

**TOWN OF SAND LAKE TOWN BOARD MEETING
NOVEMBER 12, 2015**

A meeting of the Sand Lake Town Board was held on November 12, 2015 at 7:30 P.M. at the Sand Lake Town Hall. After the Pledge of Allegiance, the following answered roll call:

PRESENT: Councilwoman Glasser
Councilman Turner
Councilman Cioffi
Councilwoman Kronau
Supervisor Fasoldt
Town Attorney Ely

RECORDING SECRETARY: Barbara A. Biittig, Town Clerk

OTHERS PRESENT: Fred Erickson, Brian Hunt, Scott Blair, Russ & Christal Blair, Bill Hoffay, Bill Glasser, Tom Hatcher, Mike Pouloupoulos, Greg Buell, Steve Robelotto, and others.

CALL TO ORDER

Supervisor Fasoldt opened the Town Board meeting at 7:30 pm.

APPROVAL OF MINUTES –

Supervisor Fasoldt moved to approve the minutes of October 14, 2015 Town Board Meeting. This was seconded by Councilwoman Kronau.

MOTION CARRIED = UNANIMOUS

Supervisor Fasoldt moved to approve the minutes of October 28, 2015 Town Board Workshop Meeting. This was seconded by Councilwoman Kronau.

MOTION CARRIED = UNANIMOUS

MONTHLY REPORTS: TOWN CLERK- Barbara A. Biittig

- Money paid to Supervisor for October 2015, \$7,911.60
- Money paid to NYS Ag & Markets for spay/neuter program \$75.00
- Money paid to NYS Conservation for October 2015 \$3,268.25
- Money paid to NY State Health Department \$90.00

Saturdays have become extremely busy so I will be working 2 clerks. This is due to the large number of Passports being processed. We are doing many nonresidents and out of state passports. With everyone's busy schedules we are trying to accommodate residents with late hours on Wed to 6 pm with Passports until 5:30pm. We are open from 9 am to 12 Noon on Saturdays. The Passport office closes at 11:30 PM. If you have questions on requirement please call my office.

All my passport agents have to take the yearly classes on Passport Training and be certified again for another year.

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DEC has opened up a few left over DOE permits. There are none here locally but many out to the western part of the state. You can check on line and see the areas available. Each day the list changes due to what is available,

The 2016 Convenience Facility permits are on sale. The price is still \$25 for under 60 years, over 60 \$15 and extra vehicles \$5. You must be a town resident and only Town Garbage bags must be used.

My deputy Shirley Neiss and I will be taken classes in Poestenkill on the use of Credit Cards. It seems that this will happen before the New Year.

I spoke with Frank Merola about the possibility of a Motor Vehicle satellite office here in Sand Lake. We would not qualify for a satellite office once a week due to the fact that Schodack has one but we might be able to have it here once a month. This is no cost to the Town and their employees run it, they just need space. Frank Merola will be coming out to talk with me soon.

Reminder with the bad weather approaching please remember that the Town TV site has information on storm updates.

If you have any questions, concerns please feel free to contact me at 518-674-2026 ext 22 or my home at 518-674-5721.

SUPERVISOR'S REPORT:

- The Budget Public Hearing was held.
- Hamlet Signs – Are ready.
- Attended the Veterans Day Ceremony – Sherry Martini gave a wonderful speech.
- Workshop Meeting for this month changed to Monday, November 23, 2015 due to Thanksgiving.

COMMITTEE REPORTS:

YOUTH – Lindsay Marshall – Youth Director – Report given by Councilwoman Kronau.

PLANNING BOARD -On file in the Town Clerk's Office.

BUILDING/ZONING – On file in the Town Clerk's Office.

Fred Erickson – Planning oversight committee – On file in the Town Clerk's Office.

ENGINEER - Lindsay Kestner – None at this time.

BOARD MEMBERS REPORTS:

PUBLIC WORKS – On file in the Town Clerk's Office.

HIGHWAY – On file in the Town Clerk's Office.

PLANNING OVERSIGHT/LINKAGE STUDY – On file in the Town Clerk's Office.

CABLE – None at this time.

PLANNING & ECONOMIC DEVELOPMENT – Mark Cioffi – On file in the Town Clerk's Office.

PHYSICAL FACILITIES - Mark Cioffi – On file in the Town Clerk's Office.

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INTERNAL CONTROL – Mark Cioffi – On file in the Town Clerk’s Office.

PARKS AND RECREATION –Mark Cioffi - None at this time.

BEACH – Mark Cioffi – None at this time.

CULTURE AND ARTS - Christine Kronau – On file in the Town Clerk’s Office.

YOUTH – Christine Kronau – On file in the Town Clerk’s Office.

SENIORS/SENIOR VAN – Christine Kronau – On file in the Town Clerk’s Office.

ART, HISTORY & CULTURE- Christine Kronau – On file in the Town Clerk’s Office.

VETERANS – Christine Kronau. On file in the Town Clerk’s Office.

AMBULANCE/PUBLIC SAFETY – Christine Kronau - On file in the Town Clerk’s Office.

DISASTER PREPAREDNESS/EMERGENCY SERVICES- Barbara Glasser – On file in the Town Clerk’s Office.

COMMUNITY SUBSTANCE ABUSE AWARENESS – Barbara Glasser – On file in the Town Clerk’s Office.

ANIMAL CONTROL – Barbara Glasser - On file in the Town Clerk’s Office.

STREET LIGHTS –Ray Turner – On file in the Town Clerk’s Office

LIBRARY – Ray Turner- On file in the Town Clerk’s Office.

CONVENIENCE FACILITY – Ray Turner– On file in the Town Clerk’s Office.

ZONING UPDATE – None at this time.

COMMENTS FROM RESIDENTS:

- Bill Glasser
- Greg Buell

*A complete accounting of all discussions on agenda is available for review on audio tape in the Town Clerk’s Office.

BUSINESS:

RESOLUTION#2015-11-84

Adoption of 2016 Town of Sand Lake Budget

Supervisor Fasoldt moved and Councilman Cioffi seconded the following resolution:

Whereas, the Town Board of the Town of Sand Lake adopted its Preliminary Budget on October 14, 2015; and

Whereas, the Town Board held a Public Hearing on the 2016 Preliminary Budget on October 28, 2015; and

Whereas, the Budget Officer of the Town of Sand Lake completed and filed the required online Property Tax Cap Form with the New York State Comptroller’s Office on October 29,

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2015 indicating that the Town of Sand Lake's 2016 Preliminary Budget does not override the cap; now therefore,

Be it Resolved, that the Town Board of the Town of Sand Lake hereby adopts the 2016 Preliminary Budget as the Town of Sand Lake 2016 Final Budget; and

Be it Further Resolved, that the Town Clerk is hereby directed to prepare two certified copies of the budget with certified copies of the fire district's final budget annexed to each and within five (5) days deliver the copies of the budget to the Town Supervisor, who must then present them to the county legislative body within ten (10) days of receipt.

ADOPTED = AYES 3, NAYS 2 (Councilwoman Glasser and Councilman Turner voted No)

RESOLUTION#2015-11-85

**Approval of Standard Work Day and Reporting for NYS Retirement
Flora Fasoldt, Caroline Melkonian, Sharon Benson**

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

Whereas, the New York State Office of the Comptroller requires that municipalities establish a standard work day and reporting requirement by resolution, and

Whereas, the Town Board has received and reviewed all required time sheets and records to adopt the attached "Standard Work Day and Reporting Resolution for Elected and Appointed Officials" in compliance therewith; now therefore,

Be it Resolved, that the Sand Lake Town Board hereby adopts the attached "Standard Work Day and Reporting Resolution for Elected and Appointed Officials" for Town Supervisor, Flora Fasoldt and Board of Assessment Review Members, Caroline Melkonian and Sharon Benson; and

Be it Further Resolved, that the Town Board hereby authorizes the Town Clerk to sign, and publicly post for a minimum of thirty days, said resolution and present the same, along with a certified copy of this resolution, to the New York State Office of the Comptroller within 45 days of adoption of this resolution.

ADOPTED = AYES 5 NAYS 0

**RESOLUTION #2015-11-86
Authorization – MetLife Dental**

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

Be It Resolved, that the Town Board hereby authorizes Supervisor Flora Fasoldt to enter into an agreement, upon review of Counsel, with MetLife Dental to offer dental insurance coverage for eligible Town employees.

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ADOPTED = AYES 5 NAYS 0

RESOLUTION#2015-11-87

Establishment of Health Savings Account (HSA)

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

Whereas, the Town wishes to establish a Health Savings Account with Jaeger and Flynn for the purpose of providing reimbursements to its employees for costs associated with the reimbursement of deductibles for health related costs only; now therefore

Be it Resolved, the Supervisor is hereby authorized to execute all necessary contracts upon review of counsel with Jaeger and Flynn for the Health Savings Account.

ADOPTED = AYES 5 NAYS 0

RESOLUTION#2015-11-88

Budget Transfers/Amendments

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

Be It Resolved the following transfers are made to the 2015 Budget:

<u>From</u>	<u>To</u>	<u>Amount</u>
A 1990.4	A 3620.1	\$ 1,000.00
Contingency Contr	Building Inspector Pers.	
A 1990.4	A 8160.1	\$ 1,300.00
Contingency Contr.	Refuse and Garbage Pers.	
A 1990.4	A 8160.4	\$ 3,700.00
Contingency Contr.	Refuse and Garbage Contr.	
A 7140.1 Park Personnel	A 7140.4 Park Contractual	\$ 2,000.00

Budget Amendments

Increase appropriation A 1641.2 – Solar Install Equipment in the amount of \$4,906.00 by appropriating General Fund Board Designated Reserve - A 897 in the amount of \$4,906.00 for the annual payment to Monolith Solar Associates for the cost share of the NYSERDA contract for the DPW solar installation.

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Increase appropriation A 8510.4700 – Community Beautification Contractual in the amount of \$10,455.00 by appropriating General Fund Board Designated Reserve – A 893 Economic Development and Planning in the amount of \$10,455.00 for the payment of custom hamlet signs for the Town.

ADOPTED = AYES 5 NAYS 0

RESOLUTION#2015-11-89

Re-Schedule November 25th Town Board Workshop Meeting

Supervisor Fasoldt moved and Councilwoman Kronau seconded the following resolution:

Whereas, the last Wednesday of November is the day before Thanksgiving requiring the rescheduling of the regular Sand Lake Town Board Workshop Meeting; now therefore,

Be it Resolved, that the Town Board Workshop Meeting will be held on Monday, November 23, 2015 at 7:30 pm at the Sand Lake Town Hall; and be it

Further Resolved, that the Town Board hereby directs the Town Clerk to provide the necessary postings to the public.

ADOPTED = AYES 5 NAYS 0

COMMENTS FROM RESIDENTS:

- Fred Erickson
- Steve Robelotto
- Greg Buell

*A complete accounting of all discussions on agenda is available for review on audio tape in the Town Clerk's Office.

Supervisor Fasoldt moved to Recess the meeting at 8:27 PM. for 15 minutes. This was seconded by Councilwoman Kronau.

MOTION CARRIED = UNANIMOUS

Supervisor Fasoldt called the meeting back to order at 8:40 PM.

Supervisor Fasoldt moved to adjourn the meeting at 8:53 PM. This was seconded by Councilwoman Kronau.

MOTION CARRIED = UNANIMOUS

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Respectfully submitted,

Barbara A. Biittig
Town Clerk