

**TOWN OF SAND LAKE TOWN BOARD MEETING
DECEMBER 14, 2016**

A meeting of the Sand Lake Town Board was held on December 14, 2016 at 7:30 P.M. at the Sand Lake Town Hall. After the Pledge of Allegiance, the following answered roll call:

PRESENT: Councilwoman Kronau
Councilwoman Glasser
Councilman Beebie
Supervisor Fasoldt
Town Attorney Scott Ely

ABSENT: Councilman Turner

RECORDING SECRETARY: Barbara A. Biittig, Town Clerk

OTHERS PRESENT: Michael Pouloupoulos, Ed Knapp, Fred Erickson, Geoff Gamache, Brian Hunt and others,

CALL TO ORDER

Supervisor Fasoldt opened the Town Board meeting at 7:30 pm.

APPROVAL OF MINUTES –

Supervisor Fasoldt moved to approve the minutes of November 9, 2016 Town Board Meeting. This was seconded by Councilwoman Kronau.

MOTION CARRIED = UNANIMOUS

Supervisor Fasoldt moved to approve the minutes of November 30, 2016 Workshop Meeting. This was seconded by Councilman Beebie. Councilwoman Kronau abstained.

MOTION CARRIED = UNANIMOUS

MONTHLY REPORTS: TOWN CLERK- Barbara A. Biittig

- Money paid to Supervisor for November 2016, \$7,220.25
- Money paid to NYS Ag & Markets for spay/neuter program \$67.00
- Money paid to NYS Health Dept. for Marriage Licenses \$112.50
- Money paid to NYS Conservation for November 2016 \$1,992.75

Another year is up and my deputies and I took the passport exam and we passed it with very high marks.. We have to take tests and receive high marks in order to continue with this service each year. This service has become a very good source of revenue for the Town. I get people from all over even out of state. Reminder to everyone with passports, the new law states that you need to renew 6 months before your expiration date. They figure that you could get out of the country and get sick and you could return on an expired passport. They are currently turning travelers away that are too close to that expiration date. Please check passport renewal dates.

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A notice from the convenience facility that residents that use the recycling at the facility should be rinsing your containers before you deposit them in the container. Please remember to do this before you dump. The 2017 dump permits are on sale in my office.

Thank you.

Update with the BAS system. I now have a wonderful new search ability for the dog license program. I can search by dog names, color, breed and several other fields. This will be of great help for Cathy Crawmer our animal control officer.

I received several calls with regard to the Christmas Parade this year. Residents felt that it was such a wonderful day for all. Each year it gets bigger and better. Thank you to all that made it possible you did a wonderful job.

The Town Offices will be closed on Saturday, December 24 and Monday, December 26, 2016 and Saturday, December 31 and Monday, January 2, 2016 for the Season Holidays. On behalf of the employees of the Town of Sand Lake I wish everyone a Happy and Healthy Holiday Season. We will reopen on January 3 with regular hours and also the Tax office will open that day. The convenience facility will be open regular hours on Sat. December 24 and Sat. December 31, 2016.

If you have any questions, concerns please feel free to contact me at 518-674-2026 ext 22 or my home at 518-674-5721

SUPERVISOR'S REPORT:

- Year End Financial Meeting on December 28, 2016.
- Update on Grants: No information of Sidewalk Enhancement Grant.
- Meeting with County on January 24, 2016 with local Supervisors and Town Officials.
- Received Notice of Complete Application on Rifenburg Construction – Hoffay Mine. Copies available for review in Town Clerk's Office.
- Thanked John Peter Giannone for all his work on the Bauer Cemetery and his Eagle Scout Award.

COMMITTEE REPORTS:

YOUTH – Lindsay Marshall – On file in the Town Clerk's Office.

PLANNING BOARD - On file in the Town Clerk's Office.

BUILDING/ZONING – On file in the Town Clerk's Office.

Fred Erickson – Planning oversight committee – On file in the Town Clerk's Office.

ENGINEER - Lindsay Kestner – None at this time.

BOARD MEMBERS REPORTS:

PUBLIC WORKS – On file in the Town Clerk's Office.

HIGHWAY – On file in the Town Clerk's Office.

PLANNING OVERSIGHT/LINKAGE STUDY – On file in the Town Clerk's Office.

CABLE – –On file in the Town Clerk's Office. – None at this time

PLANNING & ECONOMIC DEVELOPMENT – Steve Beebie– On file in the Town Clerk's Office.

PHYSICAL FACILITIES – Ray Turner– On file in the Town Clerk's Office. On file in the Town Clerk's Office.

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INTERNAL CONTROL – Ray Turner – On file in the Town Clerk’s Office.

PARKS AND RECREATION –Ray Turner - None at this time.

BEACH – Ray Turner– None at this time.

CULTURE AND ARTS - Christine Kronau – On file in the Town Clerk’s Office.

YOUTH – Christine Kronau – On file in the Town Clerk’s Office.

SENIORS/SENIOR VAN – Steve Beebie– On file in the Town Clerk’s Office.

ART, HISTORY & CULTURE- Christine Kronau – On file in the Town Clerk’s Office.

VETERANS – Barbara Glasser. On file in the Town Clerk’s Office.

AMBULANCE/PUBLIC SAFETY – Christine Kronau - On file in the Town Clerk’s Office.

DISASTER PREPAREDNESS/EMERGENCY SERVICES- Barbara Glasser – On file in the Town Clerk’s Office.

COMMUNITY SUBSTANCE ABUSE AWARENESS – Barbara Glasser – On file in the Town Clerk’s Office.

ANIMAL CONTROL – Barbara Glasser - On file in the Town Clerk’s Office.

STREET LIGHTS –Ray Turner – On file in the Town Clerk’s Office

LIBRARY – Ray Turner- On file in the Town Clerk’s Office.

CONVENIENCE FACILITY – Ray Turner– On file in the Town Clerk’s Office.

ZONING UPDATE –Councilman Turner- None at this time.

COMMENTS FROM RESIDENTS: None at this time.

Supervisor Fasoldt opened the Public Hearing for the adoption of Local Law #1 of 2016.

Town Clerk read:

LEGAL NOTICE IS HEREBY GIVEN, that the Town Board of the Town of Sand Lake will hold a public hearing at 8428 NY Route 66, Sand Lake, NY 12153 on December 14, 2016 at 7:30 PM. for the adoption of Local Law #1 of 2016 which would amend Section 250 of the Zoning Code of the Town of Sand Lake to rezone property located at NY Rt. 43 to a Planned Development District. Further information, may be obtained at the Town Clerk’s Office,8428 NY Route 66, Sand Lake, NY. 12153.

By Barbara Biittig,
Town Clerk

PUBLIC HEARING:

Proposed Local Law #1 of 2016 – Gamache Planned Development District (PDD)

COMMENTS:

- Fred Erickson

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*A complete accounting of all discussions on agenda is available for review on audio tape in the Town Clerk's Office.

Supervisor Fasoldt moved to close the Public Hearing at 8:00 PM. This was seconded by Councilwoman Kronau.

MOTION CARRIED = UNANIMOUS

RESOLUTION#2016-12-120

Authorization – Negative Declaration Gamache PDD

Supervisor Fasoldt moved and Councilman Beebie seconded the following resolution:

WHEREAS, the Town of Sand Lake has proposed the adoption of a local law to expand an existing Planned Development District (PDD) located on 1 Eastview Drive to cover 3367 Route 43 to allow for the relocation of an existing dental office into a new building to be constructed at 3367 Route 43 to serve the residents of the Town of Sand Lake and surrounding communities (the "Project"); and

WHEREAS, this Project is subject to an environmental review pursuant to the State Environmental Review and Quality Act ("SEQRA"); and

WHEREAS, the Town of Sand Lake has acted as "Lead Agency" during the coordinated environmental review of the proposed Project; and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law, and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York, the Town of Sand Lake has undertaken an extensive review of the potential environmental impacts associated with this Project; and

WHEREAS, the Town of Sand Lake has prepared a Negative Declaration setting forth the reasons why this Project will not have a significant impact on the environment and, upon its review along with documents in support of same, the Town Board now desires to make its determination of significance with respect to the Project;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD MEMBERS OF THE TOWN OF SAND LAKE AS FOLLOWS:

RESOLVED, that based upon an examination of the Environmental Assessment Form Part I and II as reviewed against the criteria set forth in Section 617.7(c) of Title 6 of the New York Code of Rules and Regulations, the Town Board accepts and confirms the findings in the Negative Declaration which is attached hereto as Exhibit A and incorporated herein, and be it further

RESOLVED, that as a result of these findings, it is the Town Board's opinion and determination that no aspect of this Project will have a significant impact on the environment and

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therefore a full environmental impact statement with respect to this Project will not be required; and be it further

RESOLVED, that the Supervisor is hereby authorized and directed to file a copy of the Negative Declaration in the Office of the Supervisor and to send copies of this determination to the Involved and Interested Agencies.

ADOPTED = AYES 4 NAYS 0

RESOLUTION#2016-12-121

Appointment – Zoning Board of Appeals Vacancy

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

Be it Resolved, that Mary Ellen Trumbull is hereby appointed as a Member of the Zoning Board of Appeals for a term ending on December 31, 2017; and,

Be it further Resolved, that the Town Clerk is hereby directed to update and distribute the list of the members of the Zoning Board of Appeals with corresponding term ending dates.

ADOPTED = AYES 4 NAYS 0

RESOLUTION#2016-12-122

Appointment – Zoning Board of Appeals Chairperson

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

Be it Resolved, Melissa Toni is appointed Chairperson of the Zoning Board of Appeals for a term ending December 31, 2017; and,

Be it Further Resolved, that the Town Clerk is hereby directed to update the Zoning Board of Appeals member list to reflect said appointment.

ADOPTED = AYES 4 NAYS 0

RESOLUTION#2016-12-123

Appointment – Zoning Board of Appeals

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

BE IT RESOLVED, that Geraldine Burger is appointed to the Zoning Board of Appeals for a term ending December 31, 2020.

BE IT FURTHER RESOLVED, that the office of the Town Clerk of the Town of Sand Lake will update the list of Zoning Board of Appeals members to reflect said appointment.

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ADOPTED = AYES 4 NAYS 0

RESOLUTION#2016-12-124

Appointment – Board of Assessment Review (BAR)

Supervisor Fasoldt moved and Councilman Beebie seconded the following resolution:

Be it Resolved, that the Town Board of the Town of Sand Lake, hereby reappoints Craig R. Raisig to the Board of Assessment Review for a term ending September 30, 2021; and

Be it Further Resolved, that upon certification of said resolution, the Town Clerk's Office is hereby directed to update the Board of Assessment Review member list to reflect said appointment.

ADOPTED = AYES 4 NAYS 0

RESOLUTION#2016-12-125

Appointment – Board of Assessment Review (BAR)

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

Be it Resolved, that the Town Board of the Town of Sand Lake, hereby reappoints Judy A. Bryan to the Board of Assessment Review for a term ending September 30, 2020; and

Be it Further Resolved, that upon certification of said resolution, the Town Clerk's Office is hereby directed to update the Board of Assessment Review member list to reflect said appointment.

ADOPTED = AYES 4 NAYS 0

RESOLUTION#2016-12-126

Award Bid – LED Lighting Project at the DPW Garage

Supervisor Fasoldt moved and Councilman Beebie seconded the following resolution:

Whereas, on September 24, 2016 a bid for LED lighting for the Town of Sand Lake Department of Public Works Garage on Springer Road was properly noticed; and,

Whereas, on October 25, 2016 five sealed bids were opened, read and recorded; and

Whereas, upon review by Commissioner of Public Works Brian Hunt it has been recommended that the bid be awarded to LaCorte Companies, Inc., 630 Seventh Avenue, Troy, New York 12182 (518) 286-6000, the lowest responsible bidder; now therefore,

Be it Resolved, that the Town Board authorizes the Supervisor, upon review of Counsel, to execute a contract with LaCorte Companies, Inc. to provide LED lighting at the Department of Public Works Garage on Springer Road at a cost not to exceed \$28,843.00 plus \$2,789 for additional lighting in the mechanic bay; and

Be it Further Resolved, the following amendment be made to the 2016 Town Budget:

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Increase appropriation A5132.4999 Town Garage Contractual in the amount of \$31,632 by appropriating the General Fund - fund balance A599 in the amount of \$31,632.

ADOPTED = AYES 4 NAYS 0

RESOLUTION#2016-12-127-TABLED

Authorization - Sand Lake Ambulance Agreement

Supervisor Fasoldt moved to Table this resolution and Councilwoman Kronau seconded.

MOTION CARRIED = UNANIMOUS

RESOLUTION#2016-12-128

Set Meeting Date – Year End Financial Meeting

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

Be it Resolved, that the Town Board will conduct, in addition to the Town Board Workshop Meeting, a Special Town Board Meeting on Wednesday, December 28, 2016 at 7:30 PM at the Sand Lake Town Hall, 8428 NY 66, Sand Lake, New York to consider any necessary year-end budgetary transfers and amendments; and,

Be it Further Resolved, that the Town Clerk is hereby directed to properly notice said meeting.

ADOPTED = AYES 4 NAYS 0

RESOLUTION#2016-12-129 - TABLED

Memorandum of Agreement – Town of Sand Lake and UPSEU

Supervisor Fasoldt moved to TABLE this resolution and Councilman Beebie seconded.

MOTION CARRIED = UNANIMOUS

RESOLUTION#2016-12-130

Authorization – Update of Local Highway Inventory

Supervisor Fasoldt moved and Councilman Beebie seconded the following resolution:

Whereas, under the New York State Department of Transportation (“NYSDOT”) Statewide GIS Public Road Network Project, the NYSDOT sent the Town Highway Superintendent a Local Highway Inventory (“LHI”) including new geospatial data for each road on the Town’s LHI; and

Whereas, the Highway Superintendent has reviewed the provided list and, pursuant to his powers under Section 140 of the Highway Law, seeks to update the LHI seeking to correct

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and clarify the length and designation of some of the listed roads to match actual current and historical use, maintenance and conditions; and

Whereas, the Town Board agrees with these corrections, now therefore

Be it Resolved, that the following Town roads are “new roads” which shall be added to the LHI:

- Snyder Road Spur (from Snyder Road to Old Best Road – .02 miles)
- Orchard Lane Spur (from Parker Road to Orchard Land - .02 miles)
- Parker Road Spur (from Parker Road to Old Best Road - .02 miles)
- Kem Lane (from NY Rt. 150 to Cul de Sac - .09 miles); and be it

Further Resolved, that the following roads, which appear to be private are actually public Town Roads:

- Calkins Farm Road (from 2nd Dyke Road to Dead End - .06 miles)
- Cemetery Lane (from NY 66 & 43 to Dead End - .07 miles)
- Creek Lane (from NY 66 & 43 to Dead End - .12 miles)
- Pattison Road (from Stop 13 Road to Dead End - .25 miles)
- Pillars Lane (from Glass Lake Road to Dead End - .17 miles); and be it

Further Resolved, that the following existing Town Roads, which should have been listed on the LHI, shall be added to the LHI:

- Delma Lane (from Thais Road to Pond Hollow Road - .13 miles); and be it

Further Resolved, that the length of the following roads, as set forth in the LHI, are hereby corrected:

- Walk Road (from Momrow Road to County Rt. 42 – 1.90 miles)
- Climer Circle (from Cobb Hill Road to Cobb Hill Road - .46 miles); and be it

Further Resolved, that the above-referenced roads are within the jurisdiction of the Town of Sand Lake and the Town of Sand Lake hereby accepts all legal, maintenance and repair obligations for said roadways.

ADOPTED = AYES 4 NAYS 0

RESOLUTION#2016-12-131

Budget Transfers and Amendments

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

Be It Resolved the following transfers are made to the 2016 Budget:

<u>From</u>	<u>To</u>	<u>Amount</u>
A 1990.4	A 3620.1100	\$ 1,000

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Contingency	Code Enforcement Overtime	
A 1990.4	A 5680.1	\$ 500
Contingency	Transportation Personal Service	
A 5680.2	A 5680.4	\$ 75
Transportation Equipment	Transportation Contractual	
A 1990.4	A 9060.8	\$ 1,500
Contingency	Hospital & Medical Insurance	
DA 5142.4	DA 5130.4	\$20,000
Snow Removal Contractual	Machinery Contractual	

Budget Amendments

None at this time

ADOPTED = AYES 4 NAYS 0

COMMENTS FROM RESIDENTS:

- Fred Erickson
- Brian Hunt

*A complete accounting of all discussions on agenda is available for review on audio tape in the Town Clerk's Office.

Supervisor moved to go into Executive Session at 8:20 PM to discuss Negotiations – UPSEU. This was seconded by Councilman Beebie.

MOTION CARRIED = UNANIMOUS

Supervisor Fasoldt reopened the meeting at 9:05 PM. No action was taken.

Supervisor Fasoldt moved to adjourn the meeting at 9:06 PM. This was seconded by Councilwoman Kronau.

MOTION CARRIED = UNANIMOUS

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Respectfully submitted,

Barbara A. Biittig
Town Clerk

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