

**TOWN OF SAND LAKE TOWN BOARD MEETING  
FEBRUARY 11, 2015**

A meeting of the Sand Lake Town Board was held on February 11, 2015 at 7:30 P.M. at the Sand Lake Town Hall. After the Pledge of Allegiance, the following answered roll call:

PRESENT: Councilwoman Glasser  
Councilman Turner  
Councilman Cioffi  
Councilwoman Kronau  
Supervisor Fasoldt  
Town Attorney Ely

**RECORDING SECRETARY:** Barbara A. Biittig, Town Clerk

**OTHERS PRESENT:** Nancy Perry, Tom Hatcher, Fred Erickson, Brian Hunt and others.

**CALL TO ORDER**

Supervisor Fasoldt opened the Town Board meeting at 7:35 pm.

**APPROVAL OF MINUTES –**

Supervisor Fasoldt moved to approve the minutes of January 1, 2015 Town Board Meeting. This was seconded by Councilwoman Kronau.

**MOTION CARRIED = UNANIMOUS**

Supervisor Fasoldt moved to approve the minutes of January 14, 2015 Town Board Meeting. This was seconded by Councilman Cioffi.

**MOTION CARRIED = UNANIMOUS**

Supervisor Fasoldt moved to approve the minutes of January 28, 2015 Town Board Workshop Meeting. This was seconded by Councilman Cioffi.

**MOTION CARRIED = UNANIMOUS**

**MONTHLY REPORTS: TOWN CLERK-** Barbara A. Biittig

- Money paid to Supervisor for January 2015, \$9,747.52
- Money paid to NYS Ag & Markets for spay/neuter program \$96.00
- Money paid to NYS Conservation for January 2015 \$302.33

All dogs that live in the Town must be licensed. Dog licenses are required by law to be renewed on a yearly basis. Renewal notices and courtesy calls are done each year. Failure to renew in a timely manner will result in a court appearance ticket. If you no longer harbor the dog you need to contact me as the law requires the owner to do so.

The Town Offices will be closed on Monday, February 16, 2015 for Presidents day.

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We have been busy preparing for the Town Audit. Also, we have been very busy updating the filing system in the vault. This will prove to be a more efficient system. I would like to thank Shirley Neiss for her hard work with this endeavor.

Convenience Facility permits for 2015 are available in my office. To obtain a resident must prove that they live in Town of Sand Lake. A driver's License, light bill, telephone bill or anything that shows where you live. Senior Permits are \$15, regular are \$25. Extra cars are \$5 each. Money for Permits, garbage bags, punch cards can only be purchased at the Town Clerk's Office.

Reminder from the Highway, residents please make sure that your garbage cans are not in the roadway. As this, makes the road plowing very difficult. Also, County Waste has asked that I announce that if your garbage was not picked up on the regular day due to storms, that it will be picked up the next day. Please notice special weather notices on the TV and also our Town Web site.

Reminder from the Receiver of Taxes Jill Quell that her February hours are Tue, Wed, Thurs 9-12. and Sat from 9-12. A one per cent penalty is required on all bills for February. She will also be closed on Mon, Feb 16, 2015 for Presidents Day. She will be open on February 28, 2015 from 9-12 Noon.

Passport Day in the USA will be coming up soon. Please watch for this date in the Advertiser, website, and TV for more info.

If you have any questions, concerns please feel free to contact me at 518-674-2026 ext 22 or my home at 518-674-5721.

**SUPERVISOR'S REPORT:**

- The town is being audited - first time in 10 years.
- Attended meeting with the County with regard to a Tax Freeze Program along with Comptroller.
- Responded to letter in Advertiser on Cable – Broadband expansion in the town. At this time the cost would be very expensive for residents that are not hooked up. Will keep checking on any new information.
- Zoning Plan will be ready in the near future.
- Association of Towns will be attending on Monday, January 16, 2015
- Hunt mine – DEC issued – Needs a special use permit.

**COMMITTEE REPORTS:**

**YOUTH** – Lindsay Marshall – Youth Director – Given by Councilwoman Kronau.

**PLANNING BOARD** - Nancy Perry -On file in the Town Clerk's Office.

**BUILDING/ZONING** – On file in the Town Clerk's Office.

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Fred Erickson – Planning oversight committee – On file in the Town Clerk’s Office.

**ENGINEER** - Lindsay Kestner – On file in the Town Clerk’s Office. Given by Supervisor Fasoldt.

**BOARD MEMBERS REPORTS:**

**PUBLIC WORKS** – On file in the Town Clerk’s Office.

**HIGHWAY** – On file in the Town Clerk’s Office.

**PLANNING OVERSIGHT/LINKAGE STUDY** – On file in the Town Clerk’s Office.

**CABLE** – –On file in the Town Clerk’s Office.

**PLANNING & ECONOMIC DEVELOPMENT** – Mark Cioffi – On file in the Town Clerk’s Office.

**PHYSICAL FACILITIES** - Mark Cioffi – On file in the Town Clerk’s Office.

**INTERNAL CONTROL** – Mark Cioffi – On file in the Town Clerk’s Office.

**PARKS AND RECREATION** –Mark Cioffi - None at this time.

**BEACH** – Mark Cioffi – On file in the Town Clerk’s Office.

**CULTURE AND ARTS** - Christine Kronau – On file in the Town Clerk’s Office.

**YOUTH** – Christine Kronau – On file in the Town Clerk’s Office.

**SENIORS/SENIOR VAN** – Christine Kronau – On file in the Town Clerk’s Office.

**ART, HISTORY & CULTURE**- Christine Kronau – On file in the Town Clerk’s Office.

**VETERANS** – Christine Kronau. On file in the Town Clerk’s Office.

**AMBULANCE/PUBLIC SAFETY** – Christine Kronau - On file in the Town Clerk’s Office.

**DISASTER PREPAREDNESS/EMERGENCY SERVICES**- Barbara Glasser – On file in the Town Clerk’s Office.

**COMMUNITY SUBSTANCE ABUSE AWARENESS** – Barbara Glasser – On file in the Town Clerk’s Office.

**ANIMAL CONTROL** – Barbara Glasser - On file in the Town Clerk’s Office.

**STREET LIGHTS** –Ray Turner – On file in the Town Clerk’s Office

**LIBRARY** – Ray Turner- On file in the Town Clerk’s Office.

**CONVENIENCE FACILITY** – Ray Turner– On file in the Town Clerk’s Office.

**ZONING UPDATE** – On file in the Town Clerk’s Office.

**COMMENTS FROM RESIDENTS:** None at this time.

Supervisor Fasoldt moved to waive procedural rules to add Resolution #9 –  
(23) *Authorization-Sand Lake Ambulance Contract 2015*

**MOTION CARRIED = UNANIMOUS**

**BUSINESS:**

**RESOLUTION#2015-02-15**

**Appointment – Planning Board – Vice Chairman**

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

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**Whereas**, on January 2, 2015 the Sand Lake Planning Board met and discussed the appointment of a Planning Board Vice Chairman, and

**Whereas**, the Planning Board unanimously recommend the appointment of Arthur Herman to the Town Board, now therefore,

**Be it Resolved**, that the Town Board hereby appoints Arthur Herman to serve as the Vice Chairman of the Sand Lake Planning Board at the salary set forth in the 2015 Sand Lake Budget.

**ADOPTED = AYES 5 NAYS 0**

**RESOLUTION#2015-02-16**

**Appointment – Planning Board**

Supervisor Fasoldt moved and Councilman Cioffi seconded the following resolution:

**Be it Resolved**, that David H. King is hereby appointed to the Planning Board to fill a vacancy for a term ending December 31, 2017; and

**Be it Further Resolved**, that the Town Clerk is hereby directed to update the list of the members of the Planning Board members with corresponding term ending dates.

**ADOPTED = AYES 5 NAYS 0**

**RESOLUTION#2015-02-17**

**Establishing a Board Designated Reserve - Ambulance**

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

**Be it Resolved**, that pursuant to Section 122-b (subd 2) of General Municipal Law and the 2014 Agreement between the Town of Sand Lake and the Sand Lake Ambulance, Inc., there is hereby established a board designated reserve to be known as the “Board Designated Ambulance Reserve”. The purpose of this reserve fund is to accumulate user fee monies from billings which exceed the difference between the Flat Fee and the Total Amount provided in the Sand Lake Ambulance Annual Budget. The Town shall place such surplus revenue in the Board Designated Ambulance Reserve to be used exclusively to offset the following year’s tax burden for ambulance services or, in the sole discretion of the Town, may place such surplus revenue in the Ambulance Reserve for major ambulance capital expenditures; and,

**Be it Further Resolved**, that surplus billings shall be placed in said account.

**ADOPTED = AYES 5 NAYS 0**

**RESOLUTION#2015-02-18**

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**Designation – Point of Contact for Hazard Mitigation**

Supervisor Fasoldt moved and Councilwoman Glasser seconded the following resolution:

**Be it Resolved**, that the Sand Lake Town Board hereby designates the Building, Zoning and Code Enforcement Officer as the central point of contact for hazard mitigation as set forth in the Town of Sand Lake Disaster Plan and is responsible for coordinating with the Rensselaer County Hazard Mitigation Coordinator in reducing hazards potentially affecting the Town of Sand Lake.

**ADOPTED = AYES 5 NAYS 0**

**RESOLUTION#2015-02-19**

**Approval – 2015 Fee Schedule for Convenience Facility**

Supervisor Fasoldt moved and Councilman Turner seconded the following resolution:

**Be it Resolved**, that the Town Board hereby approves the attached 2015 Fee Schedule for the Town of Sand Lake Convenience Facility.

**ADOPTED = AYES 5 NAYS 0**

**RESOLUTION#2015-02-20**

**Appointment – Cable TV Technician**

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

**Be it Resolved**, that the Town Board hereby appoints Steven Beattie as Cable TV Technician for the Town of Sand Lake to be compensated at a rate of \$8.75 per hour as set forth in the 2015 Town of Sand Lake Budget.

**ADOPTED = AYES 5 NAYS 0**

**RESOLUTION#2015-02-21**

**Authorization – Engineering Service Agreement - Kestner  
Water Quality Improvement Project Grant Assistance**

Supervisor Fasoldt moved and Councilman Cioffi seconded the following resolution:

**Be it Resolved**, that the Town Board hereby authorizes the Supervisor, upon review of Counsel, to enter into the attached professional engineering service agreement with Mark L. Kestner PE Consulting Engineer PLLC for the purpose of coordination of the Town's Water Quality Improvement Project Grant in an amount not to exceed \$1,680.00.

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**ADOPTED = AYES 5 NAYS 0**

**RESOLUTION#2015-02-22**

**Budget Transfers and Amendments**

Supervisor Fasoldt moved and Councilman Cioffi seconded the following resolution:

<u>From</u>	<u>To</u>	<u>Amount</u>
A 9060.8	A 1110.1	\$ 1,500.00
Health Insurance	Justice Court Personnel	
A 9060.8	A 1410.1	\$ 1,000.00
Health Insurance	Town Clerk Personnel	
DA 9060.8	DA 5110.1	\$ 6,400.00
Health Insurance	General Repair Personnel	
DA 5110.4	DA 5130.2	\$ 2,500.00
General Repair Contractual	Machinery Equipment	

**Budget Amendments**

None at this time

**ADOPTED = AYES 5 NAYS 0**

**RESOLUTION#: 2015-02-23**

**Authorization-Sand Lake Ambulance Contract 2015**

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

Be it Resolved, that upon Attorney review and recommendation, the Town Board hereby Authorizes Supervisor Flora Fasoldt to execute the attached amended contract for ambulance services with the Sand Lake Ambulance, Inc. for the period ending December 31, 2015.

**ADOPTED = AYES 5 NAYS 0**

**COMMENTS FROM RESIDENTS:**

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- Brian Hunt

\* A complete accounting of all discussions on agenda is available for review on audio tape in the Town Clerk's Office.

Supervisor Fasoldt moved to adjourn the meeting at 8:42 PM. This was seconded by Councilwoman Kronau.

**MOTION CARRIED = UNANIMOUS**

A complete accounting of all discussions on agenda is available for review on audio tape in the Town Clerk's Office.

Respectfully submitted,

Barbara A. Biittig  
Town Clerk