

TOWN OF SAND LAKE TOWN BOARD MEETING
APRIL 8, 2015

A meeting of the Sand Lake Town Board was held on April 8, 2015 at 7:30 P.M. at the Sand Lake Town Hall. After the Pledge of Allegiance, the following answered roll call:

PRESENT: Councilwoman Glasser
Councilman Cioffi
Councilwoman Kronau
Supervisor Fasoldt
Town Attorney Ely

ABSENT: Councilman Turner

RECORDING SECRETARY: Barbara A. Biittig, Town Clerk

OTHERS PRESENT: Russ Bennett, Fred Erickson, Brian Hunt, Michael Pouloupoulos, Lindsay Kestner, Rob Dressner and others.

CALL TO ORDER

Supervisor Fasoldt opened the Town Board meeting at 7:30 pm.

APPROVAL OF MINUTES –

Supervisor Fasoldt moved to approve the minutes of March 11, 2015 Town Board Meeting. This was seconded by Councilwoman Glasser.

MOTION CARRIED = UNANIMOUS (Councilwoman Kronau abstained).

Supervisor Fasoldt moved to approve the minutes of March 25, 2015 Town Board Workshop Meeting. This was seconded by Councilwoman Kronau.

MOTION CARRIED = UNANIMOUS

MONTHLY REPORTS: TOWN CLERK- Barbara A. Biittig

- Money paid to Supervisor for March 2015, \$8,006.12
- Money paid to NYS Ag & Markets for spay/neuter program \$67.00
- Money paid to NYS Conservation for March 2015 \$75.58
- Money paid to NY State Health Department \$22.50

Convenience Facility permits for 2015 are available in my office. To obtain a resident must prove that they live in Town of Sand Lake. A driver's License, light bill, telephone bill or anything that shows where you live. Senior Permits are \$15, regular are \$25. Extra cars are \$5 each. Money for Permits, garbage bags, punch cards can only be purchased at the Town Clerk's Office.

TOWN OF SAND LAKE TOWN BOARD MEETING
APRIL 8, 2015

Reminder from the Receiver of Taxes Jill Quell that the Warrant has been returned to Rens Co. All tax bills must now be paid in the County. If you wish to view your tax bills you can do so by going to townofsand-lake.us. Click the Receiver of Taxes Department and you can view or print a bill.

Passport Day in the USA will be coming up soon. Please watch for this date in the Advertiser, website, and TV for more info. I have also been cleared to do group Passports to companies, businesses that have needs to do large amounts of passports at one time, during their regular working hours. I can also do outside of the Town. This would be more revenue for the Town.

Notice to Town Residents, I have approved 2 vender licenses for Mrs. Ding-a-ling and another for Jason Robelotto as ice cream venders for the Town.

Dog License renewals have been mailed out. I am pleased to say that we are up-to-date with the Towns Dog Licenses for 2014. All dogs that live in the Town of Sand Lake are required by law to be licensed. They must have a rabies certificate to be licensed. Note: that the Health Department has several clinics each month. These clinics are free (with donation accepted) If your dog requires a rabies shot please call my office to find out when and where the next rabies clinic is to be held.

Any organization that is planning of using Butler Park for sporting events must fill out a form, provide insurance coverage and pay a non-refundable maintenance fee. No sports teams can use the Park without permission. Please contact me so that I can schedule the fields. I have already scheduled groups.

Read notice from Schodack Town Clerk on Public Hearing on proposed local law to amend 219 of the code of the Town of Schodack.

If you have any questions, concerns please feel free to contact me at 518-674-2026 ext 22 or my home at 518-674-5721.

SUPERVISOR'S REPORT:

- Financial Report is completed.
- Established Fund for excess funds \$3,986.50 for Ambulance.
- Along with Town of Nassau & Poestenkill doing Joint Grant – Hudson Valley Greenway.
- State Comptroller's Office has completed their audit – Expect to receive an exit report.
- Town Clean up Saturday, April 25, 2015.
- County Sewer rate to increase 17%.
- Had meeting with Sand Lake Center for the Arts.

COMMITTEE REPORTS:

YOUTH – Given by Councilwoman Kronau. Day Camp will be held at West Sand Lake School from July 6- August 14, 2015 – No increase in fees for 3 years.

PLANNING BOARD - Given by Supervisor Fasoldt -On file in the Town Clerk's Office.

BUILDING/ZONING – On file in the Town Clerk's Office.

Fred Erickson – Planning oversight committee – On file in the Town Clerk's Office.

TOWN OF SAND LAKE TOWN BOARD MEETING
APRIL 8, 2015

ENGINEER - Lindsay Kestner – On file in the Town Clerk’s Office.

BOARD MEMBERS REPORTS:

PUBLIC WORKS – On file in the Town Clerk’s Office.

HIGHWAY – On file in the Town Clerk’s Office.

PLANNING OVERSIGHT/LINKAGE STUDY – On file in the Town Clerk’s Office.

CABLE – –On file in the Town Clerk’s Office.

PLANNING & ECONOMIC DEVELOPMENT – Mark Cioffi – On file in the Town Clerk’s Office.

PHYSICAL FACILITIES - Mark Cioffi – On file in the Town Clerk’s Office.

INTERNAL CONTROL – Mark Cioffi – On file in the Town Clerk’s Office.

PARKS AND RECREATION –Mark Cioffi - None at this time.

BEACH – Mark Cioffi – On file in the Town Clerk’s Office.

CULTURE AND ARTS - Christine Kronau – None at this time.

YOUTH – Christine Kronau – On file in the Town Clerk’s Office.

SENIORS/SENIOR VAN – Christine Kronau – None at this time.

ART, HISTORY & CULTURE- Christine Kronau – None at this time.

VETERANS – Christine Kronau. None at this time.

AMBULANCE/PUBLIC SAFETY – Christine Kronau – None at this time.

DISASTER PREPAREDNESS/EMERGENCY SERVICES- Barbara Glasser – On file in the Town Clerk’s Office.

COMMUNITY SUBSTANCE ABUSE AWARENESS – Barbara Glasser – On file in the Town Clerk’s Office.

ANIMAL CONTROL – Barbara Glasser - On file in the Town Clerk’s Office.

STREET LIGHTS –Ray Turner – On file in the Town Clerk’s Office

LIBRARY – Ray Turner- On file in the Town Clerk’s Office.

CONVENIENCE FACILITY – Ray Turner– On file in the Town Clerk’s Office.

ZONING UPDATE – On file in the Town Clerk’s Office.

COMMENTS FROM RESIDENTS:

- Fred Erickson
 - * A complete accounting of all discussions on agenda is available for review on audio tape in the Town Clerk’s Office.

Supervisor Fasoldt moved to waive procedural rules to add Resolution #8–Authorization – 2015 MS4 Annual Report Agreement – Kestner Engineering. This was seconded by Councilman Cioffi.

MOTION CARRIED = UNANIMOUS

BUSINESS:

RESOLUTION#2015-04-25

TOWN OF SAND LAKE TOWN BOARD MEETING
APRIL 8, 2015

Appointment – Board of Assessment Review

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

Whereas, a vacancy currently exists on the Board of Assessment Review; now therefore,

Be it Resolved, that the Town Board of the Town of Sand Lake, hereby appoints Judy Bryan to the Board of Assessment Review for a term ending September 30, 2016; and

Be it Further Resolved, that upon certification of said resolution, the Town Clerk's Office is hereby directed to update the Board of Assessment Review member list to reflect this appointment.

ADOPTED = AYES 4 NAYS 0

RESOLUTION#2015-04-26 TABLED

**Award Bid – Old Town Highway Garage
Roof Replacement Project**

Whereas, pursuant to the Town's procurement policy, the Town of Sand Lake required sealed bids for the replacement of the roof at the Old Town Highway Garage; and

Whereas, the Town Clerk properly advertised for sealed bids and said bids were received, opened and read aloud on April 1, 2015; now therefore,

Be it Resolved, that the bid is awarded to the lowest, responsible bidder;
_____ ; in the amount of _____ and,

Be it Further Resolved, that the Town Board authorizes the Supervisor, upon review of Counsel, to sign and execute all necessary documents.

MOTION CARRIED = UNANIMOUS

RESOLUTION#2015-04-27 TABLED

**Award Bid – Town Hall
Exterior Repairs & Maintenance**

Whereas, pursuant to the Town's procurement policy, the Town of Sand Lake required sealed bids for exterior masonry repairs and maintenance of the Town Hall; and

Whereas, the Town Clerk properly advertised for sealed bids and said bids were received, opened and read aloud on April 1, 2015; now therefore,

Be it Resolved, that the bid is awarded to the lowest, responsible bidder,
_____ ; in the amount of _____ and,

TOWN OF SAND LAKE TOWN BOARD MEETING
APRIL 8, 2015

Be it Further Resolved, that the Town Board authorizes the Supervisor, upon review of Counsel, to sign and execute all necessary documents.

MOTION CARRIED = UNANIMOUS

RESOLUTION #2015-04-28

**Authorization – Memorandum of Understanding
New York State All-Hazards Alert – NY Alert**

Supervisor Fasoldt moved and Councilwoman Glasser seconded the following resolution:

Whereas, the Town of Sand Lake is committed to providing our residents with up-to-date information related to emergency and disaster preparedness; and

Whereas, New York State All-Hazards Alert and Notification, commonly known as NY-ALERT, offers a web-based portal which contains critical emergency-related information including instructions and recommended protective actions developed by emergency service personnel; and

Whereas, NY – ALERT mass notification system is available to all New York State municipalities free of charge; and,

Whereas, this information is available to participating residents through various communications systems – e-mail, cell phones and other technologies, to those that sign up; and

Whereas, information posted will include warnings and emergency information related to severe weather warnings, significant highway closures, hazardous materials spills, and many other emergency conditions, including response actions that should be taken for protecting life and property; now therefore,

Be it Resolved, that the Town Board authorizes the Supervisor to take necessary steps to be approved to utilize NY-ALERT for public safety messaging.

ADOPTED = AYES 4 NAYS 0

RESOLUTION#2015-04-29

**Endorsement – Grant Application
The Rensselaer Plateau – Communities Signage Project**

Supervisor Fasoldt moved and Councilwoman Glasser seconded the following resolution:

Whereas, the Town of Sand Lake, in collaboration with the Towns of Nassau and Poestenkill, are applying to the Hudson River Valley Greenway for a grant under the Greenway Communities Grant program for a project entitled, The Rensselaer Plateau – Communities

TOWN OF SAND LAKE TOWN BOARD MEETING
APRIL 8, 2015

Signage Project to be located in the Towns of Nassau, Sand Lake and Poestenkill; and

Whereas, the grant application requires the applicant municipality to obtain the approval/endorsement of the governing body of the municipalities in which the project will be located; now therefore,

Be it Resolved, that the governing board of the Town of Sand Lake hereby does approve and endorse the application for a grant under the Greenway Communities Grant Program, for a project known as The Rensselaer Plateau – Communities Signage Project and located within this community.

_____ **Date of Adoption**

_____ **Name of Town Clerk** _____ **Signature**

ADOPTED = AYES 4 NAYS 0

RESOLUTION#2015-04-30

Authorization – Comptroller Training

Supervisor Fasoldt moved and Councilman Cioffi seconded the following resolution:

Be it Resolved, that the Town Board hereby authorizes Town Comptroller, Melissa Elacqua to attend training at the Annual Town Finance School presented by the Association of Towns and New York State Office of the State Comptroller being held at the Gideon Putnam in Saratoga, New York, May 7-8, 2015; and

Be it Further Resolved, that the Town Comptroller will be advanced or compensated for the \$200 registration fee (which includes meals) and reimbursement for transportation expenses; and

Be it Further Resolved, the following transfer be made to the 2015 Budget:

<u>From</u>	<u>To</u>	<u>Amount</u>
A 1010.4 Town Board Contractual	A 1315.4 Comptroller Contractual	\$200.00

ADOPTED = AYES 4 NAYS 0

RESOLUTION#2015-04-31

Budget Transfers/Amendments

Supervisor Fasoldt moved and Councilman Cioffi seconded the following resolution:

TOWN OF SAND LAKE TOWN BOARD MEETING
APRIL 8, 2015

Be It Resolved the following transfers are made to the 2015 Budget:

<u>From</u>	<u>To</u>	<u>Amount</u>
A 1990.4 Contingency	A 9060.8 Health Insurance	\$ 2,518.00

Budget Amendments - none

ADOPTED = AYES 4 NAYS 0

RESOLUTION#2015-04-32

Authorization – 2015 MS4 Annual Report Agreement – Kestner Engineering

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

Whereas, the Town of Sand Lake must comply with New York State Department of Environmental Conservation reporting requirements of the Municipal Separate Stormwater Sewer System (MS4) Program; and,

Whereas, Mark L. Kestner, PE, Consulting Engineer, PLLC, of Kestner Engineering has submitted a proposal for services in connection with the preparation of the Town's 2015 MS4 Annual Report to the NYS Department of Environmental Conservation; and,

Whereas, the Town Board has found that such proposal for professional services is acceptable; now therefore,

Be it Resolved, that the Town Board hereby authorizes the Town Supervisor, upon review of Counsel, to retain the services of Kestner Engineering for a fee not to exceed \$1,950.00.

ADOPTED = AYES 4 NAYS 0

COMMENTS FROM RESIDENTS – NONE AT THIS TIME.

Supervisor Fasoldt moved to adjourn the meeting at 8:32 PM. This was seconded by Councilwoman Kronau.

MOTION CARRIED = UNANIMOUS

A complete accounting of all discussions on agenda is available for review on audio tape in the Town Clerk's Office.

Respectfully submitted,

Barbara A. Biittig

TOWN OF SAND LAKE TOWN BOARD MEETING
APRIL 8, 2015

Town Clerk