

**TOWN OF SAND LAKE TOWN BOARD MEETING
JUNE 14, 2017**

A meeting of the Sand Lake Town Board was held on June 14, 2017 at 7:30 P.M. at the Sand Lake Town Hall. After the Pledge of Allegiance, the following answered roll call:

PRESENT: Councilman Turner
Councilwoman Kronau
Councilman Beebie
Supervisor Fasoldt
Town Attorney Scott Ely

ABSENT: Councilwoman Glasser

RECORDING SECRETARY: Barbara A. Biittig, Town Clerk

OTHERS PRESENT: Bill Glasser, Fred Erickson, Ed Knapp, Nancy Perry, Rob Dressner and others.

CALL TO ORDER

Supervisor Fasoldt opened the Town Board meeting at 7:30 pm.

APPROVAL OF MINUTES –

Supervisor Fasoldt moved to approve the minutes of May 10, 2017 Town Board Meeting. This was seconded by Councilman Beebie.

MOTION CARRIED = UNANIMOUS

Supervisor Fasoldt moved to approve the minutes of May 31, 2017 Workshop Meeting. This was seconded by Councilwoman Kronau.

MOTION CARRIED = UNANIMOUS

MONTHLY REPORTS: TOWN CLERK- Barbara A. Biittig

- Money paid to Supervisor for May 2017 \$16,766.18
- Money paid to NYS Ag & Markets for spay/neuter program \$125.00
- Money paid to NYS Health Dept. for Marriage Licenses \$67.50
- Money paid to NYS Conservation for May 2017 \$584.82

A reminder to residents that the new 2017 sticker is required to use the Convenience Facility and the price is still \$25 for under 60 years, over 60 \$15 and extra vehicles \$5. You must be a town resident and only Town Garbage bags are to be used. Several residents have not gotten the 2017 sticker yet. Also, the convenience center will not be taking TV and computers until further notice.

A good reason to renew or get a passport if needed is that we have been informed that within the next few months the fees will be going up. Groups of five or more will now need to make

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appointments in order to accommodate the large group. Also, people that are traveling abroad should check to see if a VISA is required for the countries they are traveling to. Go to travel.gov or check with your travel agent.

Towns around us that have nursing homes have started with the new electronic death filing system. I will be visiting with Town Clerk Katie Connolly from North Greenbush to see just how the new system works.

Reminder that all dogs that live in the Town of Sand Lake require a license as soon as they are 5 months old or receive their rabies shot. Each year that license must be renewed. This is a State law. For more information on the towns Dog laws check the Towns website. Our town does have a leash law. That means that when your dog is off your property it must be on a leash.

Starting on Monday, June 19, 2017 beach passes will begin to be issued. Town Residents are free. Proof of residency is required. Nonresidents are \$30 for season. Day passes are \$4 per day. Swim lessons will again be offered. Please contact my office to sign up for lessons. Residents will be given the preference.

If you have any questions, concerns please feel free to contact me at 518-674-2026 ext 22 or my home at 518-674-5721.

SUPERVISOR'S REPORT:

- Received \$33,335.00 – Franchise Fee Agreement
- Grant Updates.
- Town Sewer Bills go out July 1, 2017.
- Information on the Butler Park Improvement plan
- Residents of Orchard Lane thanked the Highway Department

COMMITTEE REPORTS:

YOUTH – Lindsay Marshall – On file in the Town Clerk's Office – Lindsay Marshall.

PLANNING BOARD - On file in the Town Clerk's Office. – Nancy Perry

BUILDING/ZONING – On file in the Town Clerk's Office.

Fred Erickson – Planning oversight committee – On file in the Town Clerk's Office.

ENGINEER - Lindsay Kestner – None at this time.

BOARD MEMBERS REPORTS:

PUBLIC WORKS – On file in the Town Clerk's Office.

HIGHWAY – On file in the Town Clerk's Office.

PLANNING OVERSIGHT/LINKAGE STUDY – Given by Fred Erickson

CABLE – –None at this time.

PLANNING & ECONOMIC DEVELOPMENT – Steve Beebie– On file in the Town Clerk's Office.

PHYSICAL FACILITIES – Ray Turner– On file in the Town Clerk's Office.

INTERNAL CONTROL – Ray Turner – On file in the Town Clerk's Office.

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PARKS AND RECREATION –Ray Turner - On file in the Town Clerk’s Office
BEACH – Ray Turner– On file in the Town Clerk’s Office.
CULTURE AND ARTS - Christine Kronau – On file in the Town Clerk’s Office.
YOUTH – Christine Kronau – On file in the Town Clerk’s Office.
SENIORS/SENIOR VAN – Steve Beebie– On file in the Town Clerk’s Office
ART, HISTORY & CULTURE- Christine Kronau – On file in the Town Clerk’s Office.
VETERANS – Barbara Glasser. None at this time.
AMBULANCE/PUBLIC SAFETY – Christine Kronau - On file in the Town Clerk’s Office.
DISASTER PREPAREDNESS/EMERGENCY SERVICES- Barbara Glasser – None at this time
COMMUNITY SUBSTANCE ABUSE AWARENESS – Barbara Glasser – None at this time.
ANIMAL CONTROL – Barbara Glasser -None at this time..
STREET LIGHTS –Ray Turner – On file in the Town Clerk’s Office
LIBRARY – Ray Turner- On file in the Town Clerk’s Office.
CONVENIENCE FACILITY – Ray Turner– On file in the Town Clerk’s Office.
ZONING UPDATE –Councilman Turner-On file in the Town Clerk’s Office

COMMENTS FROM RESIDENTS:

- Brian Hunt
*A complete accounting of all discussions on agenda is available for review on audio tape in the Town Clerk’s Office.

RESOLUTION#2017-06-37

Appointments for the Summer Day Camp

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

Be it Resolved, that the Town Board hereby appoints the following staff for the 2017 Summer Day Camp session:

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Lindsay Marshall	Director	
Patricia Marshall	Assistant Director	\$ 14.00
Melody Gibbons	Health Director	\$ 13.00
Devin Holser	Sports Coordinator	\$ 10.00
Molly Biittig	Arts & Crafts Coordinator	\$ 10.00
Rebecca Lenseth	Senior Counselor	\$ 9.70
Sydney Carey	Senior Counselor	\$ 9.70
Megan Woods	Senior Counselor	\$ 9.70
Brianna Holser	Senior Counselor	\$ 9.70
Emma Mancino	Senior Counselor	\$ 9.70
James Ely	Counselor 2	\$ 9.70

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Madison Vogel	Counselor 2	\$ 9.70
Rebecca Re	Counselor 2	\$ 9.70

ADOPTED = AYES 4 NAYS 0

**RESOLUTION#2017-06-38
Appointments Town Beach Staff**

Supervisor Fasoldt moved and Councilman Turner seconded the following resolution:

Be it Resolved, that the Town Board hereby appoints the following Town Beach for the 2017 season:

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Bridgit Hrubecky	Head Lifeguard	\$14.00
Frank (Todd) Scaturro (sub)	Lifeguard	\$11.50
Jared Austin	Lifeguard	\$11.50
Katie Roche	Lifeguard	\$11.00
Isaiah Moak	Lifeguard	\$10.50
Carolyn Silver	Lifeguard	\$10.50
Derek Rossetti	Lifeguard	\$10.50
Cade Pytell	Beach Aide	\$10.25
Ann O'Brien	Beach Aide	\$9.70
Jeremy Davidson	Beach Aide	\$9.70
Emily Derepetrigny	Beach Aide	\$9.70

ADOPTED – AYES 4 NAYS 0

**RESOLUTION#2017-06-39
Approval – 2016 Annual Town Comptroller Audit
Supervisor, Town Clerk, Tax Receiver, Town Library**

Supervisor Fasoldt moved and Councilman Beebie seconded the following resolution:

Whereas, the Town Comptroller must complete an audit in accordance with section 34 of Town Law, of all Town Officials that handle cash; and,

Whereas, the Town Comptroller has adopted an audit procedure based on the Local Management Guide, Fiscal Oversight Responsibilities published by the State of New York Office of the State Comptroller (January, 2010) to be applied to the records of each Town Official; and

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Whereas, the Town Comptroller has conducted the audits in March and April of 2017;
and

Whereas, the Town Comptroller completed the audits with no issues or matters to be reported for corrective action and has submitted to the Town Board the results of the audit at the Town Board Workshop on May 31, 2017; now therefore,

Be it Resolved, that the Town Board hereby accepts the 2016 Town Comptroller Audit of Town Officials – Supervisor, Town Clerk, Tax Receiver, Town Library, with the completed checklists, Comptroller’s comments, suggestions and conclusions and directs the Town Comptroller to file a copy of the audit with the Town Clerk

ADOPTED = AYES 4 NAYS 0

RESOLUTION#2017-06-40

Approval – 2016 Annual Town Comptroller Audit – Town Justices

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

Whereas, the Town Comptroller must complete an audit in accordance with section 2019-A of the Uniform Justice Court Act of all Town Justices; and

Whereas, the Town Comptroller has adopted an audit procedure based on the Local Management Guide, Fiscal Oversight Responsibilities published by the State of New York Office of the State Comptroller (January, 2010) to be applied to the records of each Town Justice; and

Whereas, the Town Comptroller has completed the audit during the month of May, 2017; related to the receiving and dispersing of moneys in 2016 with no issues or matters to be reported for corrective action and has submitted to the Town Board the results of the audit at the Town Board Workshop Meeting on May 31, 2017; now therefore,

Be it Resolved, that the Town Board hereby accepts the 2016 Annual Town Comptroller Audit of Town Justices and directs the Town Comptroller to file a copy with the Town Clerk and the Uniform Justice Court.

ADOPTED = AYES 4 NAYS 0

RESOLUTION#2017-06-41

Authorization – Closure - Gundrum Point Sewer Capital Project (H003)

Supervisor Fasoldt move and Councilman Beebie seconded the following resolution:

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Whereas, the Gundrum Point Sewer Capital Project (H003) has been completed and has a remaining unexpended balance of \$2.41; now therefore,

Be It Resolved, that the Town Board authorizes the closure of the Gundrum Point Sewer Capital Project (H003) effective June 30, 2017 including any bank account used by this fund; and

Be It Further Resolved, the unexpended balance and all residual assets and liabilities be transferred to Sewer District 1.

ADOPTED = AYES 4 NAYS 0

RESOLUTION#2017-06-42

Authorization – Closure – Reichards Lake Sewer Capital Project (H004)

Supervisor Fasoldt moved and Councilman Turner seconded the following resolution:

Whereas, the Reichards Lake Sewer Capital Project (H004) has been completed and has a remaining unexpended balance of \$2.49; now therefore,

Be It Resolved, that the Town Board authorizes the closure of the Reichards Lake Sewer Capital Project (H004) effective June 30, 2017 including any bank account used by this fund; and

Be It Further Resolved, the unexpended balance and all residual assets and liabilities be transferred to Sewer District 1.

ADOPTED = AYES 4 NAYS 0

RESOLUTION#2017-06-43

Authorization – Sand Lake Center for the Arts - Beer and Wine Permit

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

Whereas, the Sand Lake Center for the Arts will be hosting fundraiser events on various dates during June, 2017 through December, 2017 and will be applying for a beer/wine permit from the New York State Liquor Authority; and

Whereas, the New York State Liquor Authority requires landlord authorization granting permission for the sale or services of alcoholic beverages on said property; now therefore,

Be It Resolved, that the Town Board hereby authorizes the Supervisor to sign the Landlord Authorization Form, upon review of Counsel, granting permission for the sale or services of alcoholic beverages by the applicant for consumption on said property.

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ADOPTED = AYES 4 NAYS 0

RESOLUTION#2017-06-44

Authorization – Williams Law – Software Maintenance Renewal for Building Department

Supervisor Fasoldt moved and Councilman Beebie seconded the following resolution:

Be it resolved, that the Town Board hereby authorizes the Supervisor, upon review of Counsel, to enter into an agreement with Williamson Law Book Company for software support related to the Building and Codes Enforcement program with BCE Mobile Software from June 1, 2017 until May 31, 2018 for a cost not to exceed \$1,410.00.

ADOPTED = AYES 4 NAYS 0

RESOLUTION#2017-06-45

Authorization – Averill Park Schools Transportation Contract for Summer Camp

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

Whereas, the Town of Sand Lake will host a Summer Day Camp at Miller Hill Elementary School from July 3, 2017 through August 11, 2017; and

Whereas, the Town of Sand Lake Summer Day Camp, has in the past, and plans to utilize transportation from the Averill Park School District for fieldtrips during the 2017 summer season; now therefore,

Be it Resolved, that the Town Board authorizes the Town Supervisor, upon review of counsel, to enter into the attached agreement with the Averill Park School District for the purpose of transporting Summer Day Camp children and staff at the driver's contractual hourly rate including FICA and the sum of \$1.00/mile.

ADOPTED = AYES 4 NAYS 0

RESOLUTION#2017-06-46

Approval – NYS Retirement – Standard Work Day for Town Official

Supervisor Fasoldt moved and Councilman Beebie seconded the following resolution:

Whereas, the New York State Office of the Comptroller requires that municipalities establish a standard work day and reporting requirement by resolution, and

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Whereas, the Town Board has received and reviewed all required time sheets and records to adopt the attached “standard work day and reporting requirement” in compliance therewith; now therefore,

Be it Resolved, that the Sand Lake Town Board hereby adopts the attached “standard work day and reporting requirement” for Scott Ely; and

Be it Further Resolved, that the Town Board hereby authorizes the Town Clerk to sign said resolution and present the same along with a certified copy of this resolution to the New York State Office of the Comptroller.

ADOPTED = AYES 4 NAYS 0

RESOLUTION#2017-06-47

Establishing Town Comprehensive Plan Committees

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

Whereas, the Town of Sand Lake Comprehensive Plan is a tool to set a course for the future planning of our community, and

Whereas, the Town of Sand Lake Comprehensive Plan outlines specific actions the Town shall pursue to accomplish the shared vision of our Town; calling for certain objectives and committee recommendations to establish a framework for community-wide collaboration; and

Whereas, from time to time membership openings exist on committees that need to be filled; now therefore,

Be it Resolved, that the Town Board hereby establish the following committees and members:

Planning Oversight Committee

Fred Ericson
Russell Bennett
Monica Ryan
Bob Moore
Rob Dressner
Laurie Leckonby

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Ed Patanian
Timothy O'Brien
James Snack
Steve Beebie, Town Board Liaison
Flora Fasoldt, Town Board Liaison

Mining Advisory Committee

Thomas Hatcher
Ed Patanian
David Allegretta
Cindy LeFleur
Bruce Perry
Steve Beebie, Town Board Liaison

Environmental/Open Space/Recreation Committee

Alan Randall
Shannon DeCelle
John Sniezyk
Peter Sanzen
John Bielawski
Barbara Glasser, Town Board Liaison

And be it,

Further Resolved, that the volunteer members of the Planning Oversight Committee, Mining Advisory Committee and Environmental/Open Space/Recreation Committee shall serve a three-year term ending December 31, 2018.

ADOPTED = AYES 4 NAYS 0

**RESOLUTION#2017-06-48
Budget Transfers/Amendments**

Supervisor Fasoldt moved and Councilman Beebie seconded the following resolution:

Be It Resolved the following transfers are made to the 2017 Budget:

<u>From</u>	<u>To</u>	<u>Amount</u>
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A 1910.4300	A 8666.4000	\$ 4,000
Unallocated Insurance	Clearance, Demo Contractual	
A 1620.4000	A 8666.4000	\$ 3,900
Buildings Contractual	Clearance, Demo Contractual	

Budget Amendment

Whereas, the Town Board authorized the purchase of a 2018 International Tandem Model 7600 for the Highway Department at the May 2017 Town Board Meeting; and

Whereas, provisions were not made in the 2017 Town Budget for this purchase; now therefore

Be It Resolved, the following transfers and amendments be made to the 2017 General Fund and Highway budgets for the purchase of the 2018 Tandem:

Increase appropriation A 9901.9000 Interfund Transfer in the amount of \$20,000 by appropriating the General Fund Unappropriated Fund Balance A599 in the amount of \$20,000.

Increase appropriation DA 5130.2 Machinery Equipment in the amount of \$20,000 and increase Revenue DA 5031 Transfers In in the amount of \$20,000.

Increase appropriation DA 5130.2 Machinery Equipment in the amount of \$70,000 by appropriating the Highway Fund Unappropriated Fund Balance DA 599 in the amount of \$70,000.

Transfer Funds from DA 5110.4 Highway General Repairs in the amount of \$65,000 to DA 5130.2 Machinery Equipment in the amount of \$65,000.

Increase appropriation DA 5112.2 Improvements in the amount of \$69,125.37 and increase revenue DA 3501 State Aid - CHIPS in the amount of \$69,125.67 due to the increase in apportionment from the New York State Department of Transportation in the 2017-2018 State Budget.

ADOPTED = AYES 4 NAYS 0

COMMENTS FROM RESIDENTS:

- Fred Erickson
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Supervisor Fasoldt moved to go into Executive Session at 8:17 PM to discuss UPSU new contract negotiations. This was seconded by Councilman Beebie.

MOTION CARRIED = UNANIMOUS

Supervisor Fasoldt reopened the meeting at 8:45 PM and no action was taken.

Supervisor Fasoldt moved to adjourn the meeting at 8:46 PM. This was seconded by Councilwoman Kronau.

MOTION CARRIED = UNANIMOUS

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Respectfully submitted,

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