b>Moved By:</b> _____	<b>Turner:</b>	<b>Y</b>	<b>N</b>	<b>A</b>
<b>Seconded By:</b> _____	<b>Beebie:</b>	<b>Y</b>	<b>N</b>	<b>A</b>
	<b>Bulmer:</b>	<b>Y</b>	<b>N</b>	<b>A</b>
	<b>Erickson:</b>	<b>Y</b>	<b>N</b>	<b>A</b>
	<b>Perry:</b>	<b>Y</b>	<b>N</b>	<b>A</b>

**Whereas**, the Town of Sand Lake Town Board (the “Town Board”) identified the need to review the 2006 Comprehensive Plan and 2011 Hamlets Linkage Study to properly plan for growth and development in Town; and

**Whereas**, a new Comprehensive Plan – the 2019 Town of Sand Lake Comprehensive Plan – has been prepared with the assistance of the planning consultant team of Laberge Group and Elan Planning, Design and Landscape Architecture; and

**Whereas**, the 2019 Town of Sand Lake Comprehensive Plan incorporates relevant sections of the 2006 Plan and 2011 Linkage Study, and was prepared with extensive public input including a public open house, design workshop, several stakeholder meetings and a public informational meeting to present the Draft Plan and accept comments; and

**Whereas**, the Town Board is now initiating the adoption process per Section 272-a of New York Town Law; and

**Whereas**, the Town of Sand Lake is duly qualified to act as Lead Agency for compliance with SEQRA which requires environmental review of certain actions undertaken by local governments and in accordance with the coordinated review procedures of SEQRA, the Town of Sand Lake Town Board wishes to be designated as the SEQRA Lead Agency for the proposed Project; and

**Whereas**, adoption of the 2019 Town of Sand Lake Comprehensive Plan (the “Proposed Action”) pursuant to New York Town Law 272-a has been determined to be a Type 1 Action, pursuant to the New York State Environmental Quality Review Act (SEQRA) 6 NYCRR Part 617.4; and

**Whereas**, the Town Board must refer the proposed 2019 Town of Sand Lake Comprehensive Plan to the Rensselaer County Economic Development and Planning Department for review pursuant to New York General Municipal Law Section 239-m; and

**Whereas**, the Town Board is prepared to schedule a public hearing on the 2019 Town of Sand Lake Comprehensive Plan; now therefore

***Be it Resolved,*** that the Town of Sand Lake hereby indicates its wish to be Lead Agency for SEQRA review of the 2019 Town of Sand Lake Comprehensive Plan; and

***Be it Further Resolved,*** that the Town Board of the Town of Sand Lake authorizes and directs the Town of Sand Lake's Planner to send a copy of the Full Environmental Assessment Form Part 1 presented at this meeting, along with a certified copy of this resolution stating that the Town of Sand Lake's intention to be declared as Lead Agency, to the New York State Department of State as an identified involved agency in accordance with New York Town Law; and

***Be it Further Resolved,*** that the Town of Sand Lake hereby directs Laberge Group to prepare the Full Environmental Assessment Form (EAF) pursuant to the requirements set forth in SEQRA 6 NYCRR Part 617; and

***Be it Further Resolved,*** the Town Board is hereby referring the 2019 Town of Sand Lake Comprehensive Plan to the Rensselaer County Economic Development and Planning Department for review pursuant to New York General Municipal Law Section 23-m; and

***Be it Further Resolved,*** pursuant to Section 272-a(6) of New York Town Law, the Town of Sand Lake Town Board is scheduling a public hearing on December 11, 2019 at 7:00 p.m. to accept public comments on the 2019 Town of Sand Lake Comprehensive Plan; and

***Be it Further Resolved,*** that this resolution shall take effect immediately.

SAND LAKE TOWN BOARD MEETING  
NOVEMBER 13, 2019

**RESOLUTION #2019-11-100**  
**Budget Transfers and Amendments**

<b>Moved By:</b> _____	<b>Turner:</b>	<b>Y</b>	<b>N</b>	<b>A</b>
<b>Seconded By:</b> _____	<b>Beebie:</b>	<b>Y</b>	<b>N</b>	<b>A</b>
	<b>Bulmer:</b>	<b>Y</b>	<b>N</b>	<b>A</b>
	<b>Erickson:</b>	<b>Y</b>	<b>N</b>	<b>A</b>
	<b>Perry:</b>	<b>Y</b>	<b>N</b>	<b>A</b>

***Be It Resolved*** the following transfers are made to the 2019 Budget:

<b>From</b>	<b>To</b>	<b>Amount</b>
-------------	-----------	---------------

None at this time.

**Budget Amendments**

Increase appropriation A 1420.4000 Attorney Contractual in the amount of \$7,125 by appropriating the Board Designated Personal Services account A 888 in the amount of \$7,125 for legal services in connection with the appeal of Troy Sand & Gravel v. Town of Sand Lake, William H. Hoffay v. Town of Sand Lake, Rifenburg Construction v. Town of Sand Lake.

Increase appropriation A 1620.4925 Buildings Charging Station in the amount of \$10,066 by appropriating the General Fund Balance A 599 in the amount of \$10,066 for the installation of the car charging station at the Town Hall.