

**TOWN OF SAND LAKE TOWN BOARD MEETING  
FEBRUARY 8, 2017**

A meeting of the Sand Lake Town Board was held on February 8, 2017 at 7:30 P.M. at the Sand Lake Town Hall. After the Pledge of Allegiance, the following answered roll call:

**PRESENT:** Councilwoman Kronau  
Councilman Turner  
Councilwoman Glasser  
Councilman Beebie  
Supervisor Fasoldt  
Town Attorney Scott Ely

**RECORDING SECRETARY:** Barbara A. Biittig, Town Clerk

**OTHERS PRESENT:** , Bill Glasser, Fred Erickson, Ed Knapp, Scott Blair, Mike Poalopoulos, Brian Hunt Stuart Nippes and others.

**CALL TO ORDER**

Supervisor Fasoldt opened the Town Board meeting at 7:30 pm.

**APPROVAL OF MINUTES –**

Supervisor Fasoldt moved to approve the minutes of January 11, 2017 Town Board Meeting. This was seconded by Councilwoman Kronau. Councilwoman Glasser abstained.

**MOTION CARRIED = UNANIMOUS**

Supervisor Fasoldt moved to approve the minutes of January 25, 2017 Workshop Meeting. This was seconded by Councilman Beebie.

**MOTION CARRIED = UNANIMOUS**

**MONTHLY REPORTS: TOWN CLERK-** Barbara A. Biittig

- Money paid to Supervisor for January 2017 \$10, 668.47.
- Money paid to NYS Ag & Markets for spay/neuter program \$71.00
- Money paid to NYS Health Dept. for Marriage Licenses \$45.00.
- Money paid to NYS Conservation for January 2017 \$285.33

Don't forget to renew your 2017 sticker for use of the Convenience Facility and the price is still \$25 for under 60 years, over 60 \$15 and extra vehicles \$5. You must be a town resident and only Town Garbage bags are to be used.

Again a message from the Department of State with regard to passports, you must renew your passport 6 months before the expiration date. Failure to do so will result in you not being able to use it. You will be turned away at the airport. In the 2016 year the Town issued more passports than in years past. This is because of more people traveling and also that we are available Wed

**TOWN OF SAND LAKE TOWN BOARD MEETING  
FEBRUARY 8, 2017**

nights and Saturday morning. Most passport offices are not open nights or Saturday's. So, this brought in more revenue to the town.

A reminder that all dogs that are harbored in the Town of Sand Lake must have a license that is renewed on a yearly basis also, if you no longer have the dog or the dog is deceased you are required by law to notify my office of the change. If your dog is a therapy dog you can provide me with your Therapy Certificate and your dog license is free. You must keep me informed on their rabies shot records when due. Also, the Town has a lease law. When a dog is off your property it must be leashed at all times. For further information on the Towns Law with regard to dogs go to the Town Web site [.townofsand-lake.us](http://townofsand-lake.us)

Town Offices will be closed on Monday, February 20, 2017 in observance of Presidents Day.

This year my office will be involved with Census for 2020. This is extremely important to every town to do it correctly and timely. The more involved we are the better chances of any monies that may become available for the town. This will take several hours to complete. We will be taking training classes that will soon be coming up. I will keep you informed on how this process is going.

I will be going to the Association of Towns in New York City on February 20, 2017 and will be taking a class on the new computer system that I will be dealing with on death certificates that is going to happen very soon. All Town Clerks must be a part of this state mandated system. I will be attending several other classes. I always find the information learned at this meeting very useful and informative. Many town clerks from all over New York attend and we share our knowledge. I wish to thank the board for the privilege of attending this worthwhile trip.

If you have any questions, concerns please feel free to contact me at 518-674-2026 ext 22 or my home at 518-674-5721.

**SUPERVISOR'S REPORT:**

- Update on Grants.
- Spoke with DEC regarding property on Eastern Union Turnpike – trails
- Information on the 2020 Census and the Towns role.

**COMMITTEE REPORTS:**

**YOUTH** – Lindsay Marshall – On file in the Town Clerk's Office

**PLANNING BOARD** - On file in the Town Clerk's Office.

**BUILDING/ZONING** – On file in the Town Clerk's Office.

Fred Erickson – Planning oversight committee – On file in the Town Clerk's Office.

**ENGINEER** - Lindsay Kestner – None at this time.

**BOARD MEMBERS REPORTS:**

**PUBLIC WORKS** – On file in the Town Clerk's Office.

**HIGHWAY** – On file in the Town Clerk's Office.

**PLANNING OVERSIGHT/LINKAGE STUDY** – Given by Fred Erickson

**TOWN OF SAND LAKE TOWN BOARD MEETING  
FEBRUARY 8, 2017**

**CABLE** – –None at this time.

**PLANNING & ECONOMIC DEVELOPMENT** – Steve Beebie– On file in the Town Clerk’s Office.

**PHYSICAL FACILITIES** – Ray Turner– On file in the Town Clerk’s Office. Read by Supervisor

**INTERNAL CONTROL** – Ray Turner – On file in the Town Clerk’s Office. Read by Supervisor

**PARKS AND RECREATION** –Ray Turner - None at this time.

**BEACH** – Ray Turner– None at this time.

**CULTURE AND ARTS** - Christine Kronau – On file in the Town Clerk’s Office.

**YOUTH** – Christine Kronau – On file in the Town Clerk’s Office.

**SENIORS/SENIOR VAN** – Steve Beebie– On file in the Town Clerk’s Office.

**ART, HISTORY & CULTURE**- Christine Kronau – On file in the Town Clerk’s Office.

**VETERANS** – Barbara Glasser. On file in the Town Clerk’s Office.

**AMBULANCE/PUBLIC SAFETY** – Christine Kronau - On file in the Town Clerk’s Office.

**DISASTER PREPAREDNESS/EMERGENCY SERVICES**- Barbara Glasser – On file in the Town Clerk’s Office.

**COMMUNITY SUBSTANCE ABUSE AWARENESS** – Barbara Glasser – On file in the Town Clerk’s Office.

**ANIMAL CONTROL** – Barbara Glasser - On file in the Town Clerk’s Office.

**STREET LIGHTS** –Ray Turner – On file in the Town Clerk’s Office

**LIBRARY** – Ray Turner- On file in the Town Clerk’s Office.

**CONVENIENCE FACILITY** – Ray Turner– On file in the Town Clerk’s Office.

**ZONING UPDATE** –Councilman Turner-On file in the Town Clerk’s Office

**COMMENTS FROM RESIDENTS:**

- Dan Holser
- Ed Knapp

A complete accounting of all discussions on agenda is available for review on audio tape in the Town Clerk’s Office.

Introduction of Proposed Local Laws:

- . Local Law #2 of 2017 – Chapter 250 of the Zoning Code of the Town of Sand Lake
- . Local Law #3 of 2017 – Aged Exemption Schedule
- . Local Law #4 of 2017 - Low Income Disability Exemption Schedule

**RESOLUTION#2017-02-08**

**SEQRA Declaration of Lead Agency Status**

**Providing for Environmental Review of a Local Law Establishing  
Chapter 250 of the Code of the Town of Sand Lake**

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

**TOWN OF SAND LAKE TOWN BOARD MEETING  
FEBRUARY 8, 2017**

**Whereas**, the Town Board of the Town of Sand Lake may amend its Zoning Code by the adoption of Local Law # 2 of 2017, Local Zoning Law – Chapter 250 of the Code of the Town of Sand Lake; and

**Whereas**, 6 NYCRR Part 617 of the State Environmental Quality Review Act (SEQRA), requires that a Lead Agency be established for conducting environmental review of projects in accordance with local and state environmental law; and

**Whereas**, State Law specifies that for actions governed by local environmental review, the Lead Agency shall be that local agency which has primary responsibility for approving and carrying out the action; and

**Whereas**, this is an Type I Action under the State Environmental Quality Review Act; and

**Whereas**, pursuant to §617.6(b)(3) of the State Environmental Quality Review Act (SEQRA), the aforementioned information must be mailed to all involved agencies notifying them of SAND LAKE's intent to act as Lead Agency; and

**Whereas**, the Town Board is the local agency with sole responsibility for approving the action; now therefore,

**Be it Resolved**, that no other involved agencies have been identified and therefore, the Town will undertake an uncoordinated review of the action; and,

**Be it Further Resolved**, that the Town Board of the Town of Sand Lake hereby declares itself Lead Agency for the environmental review of Local Law # 2 – Chapter 250 of the Code of the Town of Sand Lake.

**ADOPTED = AYES 5 NAYS 0**

**RESOLUTION#2017-02-09**

**Set Public Hearing and Refer to County Planning – Proposed Local Law #2 of 2017  
Proposed Zoning Code – Chapter 250 of the Code of the Town of Sand Lake**

Supervisor Fasoldt moved and Councilman Beebie seconded the following resolution:

**Whereas**, proposed Local Law #2 of 2017, a copy of which is attached hereto, which would repeal and replace Section 250 of the Zoning Code of the Town of Sand Lake; repealing Chapter 210 "Site Plan Review" of the Code of the Town of Sand Lake; and amend (1) Chapter 225 "Subdivision of Land", Sections 225-14, 225-15 and 225-16 of the Code of the Town of Sand Lake and (2) Chapter 190 "Right to Farm" Sections 190-4 and 190-6 of the Code of the Town of Sand Lake, and

**Whereas**, the Town Board desires to hold a public hearing with respect to the adoption of said Local Law; now therefore,

**Be it Resolved**,

- (1) that a public hearing be held by this Town Board with respect to the adoption of the aforesaid Local Law at 7:00 p.m. on Tuesday, March 21, 2017 at Sand Lake Town Hall, 8428 NY Route 66, Sand Lake, New York; and,

**TOWN OF SAND LAKE TOWN BOARD MEETING  
FEBRUARY 8, 2017**

- (2) that the Town Clerk is hereby authorized and directed to cause all required public notices of said hearing to be given as provided by law; and,
- (3) that the proposed local law shall be referred to County Planning in accordance with Section 239-n(3)(a)(iii) and (vi) of the General Municipal Law and the Sand Lake Planning Board.

**ADOPTED = AYES 5 NAYS 0**

**RESOLUTION#2017-02-10**

**Authorization – Contract with Municipal Assessment Services, LLC**

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

**Be it Resolved**, that the Town Board hereby authorizes the Supervisor, upon review of Counsel, to enter into the attached agreement and scope of services for duties in support of the Town's Appointed Assessor with Municipal Assessment Services (MAS), LLC, P. O. Box 16366, Albany, New York 12212; and

**Be it Further Resolved**, that Municipal Assessment Services (MAS), LLC will receive an annual fee of \$6,000 for a two year period beginning February, 2017.

**ADOPTED = AYES 5 NAYS 0**

**ARTICLES OF AGREEMENT**

The **AGREEMENT** is by, and between the Town of Sand Lake, a municipal corporation located in Rensselaer County, in the State of New York, hereinafter referred to as "the Town",

AND

Municipal Assessment Services LLC, a company qualified to do business in New York State, hereinafter referred to as "MAS",

WITNESSETH

WHEREAS, MAS has experience in Assessment Administration, Valuation of Real Property, New York State Real Property Tax Laws and Assessor's Duties and responsibilities, and

WHEREAS, the Town of Sand Lake desires to utilize said services,

NOW, THEREFORE, it is hereby agreed that MAS shall provide the professional services contained in SCOPE OF SERVICES, during the period of this AGREEMENT.

1. **CONTRACT AGREEMENT:** This agreement and the SCOPE OF SERVICES comprise the contract document.

**TOWN OF SAND LAKE TOWN BOARD MEETING  
FEBRUARY 8, 2017**

- II. PERIOD OF AGREEMENT: This agreement shall run from February 1, 2017 to January 31, 2019.
- III. COMPENSATION: The compensation for MAS providing these services shall be Twelve Thousand Dollars, (\$12,000.00), paid in equal monthly payments of \$500 per month. The first payment is due by March 1, 2017 with the final payment due no later than February 1, 2019.
- IV. OWNERSHIP OF DATA: All finished products are the property of the Town. The municipality will have access to all MAS work notes and test files but these are the sole property of MAS. MAS acknowledges that the Town is subject to the Freedom of Information Law. In the event that the Town receives a FOIL request or a lawful subpoena regarding any property of MAS, the Town will notify MAS of such request and provide MAS, at its sole cost, to object to such disclosure in the appropriate legal forum.
- V. MAS shall defend, indemnify and hold harmless the Town and its affiliates, officers, agents and employees from all claims, suits, actions, demands, damages, liabilities, expenses (including fees and disbursements of counsel), judgments, settlements, and penalties of every kind related to MAS's (either directly or through its officers, agents, subcontractors or representatives) performance of the Scope of Services under this Agreement.
- VI. INDEPENDENT CONTRACTOR:

(a) In providing any services pursuant to this Agreement, MAS is acting solely as an independent contractor and not as an agent of any other party. Persons furnished by the respective parties shall be solely the employees, agents or subcontractors of such parties, respectively, and shall be under the sole and exclusive direction and control of such parties. They shall not be considered employees of the other party for any purpose. Each party shall be responsible for compliance with all laws, rules and regulations involving their respective employees, agents or subcontractors, including (but not limited to) employment of labor, hours of labor, health and safety, working conditions and payment of wages. Each party shall also be responsible, respectively, for payment of taxes, including federal, state, and municipal taxes, chargeable or assessed with respect to its employees or agents, such as social security, unemployment, worker's compensation, disability insurance and federal and state income tax withholding. Neither party undertakes by this Agreement or otherwise to perform or discharge any liability or obligation of the other party, whether regulatory or contractual, or to assume any responsibility whatsoever for the conduct of the business or operations of the other party. Nothing contained in this Agreement is intended to give rise to a partnership or joint venture between the

**TOWN OF SAND LAKE TOWN BOARD MEETING  
FEBRUARY 8, 2017**

parties or to impose upon the parties any of the duties or responsibilities of partners or joint venturers.

(b) MAS shall be free to exercise its discretion and independent judgment as to the methods and means of performance of the Work to be provided hereunder.

**VII. TERMINATION:**

(a) If either party fails to perform any material obligation under this Agreement or violates any material term or condition of this Agreement, and such failure or violation is not cured within ten (10) days following receipt of a default notice from the non-breaching party, then the non-breaching party shall have the right to terminate this Agreement upon written notice to other party.

(b) Notwithstanding anything to the contrary contained in this Agreement, Town reserves the right to terminate this Agreement, without cause, at any time by delivering at least thirty (30) calendar days' prior written notice of termination to MAS. Upon termination, MAS shall deliver to Town all completed work and work in progress, to include notes, draft reports and similar materials.

(c) If the MAS shall become bankrupt or insolvent, and/or if the business of the MAS shall be placed in the hands of a receiver, assignee, or trustee, whether by the voluntary act of the MAS or otherwise, this Agreement shall immediately terminate.

**VIII. CHANGE IN AGREEMENT:** This Agreement may be changed only upon the written agreement of the Town and MAS.

**IX. COUNTERPARTS**

This Agreement may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same agreement.

APPROVED BY: TOWN OF SAND LAKE, NEW YORK

\_\_\_\_\_ BY: \_\_\_\_\_ DATE: \_\_\_\_\_

Witness

Town Supervisor

MUNICIPAL ASSESSMENT SERVICES

**TOWN OF SAND LAKE TOWN BOARD MEETING  
FEBRUARY 8, 2017**

\_\_\_\_\_ BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
Witness Program Specialist

**SCOPE OF SERVICES**

This Scope of Services describes the activities to be conducted and assistance provided by Municipal Assessment Services LLC (*MAS*) as part of the professional services to be provided to the Town of Sand Lake. In general, the services provided are those non-clerical duties in support of the Town Assessor. MAS reserves the right to use any of their experienced staff or contractors to perform tasks, where their knowledge and experience is on par or exceeds that of the Assessor or can be used to supplement functions or activates of that office. MAS appreciates the opportunity to put together this proposal and looks forward to working closely with the Officials and property owners of the Town of Sand Lake.

1. MAS will provide around the clock support to the Town by providing external email and phone coverage. MAS will respond within 24 hours to any Town or property owner.
2. The Town of Sand Lake, as needed, will provide MAS with external access to the Assessor's files. Software, hardware and installation charges will be the responsibility of the Town.
3. Responsibilities of MAS will be of non-clerical nature and included the following:
  - a. Review of building inventory data as requested by the Assessor to insure conformance with the NYS Assessor's Data Collection Manual and Real Property System(RPS) edits.
  - b. Field inspection, upon request, for unique new construction, and sales of complex commercial properties.
  - c. Upon Assessor's request, participate in informal meetings with taxpayers to discuss property data, valuation procedures and other related issues.

**TOWN OF SAND LAKE TOWN BOARD MEETING  
FEBRUARY 8, 2017**

- d. Assist the Assessor with maintaining the assessment equity of all types of property in the Town following the guidelines and prescribed standards of the NYS Office of Real Property Tax Services (ORPTS). Examples of guidelines include, but are not limited to; Residential Assessment Ratios, Coefficient of Dispersion, and Level of Assessment. By adhering to these guidelines, under normal market conditions, MAS should be able to help the Assessor maintain a level of assessment within acceptable tolerances of 100% without the Town incurring additional expenses.
  - e. Provide normal updates to depreciation curves, land schedules, correcting RPS Edits and other valuation tools in RPS.
  - f. Provide assistance to the Town, as needed, with Special Franchise reporting and valuation.
  - g. MAS has experience with Article 7 disputes. Upon request MAS, will participate in discussions with property owners in an attempt to settle disputes in the best interest of the Town and in adherence to acceptable appraisal and assessment practice. MAS will produce valuation documents used for negotiations with property owners prior to the Town hiring an appraiser to complete fee appraisal of any residential, vacant land, or commercial property.
4. At the discretion of the Town Board, MAS will be available to provide additional services to the Town for a town-wide reassessment project. The scope of this project will be agreed upon by the Town Board and the Assessor and comply with current NYS Office of Real Property Tax laws and procedures. Price for this additional service will be negotiated prior to the commencement of the reassessment project.
5. The Assessor will represent the Town at the Board of Assessment Review to defend the Town's assessments as needed. MAS will provide assistance as

**TOWN OF SAND LAKE TOWN BOARD MEETING  
FEBRUARY 8, 2017**

requested, in the preparation of files and supporting documents to be used at the BAR.

6. MAS will participate in Small Claim Assessment Review (SCAR) hearings as requested by the Assessor. MAS will assist with the preparation of files and supporting documents to be used at the SCAR.
7. If requested, MAS staff will participate in public meetings and or presentations during the normal course of the yearly assessment cycle.
8. When MAS staff is working, in lieu of the Assessor, they will provide supervision and management of Town staff as needed to work on assessment issues and/or in the Assessor's office.

**RESOLUTION#2017-02-11**

**Set Public Hearing-Aged Exemption**

**Local Law #3 of 2017 – Amending Section 235-1 of the Sand Lake Code – Aged Exemption Schedule**

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

**Be it Resolved**, that a Public Hearing be held at 7:30 pm on March 8, 2017 regarding the attached proposed Local Law #3 of 2017 – Amending Section 235-1 of the Sand Lake Code to Provide a Maximum Allowable Annual Income Ceiling for Property Owned by Taxpayers who are 65 Years of Age or Over and Have Limited Incomes; and,

**Be it Further Resolved**, that the Town Clerk is hereby directed to properly publish notice of such hearing and a summary of the proposed ordinance in the Troy Record meeting the requirements prior to such hearing.

**ADOPTED = AYES 5 NAYS 0**

**TOWN OF SAND LAKE**

**RENSSELAER COUNTY**

**STATE OF NEW YORK**

**LOCAL LAW #3 OF 2017 AMENDING SECTION 235-1 OF THE SAND LAKE CODE TO PROVIDE A MAXIMUM ALLOWABLE ANNUAL INCOME CEILING FOR PROPERTY OWNED BY TAXPAYERS WHO ARE 65 YEARS OF AGE OR OVER AND HAVE LIMITED INCOMES**

Section 235-1 of the Sand Lake Code is hereby amended to read as follows:

**TOWN OF SAND LAKE TOWN BOARD MEETING  
FEBRUARY 8, 2017**

§ 235-1. Income Eligibility Schedule.

Subject to the requirements of Section 467 of the Real Property Tax Law, as amended, a partial real property tax exemption shall be provided to owners of real property who are 65 years of age or over and income in accordance with the schedule on file in the Town Clerk's office.

BE IT FURTHER RESOLVED.

(1) That the following schedule of income limits is hereby adopted and shall be filed in the Town Clerk's office.

**ANNUAL INCOME IN DOLLARS & PERCENTAGE OF ASSESSED VALUATION  
EXEMPTION FROM TAXATION**

Up To 29,000	50%
29,001 – 30,000	45%
30,001 – 31,000	40%
31,001 – 32,000	35%
32,001 – 32,900	30%
32,901 – 33,800	25%
33,801 – 34,700	20%
34,701 – 35,600	15%
35,601 – 36,500	10%
36,501 – 37,400	5%

(2) That the amendment to Local Law #3 shall be effective upon filing with the Secretary of the State of New York

(3) That the Town Clerk is hereby directed to publish notice accordingly, and

(4) That the foregoing amended schedule shall be applicable to all assessment rolls filed on or after March 1, 2017

**RESOLUTION#2017-02-12**

**Set Public Hearing**

**Local Law #4 of 2017 – Amending Section 235-10 of the Sand Lake Code – Low Income Disability Exemption**

**TOWN OF SAND LAKE TOWN BOARD MEETING  
FEBRUARY 8, 2017**

Supervisor Fasoldt moved and Councilman Beebie seconded the following resolution:

**Be it Resolved**, that a Public Hearing be held at 7:30 pm on March 8, 2017 regarding the attached proposed Local Law #4 of 2017 – Amending Section 235-10 of the Sand Lake Code to provide a maximum allowable annual income ceiling for property owned by physically disabled taxpayers; and,

**Be it Further Resolved**, that the Town Clerk is hereby directed to properly publish notice of such hearing and a summary of the proposed local law in the Troy Record meeting the requirements prior to such hearing.

**ADOPTED = AYES 5 NAYS 0**

**TOWN OF SAND LAKE  
RENSSELAER COUNTY  
STATE OF NEW YORK**

**LOCAL LAW #4 OF 2017 AMENDING SECTION 235-10 OF THE SAND LAKE CODE TO  
PROVIDE A MAXIMUM ALLOWABLE ANNUAL INCOME CEILING FOR PROPERTY  
OWNED BY PHYSICALLY DISABLED TAXPAYERS**

Section 235-10 of the Sand Lake Code is hereby amended to read as follows:

§ 235-10. Income Eligibility Schedule.

Subject to the requirements of Section 459-c of the Real Property Tax Law, as amended, a partial real property tax exemption shall be provided to owners of real property who are physically disabled, in accordance with the schedule on file in the Town Clerk's office.

**BE IT FURTHER RESOLVED.**

(5) That the following schedule of income limits is hereby adopted and shall be filed in the Town Clerk's office.

**ANNUAL INCOME IN DOLLARS & PERCENTAGE OF ASSESSED VALUATION  
EXEMPTION FROM TAXATION**

Up To 29,000	50%
29,001 – 30,000	45%
30,001 – 31,000	40%
31,001 – 32,000	35%
32,001 – 32,900	30%
32,901 – 33,800	25%

**TOWN OF SAND LAKE TOWN BOARD MEETING  
FEBRUARY 8, 2017**

33,801 – 34,700	20%
34,701 – 35,600	15%
35,601 – 36,500	10%
36,501 – 37,400	5%

- (6) That the amendment to Local Law #1 shall be effective upon filing with the Secretary of the State of New York
- (7) That the Town Clerk is hereby directed to publish notice accordingly, and
- (8) That the foregoing amended schedule shall be applicable to all assessment rolls filed on or after March 1, 2017.

**RESOLUTION#2017-02-13**

**Memorandum of Agreement – Town of Sand Lake and UPSEU**

Supervisor Fasoldt moved and Councilman Beebie seconded the following resolution:

**Be it Resolved**, that the Town Board of the Town of Sand Lake hereby approves of the attached Memorandum of Agreement between the Town of Sand Lake and the United Public Service Employees Union (UPSEU) and authorizes the Supervisor, upon review of Counsel, to sign said agreement.

**ADOPTED = AYES 5 NAYS 0**

**RESOLUTION#2017-02-14**

**Appointment – Library Board of Trustees**

Supervisor Fasoldt moved and Councilman Turner seconded the following resolution:

**Be it Resolved**, that the Town Board of the Town of Sand Lake hereby appoints Carol H. Karpfen to the Sand Lake Library Board of Trustees for a term ending December 31, 2021.

**Be it Further Resolved**, that the Office of the Town Clerk will provide an updated Sand Lake Town Library Board of Trustee list that reflects said appointment.

**ADOPTED = AYES 5 NAYS 0**

**RESOLUTION#2017-02-15**

**Eastview Road Planned Development District (PDD) – Proposed Dental Office Building and Site Improvements**

**TOWN OF SAND LAKE TOWN BOARD MEETING  
FEBRUARY 8, 2017**

Supervisor Fasoldt moved and Councilman Beebie seconded the following resolution:

**Whereas**, pursuant to Chapter 250-145 of the Sand Lake Code, Dr. Geoffrey Gamache has submitted a Site Plan application and Storm water Pollution Prevention Plan (SWPPP) for the Town Board's review for the development of a dental office building and parking lot at the Eastview Road Planned Development District; and,

**Whereas**, the Planning Board reviewed the Site Plan on January 18<sup>th</sup>, 2017 and referred the application to the Planning Board's engineer, H.V. Labarba & Associates to review the SWPPP; and,

**Whereas**, the Planning Board received the attached response from H.V. Labarba & Associates and on February 1, 2017 issued the attached positive action on Site Plan Review as a positive recommendation to the Town Board; and,

**Whereas**, the Town Board has received and reviewed the Planning Board's findings and positive recommendation for plans and the attached February 1, 2017 Storm Water Management Report Review from H.V. Labarba & Associates for the dental office facility; now therefore,

**Be it Resolved**, that the Town Board hereby approves this building project within the established Planned Development District and hereby authorizes the Building Department upon receipt of final building construction plans and applicable permit fees to issue all appropriate building permits.

**ADOPTED = AYES 5 NAYS 0**

**RESOLUTION#2017-02-16  
Budget Transfers**

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

**Be It Resolved** the following transfers are made to the 2017 Budget:

<b><u>From</u></b>	<b><u>To</u></b>	<b><u>Amount</u></b>
A 9060.8 Hosp and Med Ins.	A 1110.1 Justice Personal Svc.	\$ 1,200.00
A 9060.8 Hosp and Med Ins.	A 1410.1 Town Clerk Personal Svc.	\$ 1,000.00
DA 9060.8 Hosp and Med Ins.	DA 5110.1 General Repairs Personal Svc.	\$ 6,400.00

**TOWN OF SAND LAKE TOWN BOARD MEETING  
FEBRUARY 8, 2017**

**ADOPTED = AYES 5 NAYS 0**

**COMMENTS FROM RESIDENTS:**

- Fred Erickson  
A complete accounting of all discussions on agenda is available for review on audio tape in the Town Clerk's Office.

Supervisor Fasoldt moved to go into Executive Session at 8:25 PM to discuss Potential Land Acquisition, Potential Litigation – Neighbor Dispute, Article 78. This was seconded by Councilman Beebie.

**MOTION CARRIED = UNANIMOUS**

Supervisor Fasoldt reopened the meeting at 9:20 PM and no action was taken.

Supervisor Fasoldt moved to adjourn the meeting at 9:21PM. This was seconded by Councilwoman Glasser.

**MOTION CARRIED = UNANIMOUS**

A complete accounting of all discussions on agenda is available for review on audio tape in the Town Clerk's Office.

Respectfully submitted,

Barbara A. Biittig  
Town Clerk