

**TOWN OF SAND LAKE TOWN BOARD MEETING
JUNE 8, 2016**

A meeting of the Sand Lake Town Board was held on June 8, 2016 at 7:30 P.M. at the Sand Lake Town Hall. After the Pledge of Allegiance, the following answered roll call:

PRESENT: Councilwoman Kronau
Councilman Turner
Councilwoman Glasser
Councilman Beebie
Supervisor Fasoldt
Town Attorney Scott Ely

RECORDING SECRETARY: Barbara A. Biittig, Town Clerk

OTHERS PRESENT: Scott Blair, Barbara Martinage, Fred Shoemaker, Bruce Mereness, Debbie Donnally, Russ Blair, Ed Patanian, Jim Gumaer, Wayland Whitney, Karen Clickner Douthiel, Fred Erickson and others.

CALL TO ORDER

Supervisor Fasoldt opened the Public Hearing at 7:30 pm.

Public Hearing – Amendment to Chapter 170 of the Town Code –Noise

Town Clerk read:

PUBLIC NOTICE TOWN OF SAND LAKE

PLEASE TAKE NOTICE, that the Town Board of Sand Lake will hold a Public Hearing on the adoption of amendment to Chapter 170 of the Town Code – Noise Ordinance- of the Town Sand Lake on June 8, 2016 at 7:30 PM at the Sand Lake Town Hall, 8428 NY 66, Sand Lake, New York 12153.

By the Order of the Town Board

Barbara A. Biittig

Town Clerk

May 14, 2016

COMMENTS:

1. Jim Gumaer
2. Fred Shoemaker
3. Bob Katz
4. Karen Douthiel
5. Wayland Whitney
6. Barbara Martinage
7. Scott Blair
8. Debbie Donnelly

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*A complete accounting of all discussions on agenda is available for review on audio tape in the Town Clerk's Office.

Supervisor Fasoldt moved to close the public hearing at 8:01 PM. This was seconded by Councilwoman Kronau.

MOTION CARRIED = UNANIMOUS

APPROVAL OF MINUTES –

Supervisor Fasoldt moved to approve the minutes of May 11, 2016 Town Board Meeting. This was seconded by Councilman Beebie.

MOTION CARRIED = UNANIMOUS

Supervisor Fasoldt moved to approve the minutes of May 25, 2016 Workshop Meeting. This was seconded by Councilwoman Kronau.

MOTION CARRIED = UNANIMOUS

MONTHLY REPORTS: TOWN CLERK- Barbara A. Biittig

- Money paid to Supervisor for May 2016, \$15,125.39
- Money paid to NYS Ag & Markets for spay/neuter program \$82.00
- Money paid to NYS Health Dept. for Marriage Licenses \$67.50
- Money paid to NYS Conservation for May 2016 \$524.36

The Federal Primary is Tuesday, June 28, 2016 Dist #1 will vote at the AP SL Fire House, Dists#2,3 & 6 you will vote at the West Sand Lake School , and Dists #4 & 5 at the Sand Lake Town Hall. Polls are open from Noon until 9 PM.

Other Primary dates are :

State & Local Primary Sept 13, 2016

General Election November 8, 2016

The Rensselaer Co Board of Elections will be holding one inspector training class on Tuesday, June 21, 2016 at the Rensselaer Co Government Center, 1600 7th Avenue, 3rd Floor Legislative Chambers at 11 am.

Notice from the US Department of State with regard to passports. It now requires 3 weeks for expediting instead of 2 weeks. With many more people traveling the turnaround time is longer. Please file early for your passports. We do passports on a first come basis and with no appointment. Wednesday nights and Saturdays are the busier days.

The Town Beach opens on Saturday, June 25, 2016. In order to use the beach you must obtain a beach pass from the Town Clerks office during regular working hours. Residents are free and nonresidents are \$25 for season pass. New this year, no passes will be issued at the Beach.

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Monies must be paid directly to my office. We will start issuing the passes on MONDAY, June 20, 2016. No one is allowed at the Beach until there is a life guard on duty and that is June 25. We will also be having a 6 week program of swim lessons on Saturday mornings before the beach opens. For registration call my office. Residents are given priority.

I have received four applications for Peddlers Permits from Monolith Solar

Kathryn Connolly Town Clerk for the Town of North Greenbush has asked that I notice that on May 12, 2016 the Town of North Greenbush Town Board declared its intent to serve as Lead Agency for the proposed Type I actions: update the Town Code, Chapter 197, Zoning Law and Zoning Map, to be consistent with the Town's 2009 Comprehensive Plan. One can review material concerning this in my office.

If you have any questions, concerns please feel free to contact me at 518-674-2026 ext 22 or my home at 518-674-5721.

SUPERVISOR'S REPORT:

- Finalization of the two sewer projects – Reichard's Lake and Gundrum Point.
- Capital District Improvement project date for Sidewalks – late June.
- Live streaming of the meeting to view on website. Thanked Bob Katz.
- Thanked Nick Kalinowski video tech – leaving to join Army National Guard.

COMMITTEE REPORTS:

YOUTH – Lindsay Marshall – On file in the Town Clerk's Office.

PLANNING BOARD -. On file in the Town Clerk's Office.

BUILDING/ZONING – On file in the Town Clerk's Office.

Fred Erickson – Planning oversight committee – On file in the Town Clerk's Office.

ENGINEER - Lindsay Kestner – On file in the Town Clerk's Office. Read by Supervisor.

BOARD MEMBERS REPORTS:

PUBLIC WORKS – On file in the Town Clerk's Office.

HIGHWAY – On file in the Town Clerk's Office.

PLANNING OVERSIGHT/LINKAGE STUDY – On file in the Town Clerk's Office.

CABLE – –None at this time.-

PLANNING & ECONOMIC DEVELOPMENT – Steve Beebie– On file in the Town Clerk's Office.

PHYSICAL FACILITIES – Ray Turner– On file in the Town Clerk's Office.

INTERNAL CONTROL – Ray Turner – On file in the Town Clerk's Office.

PARKS AND RECREATION –Ray Turner – On file in the Town Clerk's Office

BEACH – Ray Turner– On file in the Town Clerk's Office

CULTURE AND ARTS - Christine Kronau – On file in the Town Clerk's Office.

YOUTH – Christine Kronau – On file in the Town Clerk's Office.

SENIORS/SENIOR VAN – Steve Beebie– On file in the Town Clerk's Office.

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ART, HISTORY & CULTURE- Christine Kronau – On file in the Town Clerk’s Office.

VETERANS – Barbara Glasser. On file in the Town Clerk’s Office.

AMBULANCE/PUBLIC SAFETY – Christine Kronau - On file in the Town Clerk’s Office.

DISASTER PREPAREDNESS/EMERGENCY SERVICES- Barbara Glasser – Read by Town Clerk.

COMMUNITY SUBSTANCE ABUSE AWARENESS – Barbara Glasser – Read by Town Clerk.

ANIMAL CONTROL – Barbara Glasser – Read by Town Clerk.

STREET LIGHTS –Ray Turner – On file in the Town Clerk’s

LIBRARY – Ray Turner- On file in the Town Clerk’s Office.

CONVENIENCE FACILITY – Ray Turner– On file in the Town Clerk’s Office.

ZONING UPDATE –Councilman Turner- None at this time.

COMMENTS FROM RESIDENTS:

- Ed Knapp
 - *A complete accounting of all discussions on agenda is available for review on audio tape in the Town Clerk’s Office.

RESOLUTION#2016-06-69

Approval – 2015 Annual Town Comptroller Audit

Supervisor, Town Clerk, Town Library, Receiver of Taxes and Youth Department

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

Whereas, the Town Comptroller must complete an audit in accordance with section 34 of Town Law, of all Town Officials that handle cash; and,

Whereas, the Town Comptroller has adopted an audit procedure based on the Local Management Guide, Fiscal Oversight Responsibilities published by the State of New York Office of the State Comptroller (January, 2010) to be applied to the records of each Town Official; and

Whereas, the Town Comptroller has conducted the audits in both March and May of 2016; and

Whereas, the Town Comptroller completed the audits with no issues or matters to be reported for corrective action and has submitted to the Town Board the results of the audit at the Town Board Workshop on May 25, 2016; now therefore,

Be it Resolved, that the Town Board hereby accepts the 2015 Town Comptroller Audit of Town Officials – Supervisor, Town Clerk, Town Library, Receiver of Taxes and Youth

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Department with the completed checklists, Comptroller's comments, suggestions and conclusions and directs the Town Comptroller to file a copy of the audit with the Town Clerk.

ADOPTED = AYES 5 NAYS 0

RESOLUTION#2016-06-70

Approval – 2015 Annual Town Comptroller Audit – Town Justices

Supervisor Fasoldt moved and Councilman Turner seconded the following resolution:

Whereas, the Town Comptroller must complete an audit in accordance with section 2019-A of the Uniform Justice Court Act of all Town Justices; and

Whereas, the Town Comptroller has adopted audit procedures based on the Local Management Guide, Fiscal Oversight Responsibilities published by the State of New York Office of the State Comptroller (January, 2010) to be applied to the records of each Town Justice; and

Whereas, the Town Comptroller has conducted the audit during the month of May 2016; and,

Whereas, the Town Comptroller completed the attached audit in May, 2016 related to the receiving and dispersing of moneys in 2015 with comments and has submitted to the Town Board the results of the audit at the Town Board Workshop Meeting on May 25, 2016; now therefore,

Be it Resolved, that the Town Board hereby accepts the 2015 Annual Town Comptroller Audit of Town Justices with the Town Comptroller's comments and directs the Town Comptroller to file a copy of the audit with the Town Clerk and the Uniform Justice Court.

ADOPTED = AYES 5 NAYS 0

RESOLUTION#2016-06-71

Appointments – Summer Day Camp 2016

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

Be it Resolved, that the Town Board hereby appoints the following staff for the 2016 Summer Day Camp session:

| <u>Name</u> | <u>Position</u> | <u>Hourly Rate</u> |
|-------------------|--------------------|--------------------|
| Lindsay Marshall | Director | |
| Brooke Wagner | Health Director | \$ 12.00 |
| Patricia Marshall | Assistant Director | \$ 13.00 |

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|-----------------------|---------------------------|---------|
| Matthew Reasor | Sports Coordinator | \$ 9.25 |
| Jacqueline St. Pierre | Arts & Crafts Coordinator | \$ 9.25 |
| Rebecca Lenseth | Senior Counselor | \$ 9.00 |
| Molly Biittig | Counselor 2 | \$ 9.00 |
| Zoe Raffo | Counselor 2 | \$ 9.00 |
| Brianna Holser | Counselor 2 | \$ 9.00 |
| Devon Holser | Counselor 2 | \$ 9.00 |
| Emma Mancino | Counselor 2 | \$ 9.00 |
| Megan Woods | Counselor 2 | \$ 9.00 |
| McKenzie Bump | Counselor 2 | \$ 9.00 |
| Sydney Carey | Counselor 2 | \$ 9.00 |

ADOPTED = AYES 5 NAYS 0

RESOLUTION#2016-06-72

Appointments – Town Beach Staff 2016

Supervisor Fasoldt moved and Councilman Turner seconded the following resolution:

Be it Resolved, that the Town Board hereby appoints the following Town Beach for the 2016 season:

| <u>Beach Employees</u> | <u>Position</u> | <u>Hourly Rate</u> |
|-------------------------------|-------------------------|---------------------------|
| Bridgit Hrubecky | Head Lifeguard | \$14.00 |
| Frank (Todd) Scaturro | Lifeguard | \$11.50 |
| Jared Austin | Lifeguard | \$11.50 |
| Carolyn Silver | Lifeguard | \$10.50 |
| Katie Roche | Lifeguard | \$11.00 |
| Thomas Culnan | Beach Aide (Substitute) | \$10.00 |
| Ann O'Brien | Beach Aide | \$ 9.00 |
| Cade Pytell | Beach Aide | \$10.00 |
| Jeremy Davidson | Beach Aide | \$ 9.00 |

ADOPTED = AYES 5 NAYS 0

RESOLUTION#2016-06-73

Dispensing of Alcoholic Beverages at Butler Park – Sand Lake Kiwanis

Supervisor Fasoldt moved and Councilman Beebie seconded the following resolution:

Be it Resolved, that The Towne Tavern of 2850 State Route 43, Averill Park, New York 12018 is permitted to dispense alcoholic beverages for the Kiwanis Summerfest on June 16, 17, 18 and 19, 2016 and Kiwanis Clean-up Day at Butler Park in accordance with provisions of 73-7

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of Sand Lake Code and upon condition that appropriate permits are obtained from the New York State Liquor Authority and insurance coverage is provided satisfactory to the Town Board and Town Attorney.

ADOPTED = AYES 5 NAYS 0

RESOLUTION#2016-06-74

Waiver of Thirty (30) Days' Notice Requirement for Westfall Station Cafe

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

WHEREAS, the Establishment known as the Westfall Station Cafe and its owner Knowlson CT, LLC located at 13 Averill Avenue, Averill Park, NY 12018, having provided the Town of Sand Lake with notice of its desire to apply to the State Liquor Licensing Authority for a liquor license; and

WHEREAS, the Town does not have any objection to the application made by said establishment; now therefore

IT IS RESOLVED, that the Town Board is giving the authority to Supervisor Fasoldt to provide to said establishment a letter of no objection to the renewal application and thereby waiving the Town's thirty (30) day ability to object to said application to New York State.

ADOPTED = AYES 5 NAYS 0

RESOLUTION#2016-06-75

Appointment – Deputy Court Administrator

Supervisor Fasoldt moved and Councilman Turner seconded the following resolution:

Whereas, Town Justices Toomey and Fryer have recommended to the Town Board the appointment of Kelly Mohl as Deputy Court Administrator; now therefore,

Be it Resolved, that Kelly Mohl is hereby appointed as Deputy Court Administrator for \$15.23 per hour, not to exceed 12 hours per week.

ADOPTED = AYES 5 NAYS 0

RESOLUTION#2016-06-76

Appointment – Board of Assessment Review Secretary

Supervisor Fasoldt moved and Councilman Beebie seconded the following resolution:

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Be it Resolved, that Shirley A. Neiss is hereby appointed as the Secretary to the Board of Assessment Review (BAR) for a stipend of \$363 for the 2016 session.

ADOPTED = AYES 5 NAYS 0

RESOLUTION#2016-06-77

Authorization – Contract with Town Hall Streams

Supervisor Fasoldt moved and Councilman Beebie seconded the following resolution:

Whereas, the Town Board wishes to make information more readily available to residents and individuals interested in Sand Lake town government; and,

Whereas, Town Hall Streams enables Town meetings to be video broadcast and archived for on demand playback via the internet; now therefore,

Be it Resolved, that the Town Board authorizes the Supervisor, upon review of Counsel, to enter into the attached agreement with Town Hall Streams, 8 Osprey Lane, York, Maine 03909 for a month-to-month term at \$150 per month.

ADOPTED – AYES 5 NAYS 0

RESOLUTION#2016-06-78

Authorization – Seek Bids for Concrete Pads at Transfer Station

Supervisor Fasoldt moved and Councilman Turner seconded the following resolution:

Whereas, the Town wishes to solicit competitive bids for the installation of concrete pads at the Town Transfer Station; and

Whereas, the Town's procurement policy requires sealed bids for such purchase, now therefore,

Be it Resolved, that the Town Board hereby directs the Town Clerk to advertise for bids for the installation of concrete pads at the Town Transfer Station, in accordance with bid specifications and instructions provided by the Commissioner of Public Works/Highway Superintendent and upon review and approval of Counsel.

ADOPTED = AYES 5 NAYS 0

RESOLUTION#2016-06-79

Authorization – Seek Bids to Furnish and Install LED Lighting at Town DPW Garage

Supervisor Fasoldt moved and Councilman Beebie seconded the following resolution:

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Whereas, the Town wishes to solicit competitive bids to furnish and install LED lighting at the Town Department of Public Works Garage on Springer Road; and

Whereas, the Town's procurement policy requires sealed bids for such purchase, now therefore,

Be it Resolved, that the Town Board hereby directs the Town Clerk to advertise for bids to furnish and install LED lighting at the Department of Public Works Garage on Springer Road, in accordance with bid specifications and instructions provided by the Commissioner of Public Works/Highway Superintendent and upon review and approval of Counsel.

ADOPTED = AYES 5 NAYS 0

RESOLUTION#2016-06-80

Budget Transfers/Amendments

Supervisor Fasoldt moved and Councilman Beebie seconded the following resolution:

Be It Resolved the following transfers are made to the 2016 Budget:

| <u>From</u> | <u>To</u> | <u>Amount</u> |
|-----------------------|------------------------------|---------------|
| A 1620.4 | A 1650.4 | \$900.00 |
| Buildings Contractual | Central Communications Cont. | |

Budget Amendments

None at this time

ADOPTED = AYES 5 NAYS 0

RESOLUTION#2016-06-81

Appointment for Part-time Seasonal Help for 2016

Supervisor Fasoldt moved and Councilman Beebie seconded the following resolution:

WHEREAS, the Department of Public Works is in need of additional help for the summer season to assist with road work and the maintenance of the park, beach and convenience facility; and

WHEREAS, said position shall receive no benefit from the town in regard to items such as, but not limited to, time accruals, paid holidays and

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WHEREAS, the Commissioner of Public Works has recommended the hiring of Eric Bush and Michael Daigle as seasonal, part-time employees at a rate of \$10.00 per hour; now therefore

BE IT RESOLVED, that the Commissioner of Public Works, Brian Hunt, has designated the hiring of Eric Bush and Michael Daigle as seasonal part-time employees for the Town of Sand Lake for 2016 at the rate of \$10.00 per hour.

ADOPTED = AYES 5 NAYS 0

COMMENTS FROM RESIDENTS:

- Fred Erickson

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Supervisor Fasoldt moved to adjourn the meeting at 8:46 PM. This was seconded by Councilwoman Kronau.

MOTION CARRIED = UNANIMOUS

Supervisor Fasoldt reopened the meeting at 8:50 PM to make a correction to Resolution #6.

Supervisor Fasoldt moved to amend the Resolution and this was seconded by Councilwoman Kronau. Resolution #6 should read:

RESOLUTION#2016-06-74

Waiver of Thirty (30) Days' Notice Requirement for Westfall Station Cafe

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

WHEREAS, the Establishment known as the Westfall Station Cafe and its owner Knowlson CT, LLC located at 13 Averill Avenue, Averill Park, NY 12018, having provided the Town of Sand Lake with notice of its desire to apply to the State Liquor Licensing Authority for a liquor license; and

WHEREAS, the Town does not have any objection to the application made by said establishment; now therefore

IT IS RESOLVED, that the Town Board is giving the authority to Supervisor Fasoldt to provide to said establishment a letter of no objection to the ~~renewal~~-application

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and thereby waiving the Town's thirty (30) day ability to object to said application to New York State.

ADOPTED = AYES 5 NAYS 0

Supervisor Fasoldt moved to adjourn the meeting at 8:57 PM. This was seconded by Councilman Beebie.

MOTION CARRIED = UNANIMOUS

A complete accounting of all discussions on agenda is available for review on audio tape in the Town Clerk's Office.

Respectfully submitted,

Barbara A. Biittig
Town Clerk