

**TOWN OF SAND LAKE TOWN BOARD MEETING  
MAY 9, 2012**

A meeting of the Sand Lake Town Board was held on May 9, 2012 at 7:30P.M. at the Sand Lake Town Hall. After the Pledge of Allegiance, the following answered roll call:

**PRESENT:** Councilman Turner  
Councilman Splain  
Councilman Cioffi  
Councilwoman Kronau  
Supervisor Fasoldt  
Town Attorney Russell Bennett

**RECORDING SECRETARY:** Barbara A. Biittig, Town Clerk

**OTHERS PRESENT:** Justin Schultz, Bill Glasser, Clyde D. Heffner, Malcolm McPherson, Richard Schrom, Bill Kelly, Elizabeth Foley, Lindsay Marshall, Fred Erickson, Fred Schreyer, Brian Hunt, Bernie Mardon, Beth Cioffi, Joel Hunt, William Rohl, Scott Paul, and others.

**APPROVAL OF MINUTES –**

Supervisor Fasoldt moved to approve the minutes of April 11, 2012 and April 25, 2012.

**MOTION CARRIED = UNANIMOUS**

**MONTHLY REPORTS: TOWN CLERK-** Barbara A. Biittig

- Total fees paid to the Supervisor for the month of April 2012 - \$15,167.46
- Money Given to NYS Ag. & Markets for spay/neuter program - \$86.00
- Money Given to NYS Environmental Conservation - \$885.29
- Money Given to NYS Health Dept. for Marriage Licenses - \$112.50

The Town Clerk's office has begun a records project that will update all the Town's records that are in the Records room/vault to improve accessibility, accountability and maintenance of our records. This will make it totally clear just what we have in our possession and this will enable us to make sure that we have all that is required by the State in our possession. We are also in the process of writing a grant with the hope of preserving more of the historic documents. This is a very large undertaking. I plan on visiting neighboring towns to check out their record keeping systems.

Reminder that the Town of Sand Lake has a dog lease law and all dogs are not allowed to run free.

On June 26, 2012 a Federal Primary Election day will be held. This is for Republican and Democratic voters. All districts 1-6 will vote in the Sand Lake Town Hall at 8428 NY 66, Sand Lake. The Federal Primary Election will be from Noon-9PM. Any questions call the Town Clerk's office at 518-674-2026 ext 22.

**TOWN OF SAND LAKE TOWN BOARD MEETING  
MAY 9, 2012**

Notice to Sand Lake Town Residents: The Town Clerk's Summer Hours for the months of June, July & August 2012 are:

Monday 9 AM – 4 PM  
Tuesday 9 AM- 4PM  
Wednesday 9 AM – 6 PM  
Thursday 9 AM – 4 PM  
Friday 9 AM – 4 PM  
No Sat. Hours during June, July & August

Any questions please call the Sand Lake Town Clerk's office at 518-674-2026 ext 22 we will be only happy to answer your questions,

**SUPERVISOR'S REPORT:**

- Attended Rensselaer County Supervisor's Association meeting – discussed shared service agreements, health insurance, and budgets – meets once a month.
- Attended the 53 year Sand Lake Ambulance celebration along with Councilwoman Kronau and Town Clerk Biittig.
- Worked with the Business Association and the Bicentennial Committee with regard to the Clean-Up Day on June 2. All convenience facility rules and regulations apply for that day. Electronics are free, brush, metal and free mulch available at the Highway Dept. Many organizations: scouts, WSL Fire Department, Sand Lake Ambulance and Garden Club will participial.
- Finalized the Employee handbook and thanked all that helped.
- Attended a water study committee meeting with Alan Randall
- Attended the public meeting of the Rensselaer Plateau Alliance, the Town will host a meeting on May 31, 2012 from 6:30-9:00.
- Highway report – on file in the Town Clerk's office
- Continue to review proposed zoning – would like to move the process along but do not want to short cut it.
- Due to the fact that a public hearing was never held last year with regard to a rate increase in sewer rates – recommending that no public hearing will be held so no rate increase for this year.

**COMMITTEE REPORTS:**

**YOUTH** – Lindsay Marshall – Youth Director – Summer Camp – registration and interviews. Many opening are still available and will be sending another letter home. Unable to give numbers to be hired due to unsure of enrollment numbers.

**BICENTENNIAL-** Fred Erickson- Co-Chair of the Bicentennial Celebration - Bob Moore and Jim Gould will be judging essay contest for Algonquin students about what Sand Lake means in our schools. Tree planting did not occur. Self guided house tour 2-4 meeting at Sand Lake Baptist Church. The Mitchell home is the only one that you can actually go inside.

**TOWN OF SAND LAKE TOWN BOARD MEETING  
MAY 9, 2012**

**PLANNING OVERSITE COMMITTEE-** Fred Erickson - Meeting June 7 in the Sand Lake Lunchroom.

**BUILDING/ZONING** – Fred Schreyer – Report on file in the Town Clerk’s Office.  
**PLANNING BOARD** – Justin Schultz – Planning Board Chairman – Report on file in the Town Clerk’s Office.

**BOARD MEMBER REPORTS:**

**PUBLIC WORKS** - On file in the Town Clerk’s Office.  
**HIGHWAY** - On file in the Town Clerk’s Office.  
**CONVENIENCE FACILITY** – Paul Splain - On file in the Town Clerk’s Office.  
**INSURANCE** – Paul Splain – None at this time.  
**CABLE** - Paul Splain - On file in the Town Clerk’s Office.  
**ANIMAL CONTROL** – Ray Turner - On file in the Town Clerk’s Office  
**LIBRARY** – Ray Turner - On file in the Town Clerk’s Office.  
**PHYSICAL FACILITIES** – Mark Cioffi - On file in the Town Clerk’s Office.  
**INTERNAL CONTROL** – Mark Cioffi - On file in the Town Clerk’s Office.  
**BEACH** – Mark Cioffi - On file in the Town Clerk’s Office.  
**STREET LIGHTS** – None at this time  
**PARKS AND RECREATION** - On file in the Town Clerk’s Office.  
**YOUTH** – Christine Kronau - On file in the Town Clerk’s Office.  
**SENIORS/SENIOR VAN** – Christine Kronau - On file in the Town Clerk’s Office.  
**AMBULANCE/PUBLIC SAFETY** – Christine Kronau - On file in the Town Clerk’s Office.  
**VETERANS** – Christine Kronau – On file in the Town Clerk’s Office.  
**PLANNING OVERSIGHT/LINKAGE STUDY** – On file in the Town Clerk’s Office.

**PRESENTATION – 2012 MS4 ANNUAL REPORT – KESTNER  
ENGINEERING** – Report on file in the Town Clerk’s Office

**COMMENTS FROM RESIDENTS:**

- Richard Schrom – 65 Climer Circle, West Sand Lake, NY – 46 years resident – Questioned the Employee Handbook – Stated that he had been attacked by Highway personnel and also Councilman Cioffi. Supervisor Fasoldt encouraged him to please make an appointment so they could meet to discuss these concerns. Also, he questioned when would the street sweeper be up and running.

**BUSINESS:**

**RESOLUTION #2012-04-67  
Adoption of Employee Handbook**

**TOWN OF SAND LAKE TOWN BOARD MEETING  
MAY 9, 2012**

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

**Whereas**, the Town of Sand Lake has determined that a uniform set of personnel rules, policies and requirements for employees and officers is an essential communication tool that promotes consistent and fair practices in the work place, and

**Whereas**, in 2002, by resolution #138-02, the Town of Sand Lake adopted a comprehensive Employee Handbook setting forth rules, requirements and benefits relating to all town employees and officers; and,

**Whereas**, the Town of Sand Lake has recently conducted a thorough review to update this handbook to ensure compliance with employment regulations, improve employee communications and create consistency in policy application; now therefore,

**Be It Resolved**, that the Town Board adopts the Town of Sand Lake Employee Handbook as fully updated and revised on May 9, 2012.

**ADOPTED = AYES 5 NAYS 0**

**RESOLUTION#2012-05-68**

**Authorization – Agreement with Gasboy International, LLC**

Supervisor Fasoldt moved and Councilman Cioffi seconded the following resolution:

**Whereas**, the Town of Sand Lake currently contracts with Gasboy International, LLC to provide the Public Works Department with a reliable fleet fueling and management system; and

**Whereas**, the contract with Gasboy International, LLC is scheduled to expire on May 15, 2012, now therefore,

**Be it Resolved**, the Town Board hereby authorizes the Town Supervisor, upon review of Counsel, to enter into an agreement with Gasboy International, LLC pursuant to the terms and conditions of the attached agreement.

**Attachment**

**ADOPTED = AYES 5 NAYS 0**

**RESOLUTION#2012-05-69**

**Letter of Agreement – Sand Lake Ambulance**

Supervisor Fasoldt moved to amend resolution to add **enter** and to amend letter of Agreement date (April 11, 2012) and this was seconded by Councilman Cioffi.

**TOWN OF SAND LAKE TOWN BOARD MEETING  
MAY 9, 2012**

**MOTION CARRIED = UNANIMOUS**

Supervisor Fasoldt moved and Councilman Cioffi seconded the following resolution:

**WHEREAS**, fuel is a substantial and increasing cost for the Sand Lake Ambulance, and

**WHEREAS**, the Town contracts with the Sand Lake Ambulance for municipal ambulance services and the expense of that contract is affected by the rising cost of fuel, and

**WHEREAS**, the Town Board has approved a fuel sharing agreement with first responder organizations in the Town, including the Sand Lake Ambulance, and

**WHEREAS**, an opinion of the State Comptroller (88-2) states that Towns may enter into such agreements with not-for-profit ambulance companies only in the context of and as compensation under a contract for municipal ambulance services, now therefore,

Be it **RESOLVED**, that the Supervisor is authorized to execute the attached letter agreement reflecting the understanding of the Sand Lake Ambulance and the Town that the fuel sharing agreement is in the context of and is in the nature of compensation for its contracted ambulance services.

**Letter of Agreement**

Sand Lake Ambulance  
P.O. Box 222  
3643 Route 43  
West Sand Lake, NY 12196

Re: Fuel Sharing Agreement

Dear \_\_\_\_\_,

I am writing to confirm the mutual understanding of the Town of Sand Lake and the Sand Lake Ambulance that the fuel sharing agreement approved by the Town Board at its **April 11, 2012** meeting is in the context of and as additional compensation for services provided under the 2012 contract for ambulance services for the Town of Sand Lake, as such may from time to time be renewed, and such contract for ambulance services shall be considered amended to the extent of providing such additional compensation.

It is also agreed that, notwithstanding any provision to the contrary contained in such fuel sharing agreement, the participation of the Sand Lake Ambulance in such fuel sharing

**TOWN OF SAND LAKE TOWN BOARD MEETING  
MAY 9, 2012**

agreement shall terminate immediately upon the expiration and non-renewal of the underlying agreement for ambulance services.

Please countersign this letter in the space provided below to signify the agreement of the Sand Lake Ambulance to the above terms and conditions.

Sincerely,

\_\_\_\_\_  
Flora Fasoldt, Supervisor

Agreed to by

\_\_\_\_\_ (Print Name)

\_\_\_\_\_, Sand Lake Ambulance

**ADOPTED = AYES 5, NAYS 0**

**RESOLUTION #2012-05-TABLED**  
**Appointment - Cable TV Technician**

Supervisor Fasoldt moved to table this resolution. Councilman Cioffi second.

**Be it Resolved**, that **Nicolas Kalinowski** is appointed as Cable TV Technician for the Town of Sand Lake to be compensated at a rate of \$7.90 per hour.

**MOTION CARRIED = UNANIMOUS**

**RESOLUTION#2012-05-70**  
**Appointment – Secretary to the Board of Assessment Review (BAR)**

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

**Be it Resolved**, that upon the recommendation of the Town Assessor, that **Shirley A. Neiss** is hereby appointed to serve as **Secretary to the Board of Assessment Review** for the 2012 Board of Assessment Review sessions; and be it

**Further Resolved**, that compensation is based on the sum of \$356 set forth in the 2011 Employee Compensation Schedule with payments apportioned by the number of meetings held in the year.

**ADOPTED = AYES 5, NAYS 0**

**RESOLUTION #2012-05-71**

**TOWN OF SAND LAKE TOWN BOARD MEETING  
MAY 9, 2012**

**Permanent Part-Time Appointment – Building Maintenance**

Supervisor Fasoldt moved and Councilman Cioffi seconded the following resolution:

**Be it Resolved**, that Keith Hammond is permanently appointed to the position of Building Maintenance at an hourly rate of \$16.33 for up to 25 hours per week.

**ADOPTED = AYES 5, NAYS 0**

**RESOLUTION#2012-05-72**

**Authorization – Execute Amended NYSERDA Agreement**

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

**Whereas**, the Town of Sand Lake entered into an Agreement with the New York State Energy Research Development Authority (NYSERDA) for the installation of Photovoltaic (PV) System Installation and Service for the Public Works Department on Springer Road, and

**Whereas**, the NYSERDA project is in the final stage of completion; and

**Whereas**, on March 29, 2012, NYSERDA provided a revised “Statement of Work” related to the Agreement; now therefore,

**Be it Resolved**, that the Town Board authorizes the Town Supervisor, upon review of counsel, to execute the amended Agreement with NYSERDA.

**ADOPTED = AYES 5, NAYS 0**

**RESOLUTION #2012-05-73**

**Appointment – Commissioner of Public Works/Superintendent of Highways**

Supervisor Fasoldt moved and Councilman Cioffi seconded the following resolution:

**Be it Resolved**, that the Town Board hereby appoints **Brian Hunt** as Town of Sand Lake Commissioner of Public Works/Superintendent of Highways at an annual salary of \$66,950.00 as set forth in the 2011 Town Budget; and

**Be it Further Resolved**, that as a working member of the Highway Department in addition to his administrative and supervisory duties the Commissioner of Public Works/Superintendent of Highways shall be entitled to the same leave and uniform/working clothing allowance as the working crew receive under Article 14 – Leaves and Article 19 Uniform/Work Clothing Allowance as stated in the Collective

**TOWN OF SAND LAKE TOWN BOARD MEETING  
MAY 9, 2012**

Bargaining Agreement By and Between the Town of Sand Lake and UPSEU – January 1, 2009 – December 31, 2012.

**ADOPTED = AYES 5, NAYS 0**

**RESOLUTION#2012-05-74**

**Appointment – Deputy Commissioner of Highway**

Supervisor Fasoldt moved and Councilman Cioffi seconded the following resolution:

**Whereas**, pursuant to Town Law Section 32 (2) the the Commissioner of Public Works/Superintendent of Highways has appointed **William Rohl** as Deputy Commissioner of Highways, now therefore

**Be it Further Resolved**, that Deputy Commissioner of Highways William Rohl will receive an hourly increase of \$1.25 in addition to his current hourly rate of \$22.50.

**ADOPTED = AYES 5, NAYS 0**

**RESOLUTION#2012-05-75**

**Establishing Comprehensive Plan Committees**

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

**Whereas**, in June of 2006, the Town of Sand Lake adopted a Comprehensive Plan as a tool to set a course for the future planning of our community, and

**Whereas**, the Town of Sand Lake Comprehensive Plan outlines specific actions or policies the Town should pursue to accomplish the shared vision of our town; calling for certain objectives and recommendations to establish a framework for community-wide collaboration; and

**Whereas**, the Planning Oversight Committee provided the Town Board with suggested committees and members to further that vision; now therefore

**Be it Resolved**, that the Town Board hereby establish the following committees and members:

**Planning Oversight Committee**

Fred Erickson – Chairman  
Russ Bennett – Vice Chairman  
Monica Ryan - Secretary  
Judy Breselor  
Rob Dressner

**TOWN OF SAND LAKE TOWN BOARD MEETING  
MAY 9, 2012**

William Glasser  
Laurie Leckonby  
John McEvelly  
Ed Patanian  
Marybeth Pettit  
Dave Winkler

**Mining Liaison Committee**

William Kelly  
Thomas Hatcher  
Edward Patanian  
Robert Pabst  
Ralph Hansen

**Environmental/Open Space/Recreation**

Alan Randall  
John Sniezyk  
Shannon DeCelle  
John Bielawski  
Peter Sanzen

And be it,

**Further Resolved**, that the Planning Oversight Committee assumes the responsibilities of the Economic Development Committee, and be it

**Further Resolved**, that the Planning Oversight Committee, Mining Liaison Committee and Environmental/Open Space/Recreation Committee follow the guidelines set forth in the Town's Committee Handbook adopted by resolution #26-11 and serve a three-year term ending December 31, 2014.

**ADOPTED = AYES 5, NAYS 0**

**RESOLUTION #2012-05-76**

**Appointment – MEOH Highway Department**

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

**Whereas**, pursuant to Highway Law Section 140 (4) the Commissioner of Public Works/Superintendent of Highways has employed **Mark Petrone** as Motor Equipment Operator Heavy, now therefore,

**Be it Resolved**, that the Town Board hereby approves the appointment of Mark

**TOWN OF SAND LAKE TOWN BOARD MEETING  
MAY 9, 2012**

Petrone as a Motor Equipment Operator Heavy (MEOH), and

**Be it Further Resolved**, that **Mark Petrone** will receive an hourly increase of \$.50 per hour in addition to his hourly rate of \$21.41

**ADOPTED = AYES 5, NAYS 0**

**RESOLUTION #2012-05-77**

**Permanent Appointment - MEOL Highway Department**

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

**Whereas**, pursuant to Highway Law Section 140 (4) the Commissioner of Public Works/Superintendent of Highways has employed **Josh Bucci** as permanent Motor Equipment Operator Light (MEOL), now therefore,

**Be it Resolved**, that the Town Board hereby approves the permanent appointment of **Josh Bucci** as a Motor Equipment Operator (MEOL) at his current rate of pay, \$16.33, and

**Be it Further Resolved**, that the pay increments of an additional \$.50 per hour after six months and another \$.50 per hour after one year, as set forth in the collective bargaining agreement be made contingent upon obtaining a Commercial Driver's License.

**ADOPTED = AYES 5, NAYS 0**

**RESOLUTION#2012-05-78**

**Authorization – Seek Bids for Liquid Asphalt**

Supervisor Fasoldt moved and Councilman Cioffi seconded the following resolution:

**Whereas**, the Town of Sand Lake Highway Department has a need for Liquid Asphalt Cationic Winter Mix, and

**Whereas**, the Town's procurement policy requires sealed bids for such purchase, now therefore

**Be it Resolved**, that the Town Clerk is hereby directed to advertise for bids for approximately 12,000 gallons of Blended Liquid Asphalt CAT WM-2 in accordance with instructions from the Commissioner of Public Works/Highway Superintendent.

**ADOPTED = AYES 5, NAYS 0**

**TOWN OF SAND LAKE TOWN BOARD MEETING  
MAY 9, 2012**

**RESOLUTION #2012-05-79**

**Authorize Agreement – Averill Park School District Transportation**

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

**Whereas**, the Town of Sand Lake will host a Summer Day Camp at the Sand Lake Elementary School from July 2, 2012 through August 10, 2012; and

**Whereas**, the Town of Sand Lake Summer Day Camp, has in the past, and plans to utilize transportation from the Averill Park School District for fieldtrips during the 2012 season; now therefore,

**Be it Resolved**, that the Town Board authorizes the Town Supervisor, upon review of counsel, to enter into the attached agreement with the Averill Park School District for the purpose of transporting Summer Day Camp children and staff at the driver's contractual hourly rate including FICA and the sum of \$1.00/mile.

**ADOPTED = AYES 5, NAYS 0**

**COMMENTS FROM RESIDENTS: NONE AT THIS TIME**

Supervisor Fasoldt moved to go into Executive Session at 8:45 PM to discuss Glass Lake Preservation Corporation vs. Town of Sand Lake and Crown Atlantic vs. Town of Sand Lake.

**MOTION CARRIED = UNANIMOUS**

Supervisor Fasoldt called the meeting back to order at 9:25 PM and reported that no action was taken.

Supervisor Fasoldt moved to adjourn the meeting at 9:26 PM. This was seconded by Councilwoman Kronau.

**MOTION CARRIED = UNANIMOUS**

A complete accounting of all discussions on agenda is available for review on audio tape in the Town Clerk's Office.

Respectfully submitted,

Barbara A. Biittig  
Town Clerk

**TOWN OF SAND LAKE TOWN BOARD MEETING  
MAY 9, 2012**

**TOWN OF SAND LAKE TOWN BOARD MEETING  
MAY 9, 2012**