

**TOWN OF SAND LAKE TOWN BOARD MEETING  
JULY 8, 2015**

A meeting of the Sand Lake Town Board was held on July 8, 2015 at 7:30 P.M. at the Sand Lake Town Hall. After the Pledge of Allegiance, the following answered roll call:

PRESENT: Councilwoman Glasser  
Councilman Turner  
Councilman Cioffi  
Councilwoman Kronau  
Supervisor Fasoldt  
Town Attorney Ely

**RECORDING SECRETARY:** Barbara A. Biittig, Town Clerk

**OTHERS PRESENT:** Russ Bennett, Rob Dressner, Fred Erickson, Brian Hunt, Joel Hunt, John Smith, Dawn Hunt, Kassandra Sleicher, Tom Hatcher, Jack Schreiner, Rob Brenner, Barbara Martinage, Brian Baker, Lewis Oliver, Gregory Buell, Agata Siemiginonska, Seth Roberts, Ralph Lamontagna, Diane Hunt, Bill Glasser, Daniel Holser, Bill Shane, Frank Lewandusky, Helena Browe, Scott Blair, Nancy Dahl, George Dahl, Marty Andrews, Bob Rosenerger, John MacEvilly, Georgianna Berner, Gary Coonradt, Elizabeth Foley, Tony Mantello, Nancy Perry, Dianne Gardner, Jim Madre, Bill Hoffay, Roger & Joyce Rubrecht , Monica Ryan, Dan Holser Jr., Bob Martin, Scott Blair, Russ Blair and others.

**CALL TO ORDER**

Supervisor Fasoldt opened the Town Board meeting at 7:30 pm.

**Public Hearing:**

**Proposed Local Zoning Law – Chapter 250 of the Code of the Town of Sand Lake – Local Law #1 of 2015.**

Clerk Read:

**PUBLIC NOTICE  
NOTICE OF PUBLIC HEARING ON A PROPOSED LOCAL LAW#1 of 2015  
OF THE TOWN OF SAND LAKE**

**LEGAL NOTICE IS HEREBY GIVEN** that pursuant to Section 10 of the Municipal Home Rule Law and pursuant to a resolution of the Town Board of the Town of the Town of Sand Lake, adopted on June 10, 2015, the said Town Board will hold public hearings at the Town Hall, 8428 Route 66, Town of Sand Lake, on the 8<sup>th</sup> day of July, 2015 at 7:30 P.M., to hear all interested parties and citizens regarding the adoption of proposed revised Local Zoning Law No. 1 of 2015.

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Further information, including access to a copy of said proposed Local Law, may be obtained at the Town Clerk's Office, 8428 NY Route 66, Sand Lake, NY and on the Town's website:

[www.townofsandlake.us](http://www.townofsandlake.us)

Town Board of the Town of Sand Lake

By Barbara Biitig, Town Clerk

**Proposed Local Zoning Law Summary**

This proposed Local Zoning Law would repeal and replace the existing Zoning Ordinance and Zoning Map of Chapter 250 of the Town of Sand Lake Code as well as Chapter 210, Site Plan Review. The proposed Zoning Code implements and closely follows the vision and goals of the Town's Comprehensive Plan. It has been revised and expanded to provide more clarity and direction for property owners, Town staff and the Planning and Zoning Boards; streamlines the application review processes; and modernize definitions and land management tools. It includes a new zoning map and revised zoning districts that better reflect existing land uses and more densely settled development patterns in the Town's hamlets and surrounding areas; better protects the most rural areas of town from "rural sprawl"; creates new opportunities for reuse of existing structures along the Route 43 corridor through an adaptive reuse overlay; and permits mining on properties with existing NYS DEC permits and required Town zoning permits while encouraging the reclamation of these lands through the use of the Planned Development tool. The existing Hamlet Design Guidelines were incorporated into the zoning and would be applied in all hamlet zoning districts. A new tool for encouraging conservation design subdivisions was included that allows for clustered development at a greater density and flexible lot standards that would be offset by the conservation of open space, agricultural lands and lands less suitable for development. Revisions were also made to many of the supplemental regulations including but not limited to certain uses, off-street parking and signage.

The proposed Zoning Law and Zoning Map can be accessed on the Town website at [www.townofsandlake.us](http://www.townofsandlake.us). Printed copies are available for review at Town Hall and at the Town Library.

Postings for Public Hearing:

- Town Web Site (Along with complete document)
- TV
- Troy Record (For 3 weeks)
- Post Offices (3)
- Cumberland Farms
- Library
- Lakeview
- Sunoco
- Jiffy Mart
- Young's Pharmacy

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- Key Bank
- SL Town Hall
- Sent to Towns: North Greenbush, East Greenbush, Poestenkill, Schodack, Nassau, Stephentown, Berlin.

**COMMENTS FROM RESIDENTS:**

- \* A complete accounting of all discussions is available for review on audio tape in the Town Clerk's Office.

Supervisor Fasoldt moved to keep the Public Hearing Open until Wednesday, July 22, 2015 at 7:30PM.

**MOTION CARRIED = UNANIMOUS**

Meeting was adjourned for 5 min break.

**MOTION CARRIED = UNANIMOUS**

Supervisor Fasoldt reopened the meeting.

**APPROVAL OF MINUTES –**

Supervisor Fasoldt moved to approve the minutes of June 10, 2015 Town Board Meeting. This was seconded by Councilman Cioffi.

**MOTION CARRIED = UNANIMOUS**

Supervisor Fasoldt moved to approve the minutes of June 24, 2015 Town Board Workshop Meeting. This was seconded by Councilman Turner.

**MOTION CARRIED = UNANIMOUS (Councilwoman Kronau abstained).**

**MONTHLY REPORTS: TOWN CLERK-** Barbara A. Biittig

- Money paid to Supervisor for June 2015, \$28,803.13
- Money paid to NYS Ag & Markets for spay/neuter program \$69.00
- Money paid to NYS Conservation for June 2015 \$749.22
- Money paid to NY State Health Department \$180.00

Convenience Facility permits for 2015 are available in my office. To obtain a resident must prove that they live in Town of Sand Lake. A driver's License, light bill, telephone bill or anything that shows where you live. Senior Permits are \$15, regular are \$25. Extra cars are \$5 each. Money for Permits, garbage bags, punch cards can only be purchased at the Town Clerk's Office.

Dog License renewals have been mailed out. I am pleased to say that we are up-to-date with the Towns Dog Licenses for 2014. All dogs that live in the Town of Sand Lake are required by law

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to be licensed. They must have a rabies certificate to be licensed. Note: that the Health Department has several clinics each month. These clinics are free (with donation accepted) If your dog requires a rabies shot please call my office to find out when and where the next rabies clinic is to be held.

Any organization that is planning of using Butler Park for sporting events must fill out a form, provide insurance coverage and pay a non-refundable maintenance fee. No sports teams can use the Park without permission. Please contact me so that I can schedule the fields. I have already scheduled groups.

Our passport office has been extremely busy; we average over 50 per week. We do pictures and also assist those renewing. We get people from Vermont, Mass and all over. The process takes 4 to 6 weeks. If you pay for expediting an extra \$60 and this can be done within 2 weeks.

Passport Day in the USA will be coming up soon.

Reminder that Dogs need their licenses renewed on a yearly basis this is required by New York State Law. Failure to do so will result in an Appearance Ticket from the Town Court. If you no longer harbor this dog you are required by law to notify my office of this change. Dog's that are spayed or neutered the cost is \$8 and \$11 if not. Also, the Town has a leash law. What with the nice weather dogs are not allowed to run free off your property.

We are issuing Beach passes. Residents are free. Nonresidents cost \$25 for season.

Please note, anyone may purchase a license for hunting and fishing on your own computer 24 hours a day and 7 days a week. You may use a credit card. All that is necessary is to create a password. Purchase, then print to your printer. In just a few days you will receive your new license. Many residents have told me that it is quite easy to do. Walmart is no longer doing licenses we are told.

If you have any questions, concerns please feel free to contact me at 518-674-2026 ext 22 or my home at 518-674-5721.

**SUPERVISOR'S REPORT:**

- Update on Hudson River Greenway Grant
- Update on Mapping Grant-DEC- MS4
- Attended a meeting with the SL Center for Art – Promoting Arts in the Community
- Read article to appear in the Sand Lake Advertiser in response to Poestenkill's Town Councilman David Hass article – Ambulance Service.

**COMMITTEE REPORTS:**

**YOUTH** – On file in the Town Clerk's Office

**PLANNING BOARD** - Given by Nancy Perry -On file in the Town Clerk's Office.

**BUILDING/ZONING** – On file in the Town Clerk's Office.

Fred Erickson – Planning oversight committee – On file in the Town Clerk's Office.

**ENGINEER** - Lindsay Kestner – On file in the Town Clerk's Office.

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**BOARD MEMBERS REPORTS:**

**PUBLIC WORKS** – On file in the Town Clerk’s Office.

**HIGHWAY** – On file in the Town Clerk’s Office.

**PLANNING OVERSIGHT/LINKAGE STUDY** – On file in the Town Clerk’s Office.

**CABLE** – –On file in the Town Clerk’s Office.

**PLANNING & ECONOMIC DEVELOPMENT** – Mark Cioffi – On file in the Town Clerk’s Office.

**PHYSICAL FACILITIES** - Mark Cioffi – On file in the Town Clerk’s Office.

**INTERNAL CONTROL** – Mark Cioffi – On file in the Town Clerk’s Office.

**PARKS AND RECREATION** –Mark Cioffi - None at this time.

**BEACH** – Mark Cioffi – On file in the Town Clerk’s Office.

**CULTURE AND ARTS** - Christine Kronau – None at this time.

**YOUTH** – Christine Kronau – On file in the Town Clerk’s Office.

**SENIORS/SENIOR VAN** – Christine Kronau – None at this time.

**ART, HISTORY & CULTURE**- Christine Kronau – None at this time.

**VETERANS** – Christine Kronau. None at this time.

**AMBULANCE/PUBLIC SAFETY** – Christine Kronau – None at this time.

**DISASTER PREPAREDNESS/EMERGENCY SERVICES**- Barbara Glasser – On file in the Town Clerk’s Office.

**COMMUNITY SUBSTANCE ABUSE AWARENESS** – Barbara Glasser – On file in the Town Clerk’s Office.

**ANIMAL CONTROL** – Barbara Glasser - On file in the Town Clerk’s Office.

**STREET LIGHTS** –Ray Turner – On file in the Town Clerk’s Office

**LIBRARY** – Ray Turner- On file in the Town Clerk’s Office.

**CONVENIENCE FACILITY** – Ray Turner– On file in the Town Clerk’s Office.

**ZONING UPDATE** – On file in the Town Clerk’s Office.

**COMMENTS FROM RESIDENTS:**

- Greg Buell
  - \* A complete accounting of all discussions on agenda is available for review on audio tape in the Town Clerk’s Office.

**BUSINESS:**

**RESOLUTION#2015-07-54**

**Appointments – Summer Day Camp**

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

**Be it Resolved**, that the Town Board hereby appoints the following additional staff for the 2015 Summer Day Camp session beginning on July 6, 2015:

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
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<b>Zoe Raffo</b>	<b>Counselor 1</b>	<b>8.75</b>
<b>Brianna Holser</b>	<b>Counselor 1</b>	<b>8.75</b>
<b>Devon Holser</b>	<b>Counselor 1</b>	<b>8.75</b>
<b>Emma Mancino</b>	<b>Counselor 1</b>	<b>8.75</b>
<b>Megan Woods</b>	<b>Counselor 1</b>	<b>8.75</b>
<b>Madison Vogel</b>	<b>Counselor 1</b>	<b>8.75</b>
<b>Sydney Carey</b>	<b>Counselor 1</b>	<b>8.75</b>

**ADOPTED = AYES 5 NAYS 0**

**RESOLUTION#2015-07-55**

**Authorization – Landfill Monitoring Contract – CT Male Associates**

Supervisor Fasoldt moved and Councilman Cioffi seconded the following resolution:

**Whereas**, upon completion of the Town’s Landfill Closure Project in 1994, New York State Department of Environmental Conservation (DEC) regulations provide for environmental compliance monitoring consisting of groundwater monitoring, observation of landfill cap integrity, and gas monitoring; and

**Whereas**, the Town has received and reviewed proposals from two engineering firms, now therefore,

**Be it Resolved**, that the Town Board authorizes the Town Supervisor, upon review of Counsel, to retain the services of C T Male for the year 2015 to perform landfill environmental compliance monitoring for cost not to exceed \$5,950.

**ADOPTED = AYES 5 NAYS 0**

**RESOLUTION#2015-07-56**

**SEQRA Designation - Water Quality Improvement Project Grant**

**Project ID: 2013WQI1224**

Supervisor Fasoldt moved and Councilman Cioffi seconded the following resolution:

**Whereas**, the Town of Sand Lake accepted grant funding from the New York State Department of Environmental Conservation (DEC) under the Water Quality Improvement Project in the amount of \$13,020 for outfall location mapping; now therefore,

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**Be it Resolved**, that the Town Board, as lead agency, in accordance with SEQR 6NYCRR Part 617.5.(c) (18) determines that this project is a Type 2 action involving information and data collection only and therefore no further SEQR action is required.

**ADOPTED = AYES 5 NAYS 0**

**RESOLUTION#2015-07-57**

**Appointment – Water Quality Improvement Project Grant – Outfall Mapping  
Engineering Summer Intern**

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

**Whereas**, in October, 2014, the Town of Sand Lake accepted grant funding from the New York State Department of Environmental Conservation (DEC) under the Water Quality Improvement Project in the amount of \$13,020 for outfall location mapping required under the Municipal Separate Storm Sewer Systems (MS4) program; now therefore,

**Be it Resolved**, that the Town Board hereby appoints Robert Strang, Engineering Student from Rensselaer Polytechnic Institute (RPI), as an Engineering Summer Intern, for the purpose of data collection in relation to outfall mapping utilizing Geographic Information Systems (GIS) in coordination with the Rensselaer County Bureau of Research and Information Services (BRIS) at \$15.00 per hour not to exceed 8 hours per day for a period not to exceed 8 weeks.

**ADOPTED = AYES 5 NAYS 0**

**RESOLUTION#2015-07-58**

**Approval – 2015 Annual Town Comptroller Audit  
Supervisor, Town Clerk, Town Library, and Youth Department**

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

**Whereas**, the Town Comptroller must complete an audit in accordance with section 34 of Town Law, of all Town Officials that handle cash; and,

**Whereas**, the Town Comptroller has adopted an audit procedure based on the Local Management Guide, Fiscal Oversight Responsibilities published by the State of New York Office of the State Comptroller ( January, 2010) to be applied to the records of each Town Official; and

**Whereas**, the Town Comptroller has conducted the audit; and

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**Whereas**, the Town Comptroller completed the audits with no issues or matters to be reported for corrective action and has submitted to the Town Board the results of the audit at the Town Board Workshop on June 24, 2015; now therefore,

**Be it Resolved**, that the Town Board hereby accepts the 2015 Town Comptroller Audit of Town Officials – Supervisor, Town Clerk, Town Library, and Youth Department with the completed checklists, Comptroller’s comments, suggestions and conclusions and directs the Town Comptroller to file a copy of the audit with the Town Clerk.

**ADOPTED = AYES 5 NAYS 0**

**RESOLUTION#2015-07-59**

**Approval – 2015 Annual Town Comptroller Audit – Town Justices**

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

**Whereas**, the Town Comptroller must complete an audit in accordance with section 2019-A of the Uniform Justice Court Act of all Town Justices; and

**Whereas**, the Town Comptroller has adopted an audit procedure based on the Local Management Guide, Fiscal Oversight Responsibilities published by the State of New York Office of the State Comptroller ( January, 2010) to be applied to the records of each Town Justice; and

**Whereas**, the Town Comptroller has conducted the audit; and

**Whereas**, the Town Comptroller has completed the audit with no issues or matters to be reported for corrective action and has submitted to the Town Board the results of the audit at the Town Board Workshop Meeting on June 24, 2015; now therefore,

**Be it Resolved**, that the Town Board hereby accepts the 2015 Town Comptroller Audit of Town Justices and directs the Town Comptroller to file a copy with the Town Clerk.

**ADOPTED = AYES 5 NAYS 0**

**COMMENTS FROM RESIDENTS –**

- Brian Hunt  
\* A complete accounting of all discussions is available for review on audio tape in the Town Clerk’s Office.

Supervisor Fasoldt moved to adjourn the meeting at 9:36 PM. This was seconded by Councilman Cioffi.



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**MOTION CARRIED = UNANIMOUS**

A complete accounting of all discussions on agenda is available for review on audio tape in the Town Clerk's Office.

Respectfully submitted,

Barbara A. Biittig  
Town Clerk